

Department of Health and Human Services
 Division of Public Health - Licensure Unit
 P.O. Box 94986 - Lincoln, Nebraska 68509-4986
 Telephone #: 402-471-2299

Please print or type application

APPLICATION FOR REINSTATEMENT TO PRACTICE AS AN ATHLETIC TRAINER
 (Revoked, Expired, Placed on Inactive Status, Lapsed, or Voluntary Surrender without Disciplinary Action)

Reinstatement application fee

All licenses expire May 1st of every odd-numbered year. If your license is reinstated within 180 days of the expiration date, the fee is prorated. Please refer to the fee schedule below. Make your check or money order payable to DHHS.

Year	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Even	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$64.25	\$64.25
Odd	\$64.25	\$64.25	\$64.25	\$64.25	\$152	\$152	\$152	\$152	\$152	\$152	\$152	\$152

SECTION A - Personal Information: (All applicants must complete this section.) This section is public information and will be displayed on the INTERNET <https://www.dhhs.ne.gov/lookup>.

NOTE: All mailings from this office will be sent to the address you indicate below – If you change your address, you must advise this office.

1	Legal Name:	First:	Middle/MI:	Last:
	Maiden Name	Name:	Other names you are known as (AKA)	
2	Present Address	Street/Box/Route:		
		City:	State:	Zip:
3	License number:			
4	Date of Birth: Month/Day/Year		Place of Birth:	City/State or Country

SECTION B - Additional information requested: This will **NOT** be displayed on the internet.

1	Check the Appropriate Box(s):	<input type="checkbox"/> Social Security Number (SSN); <input type="checkbox"/> Alien Registration Number ("A#"); or <input type="checkbox"/> Form I-94 (Arrival-Departure Record) number	SSN# A# I-94#
	If you have both a SSN and an A# or I-94 number, you must report both. Neb. Rev. Stat. §38-123 mandates disclosure of your social security number to DHHS. Although your number is not public information, DHHS may disclose it for child support enforcement purposes and to the Nebraska Department of Revenue.		
2	Phone #:	** Fax # (optional)	E-Mail Address:

SECTION C – Conviction and Licensure Information (all applicants must complete this section) Failure to disclose any such conviction or disciplinary action, regardless of when the action occurred, could result in disciplinary action, including, but not limited to, payment of a civil penalty.

Please answer each of the following questions with regard to the time period since your license was renewed. Answer each of the following questions by placing a check mark in the appropriate box (yes or no) and completing the information requested. All 'yes' responses MUST be explained in detail and you must submit the requested documentation

#	Question	Yes	No	Type of Crime or Licensure Action	Date of Action	Name of Court/Entity Taking action
1	Have you ever been convicted of a misdemeanor or felony in any jurisdiction(s)?					

If you answered YES to the question above, you must request the following documents be sent directly to this office:

- A list of any misdemeanor or felony convictions;
- A copy of the Court Record, which includes charges and proof of completion;
- Explanation from the applicant of the events leading to the conviction (what, when, where, why) and a summary of actions you have taken to address the behaviors/actions related to the convictions;
- All addiction/mental health evaluations and proof of treatment, if the conviction involved a drug and/or alcohol related offense and if treatment was obtained and/or required;
- A letter from the probation officer addressing probationary conditions and current status, if you are currently on probation;

The following questions relate to a credential that you hold or have held in health services, health related services or environmental services in Nebraska or another jurisdiction .

		Yes	No			
2	Are you or have you been credentialed in any state or jurisdiction? (Current, inactive or Expired credentials must be listed)			If yes, what jurisdiction(s) are you credentialed in?	What type of credential do you hold?	
3	Has any credential ever been denied, refused renewal, limited, suspended, revoked or had other disciplinary measures taken against it?			Type of Credential Action	Date of Action	Name of Entity taking Action

If you answered YES to any of the questions above, you must request the following documents be sent directly to this office:

- Certification of your credential in another jurisdiction(s)
- Official Documents from the State Board in which the disciplinary action was taken

SECTION D – Practice Prior to Reinstatement: An individual who practices prior to reinstatement of a credential is subject to assessment of an Administrative Penalty of \$10 per day up to \$1,000, or such other action as provided in the statutes and regulations governing the credential.

1	Have you practiced Athletic Training in Nebraska since your license was expired, put on inactive status or following voluntary surrender?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	If yes, what are the actual number of days you practiced in Nebraska and what is the business name, location and telephone number of the practice.	# of days: _____
		Name of business: _____
		City: _____

SECTION E - CONTINUING COMPETENCY – ATHLETIC TRAINING

On or before May 1 of each odd numbered year each athletic trainer must be able to:

1. Provide Proof of current certification from the National Athletic Trainers Association Board of Certification (NATABOC); or
2. Complete 25 hours of continuing education during the preceding 24 month period; and
3. Hold a current cardiopulmonary (CPR) certificate from a nationally recognized organization that issues CPR certificates; and
4. Be responsible for maintaining until the next renewal period:
 - a. Documentation of attendance at, or participation in, continuing education programs/activities.
Documentation must include:
 - (1) Signed certificate; and
 - (2) Course brochure or course outline; and/or
 - (3) Other requested documentation pursuant to 172 NAC 17- 004.01D; or
 - (4) Copy of current NATABOC certification card;
 - b. If the licensee is presenting a program, documentation of the continuing education program. Documentation must include:
 - (1) Course outline;
 - (2) Course brochure; and
 - (3) Statement of instructor’s qualifications to teach the course, unless the qualifications are included in the brochure; or
5. When applicable, submit an application for waiver of the continuing competency requirements

CONTINUING COMPETENCY WAIVER: If you **have not** completed the continuing competency requirement and wish to apply for a waiver of the continuing competency requirement of continuing education, please submit the documentation required for the waiver you check below.

I AM REQUESTING A WAIVER of _____ continuing education hours. Check applicable reason(s) for waiver below:

<input type="checkbox"/>	I have served in the regular armed forces of the United States during part of the twenty-four (24) months preceding the licensure renewal date and request both my continuing competency requirements and renewal fee be waived. (You MUST provide official documentation of armed forces service, such as active duty orders or a letter from your immediate superior officer.)
<input type="checkbox"/>	I was first licensed within the twenty-four (24) months immediately preceding the license renewal date.
<input type="checkbox"/>	I have suffered a serious or disabling illness or physical disability during the credentialing period immediately preceding the renewal date, which prevented completion of the continuing competency requirements. (Attach a statement from treating physician(s) stating that you were injured or ill, the duration of the illness or injury and of the recovery period, and that you were unable to attend continuing education programs during that period.)
<input type="checkbox"/>	I was not able to complete my continuing education requirement due to circumstances beyond my control. (You must submit documentation to support this waiver request.)

SECTION F- ATTESTATION (All applicants must complete this section)

Lawful Presence in the United States Attestation: For the purpose of complying with Neb. Rev. Stat. §§38-129

I attest as follows:

- I am a citizen of the United States;OR
 I am a qualified alien under the Federal Immigration and Nationality Act.

I am a nonimmigrant lawfully present in the United States; **OR**

Check this box if you are **NOT** a citizen of the United States, a nonimmigrant, nor a qualified alien under the Federal Immigration and Nationality Act.

NOTE: You may still be eligible for a credential if you provide a photocopy of your unexpired Employment Authorization Document (EAD) and evidence of meeting section 202(c)(2)(B)(i) through (ix) of the Federal REAL ID Act of 2005.

Application Attestation: I further attest that:

I have read the application or have had the application read to me;

1. All statements on the application are true and complete;
2. I am of good character; and
3. I have not committed any act that would be grounds for denial under Neb. Rev. Stat. § 38-178 and/or 38-179. If you have committed an act(s), you must provide an explanation of all such act(s).
4. I have completed 25 hours of acceptable continuing education within the preceding 24 months pursuant to 172 NAC 17-004 or requested a continued competency waiver.

Print Name: _____

(Signature of Applicant) _____

_____ (date)

NOTE:

If an applicant has practiced while his/her credential was expired, inactive, or voluntarily surrendered, the Department may, with the recommendation of the Board, take one or more of the following actions:

1. Assess an administrative penalty, in which case a separate notice of opportunity for hearing will be sent to the applicant;
2. Deny the application to reinstate the credential;
3. Reinstate the credential to active status and impose limitation(s) or other disciplinary actions on the credential; and/or
4. Reinstate the credential.

If an applicant has committed any other violation of the statutes and regulations governing the credential, the Department may:

1. Deny the application for reinstatement of the credential;
2. Reinstate the credential to active status and impose limitation(s) or other disciplinary actions on the credential; and/or
3. Reinstate the credential.

The Department will act within 150 days on all completed applications. The Department's decision may be appealed to the Director by any party to the decision. The appeal must be in accordance with the Administrative Procedure Act.