

These minutes have not approved by the Board

MEETING MINUTES
BOARD OF NURSING HOME ADMINISTRATION
October 17, 2023

1. ROLL CALL

The in person meeting of the Board of Nursing Home Administration was called to order by Shannon Buckminster, Vice-Chairperson, at 1:00 p.m. in Lower Level, Golden Rod room, Nebraska State Office Building, 301 Centennial Mall South, Lincoln, Nebraska. In accordance with § 84-1411 of the Nebraska Open Meetings Act, copies of the agenda were 1) mailed to the Board members and other interested parties, and 2) posted on the DHHS web site at <https://dhhs.ne.gov/licensure/Pages/Agendas-and-Minutes.aspx> and on the bulletin board in the Licensure Unit Lobby on 10.03.2023.

The following members answered roll call:

Members Present (5):

Shannon Buckminster, Member
Amy Fish, Vice Chairperson
Theresa Parker, Secretary
Alex Willford, Chairperson
David Deemer, Member

Members Absent (4):

Janelle Ali-Dinar, Member
Debra Sutton, Member
Linda Bryant, Member
Natalie Manley, Member

Others Present (8):

Carrie Oldehoeft, Health Licensing Coordinator, Licensure Unit
Teresa Hampton, DHHS Attorney (via WebEx)
TJ O'Neill, Assistant Attorney General (in room)
Jeanie Burke-Assistant Attorney General (in room)
Juliann Lanphier-Willson, DHHS Attorney (via WebEx)
Anna Harrison, Compliance Monitor, Licensure (via WebEx)

2. ADOPTION OF AGENDA

MOTION: Parker moved, seconded by Deemer, to adopt the agenda. A roll call vote was taken. Voting aye: Buckminster, Fish, Parker, Willford, Deemer (5). Voting nay: none (0). Absent: Ali-Dinar, Deemer, Sutton, Manley (4). Motion Carried.

3. APPROVAL OF MINUTES (5.16.2023)

MOTION: Willford moved, seconded by Buckminster, to adopt the minutes with corrections. . A roll call vote was taken. Voting aye: Buckminster, Fish, Parker, Willford, Deemer (5). Voting nay: none (0). Absent: Ali-Dinar, Deemer, Sutton, Manley (4). Motion Carried.

4. New Business, Reports, and Updates

- a. National Association of Long Term Care Administrator Boards (NAB)
Fish updated the board with:
 - Fall conference, Fish and Parker will attend
 - Exam issues can be directed to Michelle Grachek
 - Relook at NAB accreditation for colleges

- b. LeadingAge Nebraska
Parked reported no updates

- c. Nebraska Health Care Association:
Buckminster updated the board with:
- conference information, legislation and funding, record attendance
 - Mandatory staffing working, hard on this and open for comments till November 6
- d. Reports: are attached to the agenda

5. INVESTIGATIVE AND CONFIDENTIAL INFORMATION – Closed Session

MOTION: Parker moved, seconded by Deember, to enter into closed session at 1:12 pm for the purpose of hearing discussions of an investigative/confidential nature and for the prevention of needless injury to the reputation of the individuals. Buckminster repeated the motion and purpose. A roll call vote was taken. Voting aye: Buckminster, Fish, Parker, Willford, Deemer (5). Voting nay: none (0). Absent: Ali-Dinar, Deemer, Sutton, Manley (4). Motion Carried.

Oldehoeft closed the public phone line and moved the sign on the door to closed session

6. OPEN SESSION

Verbal agreement to return to open session by all board members at 1:30 pm

Jennifer Hopkins –Nursing Home Administrator

MOTION: Deemer moved, seconded by Willford, to recommend issue without any terms. . A roll call vote was taken. Voting aye: Buckminster, Fish, Parker, Willford, Deemer (5). Voting nay: none (0). Absent: Ali-Dinar, Deemer, Sutton, Manley (4). Motion Carried.

Sara Sudbeck –Provisional Nursing Home Administrator

MOTION: Buckminster moved, seconded by Parker, to recommend issue without any terms. A roll call vote was taken. Voting aye: Buckminster, Fish, Parker, Willford, Deemer (5). Voting nay: none (0). Absent: Ali-Dinar, Deemer, Sutton, Manley (4). Motion Carried.

Hollie Jacobsen – Provisional Nursing Home Administrator

MOTION: Willford moved, seconded by Deemer, to recommend denial of application. Based on conviction history and misrepresentation of material facts. A roll call vote was taken. Voting aye: Bryant, Buckminster, Fish, Parker, Willford, Manley (6). Voting nay: none (0). Absent: Ali-Dinar, Deemer, Sutton (3). Motion Carried.

7. Adjournment

The upcoming meeting is scheduled for 1.16.2023, via Virtual. No further information presented, and the Vice-Chair declared the meeting adjourned at 1:35 p.m.

Alex Willford, Secretary
Board of Nursing Home Administration

Summarized by: Carrie Oldehoeft, Health Licensing Coordinator, Licensure Unit