



WIC Training Webinar

Aug 29, 2017 (2:00 – 3:30 CST)

Aug 30, 2017 (1:30 – 3:00 CST)

Aug 31, 2017 (9:00 – 10:30 CST)



Agenda Topics

- Foster Care
- Duplicate Records



Foster Care: The Basics

- 1. Authorized Representatives** One or both foster parents, even when only one parent is listed on the placement papers
- 2. Proof of ID & Residency**..... Placement papers
- 3. Proof of Income** ... Adjunct Eligible/always get Medicaid, verbal \$ from State
- 4. Family Size**... 1 (one)



Foster Care: Placement

- 1. Kinship** Foster parent(s) are someone related to the child(ren), or someone the child(ren) have an existing relationship with. Usually the only foster children in the home.
- 2. Non Kinship**.... Foster parent(s) are unknown to the child(ren). May or may not have other foster children in the home.

Foster Care: Retrieving From Bio Family

1. *Kinship Placement (relative):*

- Child(ren) are the only active WIC participants
- Other Bio family members are active WIC participants

2. *Non-Kinship Placement*

Kinship Placement

1. Children are only active WIC Participants

Auth Rep: Willow Tree Date of Birth: 10/22/1982 (34 y) 6/22/2015, Regular meals	Category: Not Breastfeeding WIC Status: Terminated	Cert. End: 08/2015 *FB Issuance
Participant: Ash Tree Date of Birth: 02/02/2015 (2 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Male) WIC Status: Active	Cert. End: 08/2017 *FB Issuance
Participant: Olive Tree Date of Birth: 02/03/2014 (3 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Female) WIC Status: Active	Cert. End: 08/2017 *FB Issuance
Additional Auth Rep: Maple Tree		
Proxy: Pine Forest		

Kinship Placement

1. Children are only active WIC Participants

- Inactivate Bio Parent(s) as Authorized Representative(s)
- Add Foster Parent(s) as Authorized Representative(s)
- Change Proxy(ies) if needed

Auth Rep: Maple Tree		
Participant: Ash Tree Date of Birth: 02/02/2015 (2 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Male) WIC Status: Active	Cert. End: 08/2017 *FB Issuance
Participant: Olive Tree Date of Birth: 02/03/2014 (3 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Female) WIC Status: Active	Cert. End: 08/2017 *FB Issuance
Inactive Auth Rep: Willow Tree Date of Birth: 10/22/1982 (34 y) 6/22/2015, Regular meals	Category: Not Breastfeeding WIC Status: Terminated	Cert. End: 08/2015 *FB Issuance
Inactive Proxy: Pine Forest		

Kinship Placement

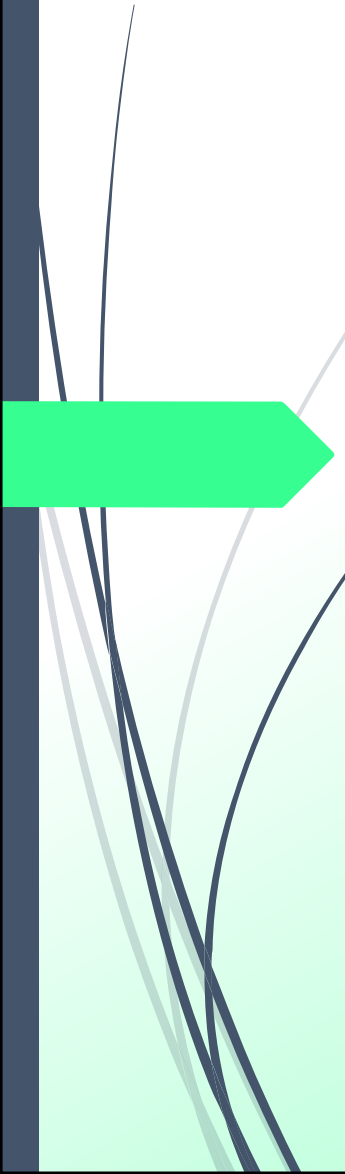
Auth Rep: Willow Tree Date of Birth: 10/22/1982 (34 y) 6/22/2015, Regular meals	Category: Not Breastfeeding WIC Status: Terminated	Cert. End: 08/2015 *FB Issuance
Participant: Ash Tree Date of Birth: 02/02/2015 (2 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Male) WIC Status: Active	Cert. End: 08/2017 *FB Issuance
Participant: Olive Tree Date of Birth: 02/03/2014 (3 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Female) WIC Status: Active	Cert. End: 08/2017 *FB Issuance
Additional Auth Rep: Maple Tree		

← Biological Family

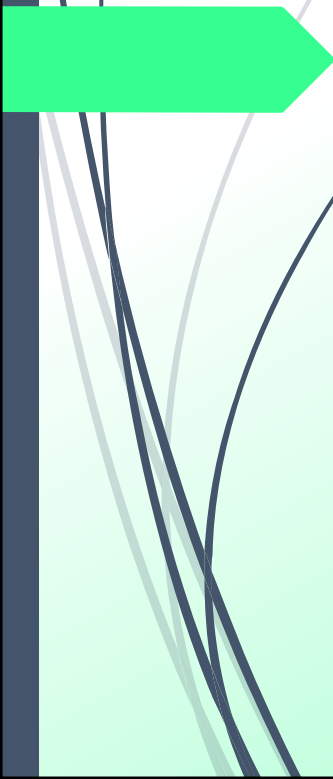
Proxy: **Pine Forest**

Auth Rep: Maple Tree	Edit
Participant: Ash Tree Date of Birth: 02/02/2015 (2 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Male) WIC Status: Active Foster BW Cert. End: 08/2017 Last FB: May 17 *FB Issuance 1 Month
Participant: Olive Tree Date of Birth: 02/03/2014 (3 y 6 m) 12/13/2016, Cont to offer a variety of nut foods.	Category: Child (Female) WIC Status: Active Foster Cert. End: 08/2017 Last FB: May 17 *FB Issuance 1 Month
Inactive Auth Rep: Willow Tree Date of Birth: 10/22/1982 (34 y) 6/22/2015, Regular meals	Category: Not Breastfeeding WIC Status: Terminated Cert. End: 08/2015 Last FB: Aug 15 *FB Issuance 3 Months
Inactive Proxy: Pine Forest	Edit

Foster Family →



Non-Kinship Placement



Foster Family Is or Has Received WIC in the Past	NEW Foster Family – Never Been on WIC Before
<ol style="list-style-type: none">1. Search or locate foster family2. Search for Child3. Retrieve child to <u>EXISTING</u> foster family4. Mark as foster child in Journey	<ol style="list-style-type: none">1. Create <u>NEW</u> Foster Family2. Search for Child3. Retrieve child to foster family4. Mark as foster child in Journey

Retrieving

Non-Kinship Placement

The screenshot displays the WIC Journey Training software interface. The window title is "WIC Journey Training (Alex Ramirez 30 - 40 Connected)". The menu bar includes "File", "Edit", "Printouts", "View", and "Help". The status bar shows "Family: 225747 Foster Parent 30 - 23 WAKEFIELD".

The interface is divided into two main sections:

- Clinic Services:** A tree view on the left containing:
 - Search
 - Simple
 - Advanced
 - BF PC Caseload
 - BF PC Assignment
 - Investigator Family
 - Waiting List
 - New Family
 - Family/Intake
 - Certification Guide
 - Family (highlighted)
 - Identity
 - Contact/Address
 - Income
 - Voter Registration
 - Application
 - Participant Category
 - Comments/Alerts
 - Assessment
 - Certification/Termination
 - Education and Care
 - Foods
 - Activity
- Family:** A main content area on the right with a yellow header bar containing "Auth Rep: Foster Parent" and an "Edit" link.

Retrieving

Non-Kinship Placement

WIC Journey Training (Alex Ramirez 30 - 40 Connected)

File Edit Printouts View Help

Family: 225747 Foster Parent 30 - 23 WAKEFIELD

Clinic Services

- Search
- New Family
- Family/Intake
- Assessment
- Certification/Termination
- Education and Care
- Foods
- Activity
 - Appointment History
 - Transfer Family
 - Retrieve Participant**
 - Survey
 - Customer Service Log
 - Participant Violations
 - Admin Hearing

Family

Auth Rep: Foster Parent

Retrieving

Non-Kinship Placement

The screenshot shows a web application window titled "WIC Journey Training (Alex Ramirez 30 - 40 Connected)". The interface includes a menu bar (File, Edit, Printouts, View, Help) and a breadcrumb trail: "Family: 225747 Foster Parent 30 - 23 WAKEFIELD".

On the left, a "Clinic Services" sidebar lists various options, with "Retrieve Participant" highlighted. The main area is titled "Retrieve Participant" and features two radio buttons: "Simple" (selected) and "Advanced". Below this, a section labeled "Choose one of the following" contains three radio buttons: "Family ID" (selected), "Person ID", and "Old Participant ID".

To the right of these options is a "Family ID" input field and a "Search" button. Below the search options is a "Search Results (Simple)" section with a table header:

Family ID	LA-Clinic	Person ID	Name	Category	DOB	WIC Status	ZIP
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At the bottom of the interface is a "Retrieve" button.

Retrieving

Non-Kinship Placement

The screenshot shows the WIC Journey Training software interface. The browser title is "WIC Journey Training (Alex Ramirez 30 - 40 Connected)". The menu bar includes File, Edit, Printouts, View, and Help. The breadcrumb trail is "Family: 225747 Foster Parent 30 - 23 WAKEFIELD".

Clinic Services

- Search
- New Family
- Family/Intake
- Assessment
- Certification/Termination
- Education and Care
- Foods
- Activity
 - Appointment History
 - Transfer Family
 - Retrieve Participant
 - Survey
 - Customer Service Log
 - Participant Violations
 - Admin Hearing

Retrieve Participant

Simple Advanced

Enter one or any combination of search fields

LA ID Clinic ID

Last Name First Name Include Alias Name

Date of Birth Soundex

ZIP Code Home Phone Number Statewide Sketch

Search Results (Advanced)

Family ID	LA-Clinic	Person ID	Name	Category	DOB	WIC Status	ZIP
-----------	-----------	-----------	------	----------	-----	------------	-----

Retrieving

Non-Kinship Placement

WIC Journey Training (Alex Ramirez 30 - 40 Connected)

File Edit Printouts View Help

Family: 225747 Foster Parent 30 - 23 WAKEFIELD

Clinic Services

- Search
 - New Family
- Family/Intake
- Assessment
- Certification/Termination
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- Activity
 - Appointment History
 - Transfer Family
 - Retrieve Participant
 - Survey
 - Customer Service Log
 - Participant Violations
 - Admin Hearing

Retrieve Participant

Simple Advanced

Choose one of the following

- Family ID
- Person ID
- Old Participant ID

Family ID:

Search Results (Simple)

Family ID	LA-Clinic	Person ID	Name	Category	DOB	WIC Status	ZIP
225566	30-23	378403	Foster Child	Infant	11/05/2016	Pending	

Retrieving

Non-Kinship Placement

WIC Journey Training (Alex Ramirez 30 - 40 Connected)

File Edit Printouts View Help

Family: 225747 Foster Parent 30 - 23 WAKEFIELD

Clinic Services

- Search
 - New Family
- Family/Intake
- Assessment
- Certification/Termination
- Education and Care
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 - Participant Violations
 - Admin Hearing

Retrieve Participant

Simple Advanced

Choose one of the following

- Family ID
- Person ID
- Old Participant ID

Family ID

Search Results (Simple)

	Family ID	LA-Clinic	Person ID	Name	Category	DOB	WIC Status	ZIP
<input checked="" type="checkbox"/>	225566	30-23	378403	Foster Child	Infant	11/05/2016	Pending	

Retrieving

Non-Kinship Placement

WIC Journey Training (Alex Ramirez 30 - 40 Connected)

File Edit Printouts View Help

Family: 225747 Foster Parent 30 - 23 WAKEFIELD

Clinic Services

- Search
 - New Family
- Family/Intake
- Assessment
- Certification/Termination
- Education and Care
- Foods
- Activity
 - Appointment History
 - Transfer Family
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 - Survey
 - Customer Service Log
 - Participant Violations
 - Admin Hearing

Retrieve Participant

Simple Advanced

Choose one of the following

- Family ID
- Person ID
- Old Participant ID

Family ID

Search Results (Simple)

	Family ID	LA-Clinic	Person ID	Name	Category	DOB	WIC Status	ZIP
<input checked="" type="checkbox"/>	225566	30-23	378403	Foster Child	Infant	11/05/2016	Pending	

Retrieving

Non-Kinship Placement

The screenshot displays a web-based application window titled "WIC Journey Training (Alex Ramirez 30 - 40 Connected)". The interface includes a menu bar with "File", "Edit", "Printouts", "View", and "Help". Below the menu bar, there are navigation icons and a header area showing "Family: 225747 Foster Parent 30 - 23 WAKEFIELD".

The main content area is divided into two panes. The left pane, titled "Clinic Services", contains a tree view of navigation options:

- Search
- New Family
- Family/Intake
 - Certification Guide
 - Family
 - Identity
 - Contact/Address
 - Income
 - Voter Registration
 - Application
 - Participant Category
 - Comments/Alerts
- Assessment
- Certification/Termination
- Education and Care
- Foods
- Activity
 - Appointment History
 - Transfer Family
 - Retrieve Participant
 - Survey
 - Customer Service Log
 - Participant Violations
 - Admin Hearing

The right pane, titled "Family", displays the details for the selected family:

- Auth Rep:** Foster Parent [Edit](#)
- Participant:** Foster Child [Edit](#)
- Category:** Infant (Male)
- Date of Birth:** 11/05/2016 (9 m 24 d)
- WIC Status:** Pending
- Cert. End:**
- Last FB:**
- *FB Issuance:** 3 Months

Scheduling Appointments

Kinship Placement

- Search for Family
- USE the WILDCARD
- Retrieve family to your clinic
- Schedule Appointment
- IN SCHEDULER
 - WIC Appt. Type = Foster
 - Make note of Foster parent name and contact information.

Participants		
Name	WIC Appt. Type	Category
Lil Husker	Foster	Child
Mommy L Husker		Not Breastfeeding

Notes	Lil placed in foster care with Granny Fan 8/10. Phone: 402-111-2222. Address: 1234 WIC Street, Lincoln...
nt Family	Lil placed in foster care with Granny Fan 8/10. Phone: 402-111-2222. Address: 1234 WIC Street, Lincoln, NE 68509

Scheduling Appointments

Non-Kinship Placement

- **Create** Family if foster parent never on WIC
 - Name
 - Contact Information
- **Search** for Foster Mom if on WIC with other children
- USE the WILDCARD
- Schedule Appointment
- IN SCHEDULER
 - WIC Appt. Type = Foster
 - Note in Appointment

Participants		
Name	WIC Appt. Type	Category
Lil Husker	Foster	Child

Lil placed in foster care with Hazel Wynham 8/2. Phone: 402-111-2222. Address: 1234 WIC Street, Linc...
Lil placed in foster care with Hazel Wynham 8/2. Phone: 402-111-2222. Address: 1234 WIC Street, Lincoln, NE 68509

Foster Care: Teen as Foster Child

- Add teen to foster family
- Primary Authorized Representative = Foster Mom
- Additional Authorized Representative = Foster Dad or Teen
- Family Size = 1
- Income = Adjunct Eligible (verbal report of amount foster family receives)
- Medicaid Number = 99 (usually will not have Medicaid number yet)

Family			
Auth Rep: Garnet Leaves Date of Birth: 01/01/1978 (39 y)	Category: Breastfeeding WIC Status: Terminated	Cert. End: 03/2014 Last FB:	Edit *FB Issuance: No Food Benefits
Participant: Rusty Leaves Date of Birth: 03/31/2013 (4 y 4 m) 7/1/2016, Farmer's Market coupons	Category: Child (Male) WIC Status: Terminated	Cert. End: 10/2016 Last FB: Sep 16	Edit *FB Issuance: 3 Months
Participant: Sienna Leaves Date of Birth: 05/01/2001 (16 y)	Category: Pregnant WIC Status: Pending	Cert. End:	Edit *FB Issuance: 1 Month Foster HR

Foster Care: Teen as Foster Child

Foster Family or DHHS want teen to be responsible for WIC....



Auth Rep: Garnet Leaves Date of Birth: 01/01/1978 (39 y)	Category: Breastfeeding WIC Status: Terminated
Participant: Rusty Leaves Date of Birth: 03/31/2013 (4 y 4 m) 7/1/2016, Farmer's Market coupons	Category: Child (Male) WIC Status: Terminated
Participant: Sienna Leaves Date of Birth: 05/01/2001 (16 y)	Category: Pregnant WIC Status: Pending
Additional Auth Rep: Foster Teen Mom	



Foster Care: Teen as Foster Child – Baby NOT

- Add teen to foster family

Auth Rep: Chrysanthemum Fall Date of Birth: 08/15/1983 (34 y)	Category: Breastfeeding WIC Status: Terminated	Cert. End: 10/2014 *FB Issuance 3 M
Participant: Crisp Fall Date of Birth: 10/26/2013 (3 y 10 m)	Category: Child (Male) WIC Status: Terminated	Cert. End: 12/2015 *FB Issuance 3 M
Participant: Fallin Leaves Date of Birth: 04/15/2002 (15 y)	Category: Pregnant WIC Status: Pending	Cert. End: *FB Issuance 1 M
Additional Auth Rep: Teen Foster Mom		

Foster Care: Teen as Foster Child – Baby NOT

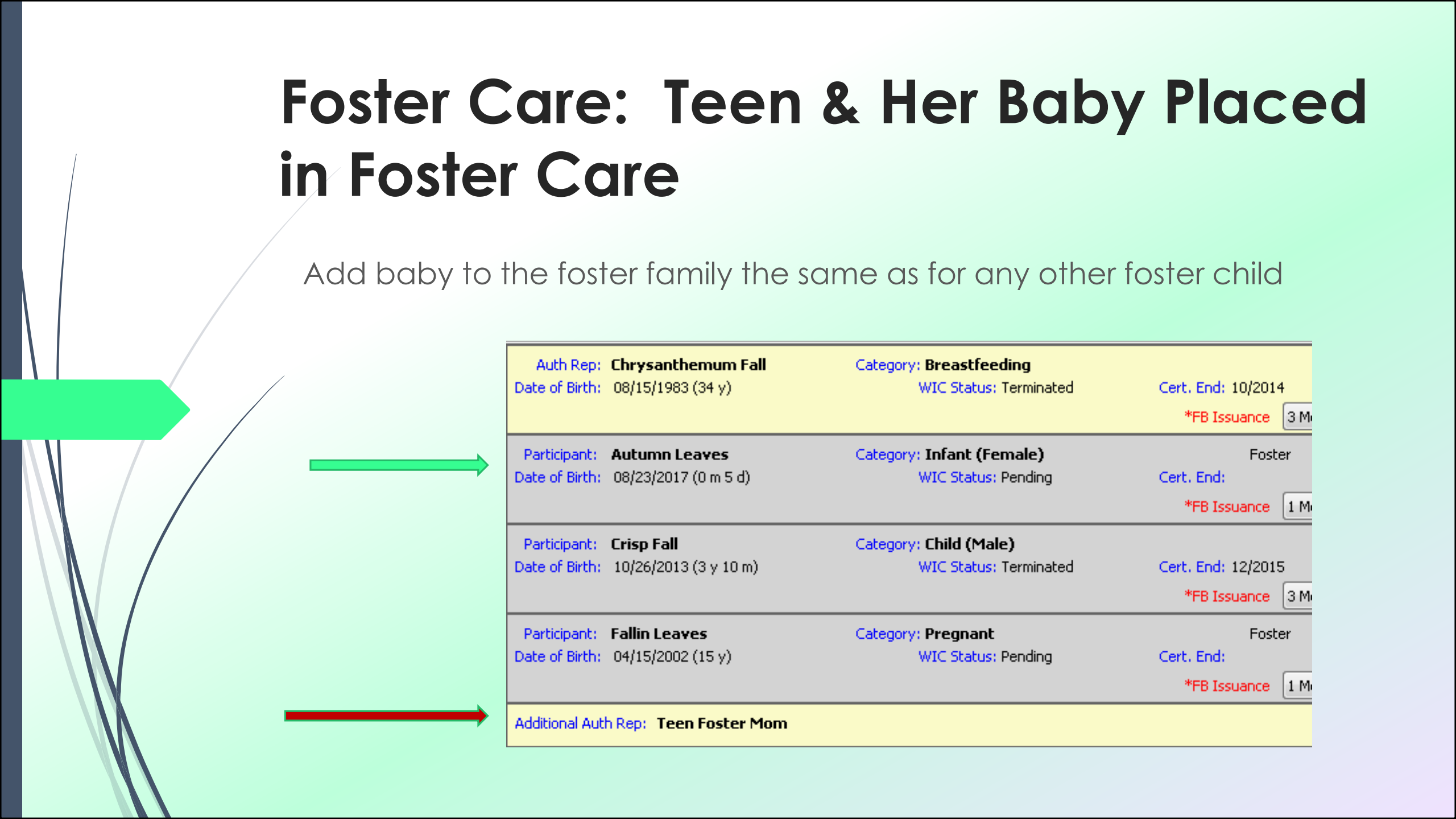
- **Create** a NEW family for teen and baby
- **Authorized Representative** = Teen Mom
- **Family Size** = 2 (Teen and baby)
- **Income** = Any income Teen is earning, otherwise zero

** Teen is not a participant in this family

Auth Rep: Fallin Leaves			
Participant: Autumn Leaves	Category: Infant (Female)		
Date of Birth: 08/23/2017 (0 m 5 d)	WIC Status: Pending	Cert. End:	Last
		*FB Issuance	1 Month

Foster Care: Teen & Her Baby Placed in Foster Care

Add baby to the foster family the same as for any other foster child



Auth Rep: Chrysanthemum Fall Date of Birth: 08/15/1983 (34 y)	Category: Breastfeeding WIC Status: Terminated	Cert. End: 10/2014 *FB Issuance 3 M
Participant: Autumn Leaves Date of Birth: 08/23/2017 (0 m 5 d)	Category: Infant (Female) WIC Status: Pending	Foster Cert. End: *FB Issuance 1 M
Participant: Crisp Fall Date of Birth: 10/26/2013 (3 y 10 m)	Category: Child (Male) WIC Status: Terminated	Cert. End: 12/2015 *FB Issuance 3 M
Participant: Fallin Leaves Date of Birth: 04/15/2002 (15 y)	Category: Pregnant WIC Status: Pending	Foster Cert. End: *FB Issuance 1 M
Additional Auth Rep: Teen Foster Mom		



Foster Care: Food Benefit Issuance

Months of Issuance for Foster Children

Family: 221808 Malibu California 10 - 333 ONE WORLD - ONE WORLD WIC Foster=1

Family

Auth Rep: Malibu California		Edit	
Participant: Cannon Beach	Category: Child (Female)	Foster	BW Edit
Date of Birth: 04/14/2015 (2 y 2 m)	WIC Status: Active	Cert. End: 11/2017	Last FB: Jul 17
		*FB Issuance	1 Month

Foster Child Indicator

Enrollment

Name: Joywave Trip
Date of Birth: 01/04/2016
Expected DOB: 01/03/2016
*Sex: Female
*Hispanic/Latino: No
*Mother: Mother Not on WIC

***Race**

- White
- Black
- Asian
- American Indian or Alaskan Native
- Native Hawaiian or Other Pacific Islander

Link: [WIC Status History](#)

Make Foster Child
No Longer Foster Child

Foster Care

*Entered Foster Care Date:
*Changed Foster Families Date:

Close

Patricia Chavarria 06/21/2017

9001 Entered Foster Care Date or Changed Foster Families Date is a required field.

Months of Issuance for Foster Children

Family: 221808 Malibu California 10 - 333 ONE WORLD - ONE WORLD WIC Foster=1

Family

Auth Rep: Malibu California		Edit	
Participant: Cannon Beach	Category: Child (Female)	Foster	BW Edit
Date of Birth: 04/14/2015 (2 y 2 m)	WIC Status: Active	Cert. End: 11/2017	Last FB: Jul 17
		*FB Issuance	1 Month

➤ Foster Indicator on Family Panel



➤ FB Issuance – 1 month

➤ If child is new to foster care or has had a change of foster placement within last 6 months.

➤ If it is a “Kinship” placement expected to be longterm, may use 2 month issuance

➤ 3 month issuance is not used for foster children



Change in Foster Placement – What to do About Checks

Have current checks been redeemed?

FI History

California Trip

FI #	FDTU	Redeemed Date	Redeemed Amt.	Reissued?	Void Code
52670003	09/01/2017			No	
52670002	09/01/2017			No	
52670001	09/01/2017			No	
52669997	08/01/2017	08/11/2017	\$23.91	No	
52669996	08/01/2017	08/16/2017	\$16.50	No	
52669995	08/01/2017	08/16/2017	\$8.00	No	

➤ Looking up using FI History

Have current checks been redeemed?

Looking up Food Benefits

- 9/1/2017 - 9/30/2017
- 8/1/2017 - 8/31/2017
 - California Trip
 - Tailored Child - Standard Cheese + Yogurt
 - 52669995 (Full)
 - 52669996 (Full)
 - 52669997 (Full)

FI Detail			
General Information			
FI Number:	52669995-CVW	LA ID/Clinic:	10-333 ONE
Family ID:	210680	Person ID:	347465
Auth Rep Name:	Sunshine Summertime	Participant Name:	California Trip
Issuance Information			
First Date To Use:	8/1/2017	Proration:	Full Package
Last Date To Use:	8/31/2017	Override Reason:	
FI Sequence #:	1	Mailed Indicator:	No
Create Date:	6/21/2017	Mailed Reason:	
Expiration Date:	8/31/2017	Bank Extract Date:	6/21/2017
Staff Member:	ariver2	Direct Ship:	No
Redemption Information			
Redeemed Date:	8/16/2017	Rejected Date:	
Redeemed Amount:	\$8.00	Rejected Amount:	
Vendor:	1199 WALMART #2847 10504 SOUTH 15TH ST BELLEVUE, NE 68123 (402) 292-0156	Rejected Code:	
		Vendor Uses ACH:	Yes

Checks for current month HAVE been redeemed

- ▶ Not able to issue additional benefits for current month
- ▶ 1 month check issuance

FI Detail			
General Information			
FI Number:	52669995-CVV	LA ID/Clinic:	10-333 ONE
Family ID:	210680	Person ID:	347465
Auth Rep Name:	Sunshine Summertime	Participant Name:	California Trip
Issuance Information			
First Date To Use:	8/1/2017	Proration:	Full Package
Last Date To Use:	8/31/2017	Override Reason:	
FI Sequence #:	1	Mailed Indicator:	No
Create Date:	6/21/2017	Mailed Reason:	
Expiration Date:	8/31/2017	Bank Extract Date:	6/21/2017
Staff Member:	ariver2	Direct Ship:	No
Redemption Information			
Redeemed Date:	8/16/2017	Rejected Date:	
Redeemed Amount:	\$8.00	Rejected Amount:	
Vendor:	1199 WALMART #2847 10504 SOUTH 15TH ST BELLEVUE, NE 68123 (402) 292-0156	Rejected Code:	
		Vendor Uses ACH:	Yes

Checks for current month have been redeemed

Void FIs

FIs to Void				
Participant Name	Void	FI Number	FDTU	Void Code
California Trip	<input checked="" type="checkbox"/>	52670001	09/01/2017	Foster Change
California Trip	<input checked="" type="checkbox"/>	52670002	09/01/2017	Foster Change
California Trip	<input checked="" type="checkbox"/>	52670003	09/01/2017	Foster Change
Joywave Trip	<input type="checkbox"/>	52670004	09/01/2017	
Joywave Trip	<input type="checkbox"/>	52670005	09/01/2017	
Joywave Trip	<input type="checkbox"/>	52670006	09/01/2017	
Joywave Trip	<input type="checkbox"/>	52669998	08/01/2017	

Select Here to Change Void Code of All Selected FIs

Close

- Void future months using Foster Change void code

New void code – used only for children with “Foster” indicator on Family Panel

Checks for current month **HAVE NOT** been redeemed

Void FIs

FIs to Void				
Participant Name	Void	FI Number	FDTU	Void Code
Cannon Beach	<input checked="" type="checkbox"/>	52330286	07/01/2017	Foster Change
Cannon Beach	<input checked="" type="checkbox"/>	52330287	07/01/2017	Foster Change
Cannon Beach	<input checked="" type="checkbox"/>	52330288	07/01/2017	Foster Change
Cannon Beach	<input checked="" type="checkbox"/>	52330283	06/01/2017	Foster Change
Cannon Beach	<input checked="" type="checkbox"/>	52330284	06/01/2017	Foster Change
Cannon Beach	<input checked="" type="checkbox"/>	52330285	06/01/2017	Foster Change

Select Here to Change Void Code of All Selected FIs

Close

New void code – used only for children with “Foster” indicator on Family Panel

- Void checks using “Foster Change”
- Void current month and future months
- Current month subject to proration
- Don't have to wait to get the checks back
- Follow-up with previous Authorized Rep? Letter, don't use checks
- Checks will show on the report if voided and redeemed



Change in Foster Placement – Check Questions from LAs

- 1) Should we always ask that checks be brought back to clinic so we can reissue? How are other clinics doing this? (finding that new authorized rep has already signed the checks and in some cases used the checks before coming into clinic and letting them know about the change in placement)
- 2) Should they reprint the checks with the new family ID number on them or continue to pass the original checks on to the new family?

QUESTIONS



Foster Care Situations



Foster Parent has no paperwork

- It is the foster families responsibility to provide paperwork



Name on placement papers does not match the foster child being enrolled/transferred



Bio Mom has visitation ... wants WIC for child

- Only Foster Parents can receive WIC for foster children
- Foster parents should be sharing WIC foods/formula with Bio mom
- If they do not, contact caseworker

Foster Care Situations



Child moves to another foster home – Proof required?

- Foster family should have placement papers



Child moves back to Bio Family – Proof required?

- Written or verbal verification from caseworker
- Contact Nichole Hersh
 - Nichole.hersh@Nebraska.gov
 - (308) 218-9985

Foster Care Situations



Bio Mom getting WIC --



For child/infant who is in foster care (dual/fraud/sanction)

- ✓ Call mom
- ✓ Ask her to return unused checks to clinic (mail or in person)
- ✓ Fill out Integrity Screening Form and scan into record
- ✓ Notify State Clinic Services Coordinator
 - ✓ Name
 - ✓ Family Number
 - ✓ Summary of situation
- ✓ Do not use anymore checks....they are considered stolen
- ✓ When unable to reach mom, send letter

Foster Care Situations



Foster Family will not share WIC formula/food for visitation --



Have Bio mom notify caseworker

- ✓ Call mom
- ✓ Ask her to return unused checks to clinic (mail or in person)
- ✓ Fill out Integrity Screening Form and scan into record
- ✓ Notify State Clinic Services Coordinator
 - ✓ Name
 - ✓ Family Number
 - ✓ Summary of situation
- ✓ Do not use anymore checks....they are considered stolen
- ✓ When unable to reach mom, send letter

Foster Care Situations



Bio Family/Foster Family will not Give WIC Checks to New Family when Placement Changes --

- ✓ Call family
- ✓ Ask them to return unused checks to clinic (mail or in person)
- ✓ Fill out Integrity Screening Form and scan into record
- ✓ Notify State Clinic Services Coordinator
 - ✓ Name
 - ✓ Family Number
 - ✓ Summary of situation
- ✓ Do not use anymore checks....they are considered stolen
- ✓ When unable to reach family, send letter
- ✓ Have family notify caseworker

Foster Care Questions

- 👩🏻‍👧 **What information can we share with case managers and can they share with us?**
 - 👩🏻‍👧 The same information you would share with a parent/authorized rep.
- 👩🏻‍👧 **Who should we provide nutrition education to when bio mom has visitation?**
- 👩🏻‍👧 **Bio mom brings child to be weighed and measured...is that ok?**

Foster Care Questions



🐾 **Why are DHHS contractors wanting to come to WIC now and enroll children in place of foster parents?**

🐾 Foster parents should be the ones coming to visits/enrolling children

🐾 Exceptions are when foster parent cannot due to emergency

🐾 **How do you report a foster family?**

🐾 Email: Nichole.hersh@Nebraska.gov

Foster Care Questions



What resources are available for foster families who have children with behavioral issues?

- We will be sending information to local agencies in the next couple of months.

DUPLICATE RECORDS



Duplicate Records

1. Always use Person's ID when typing in Names!
2. Use Upper & Lower Case letters when entering names!
3. Use the Wildcard %%%% when searching!

~~ALL CAPS~~



Duplicate Records



- ▶ Do Not use hyphens – in Names
- ▶ Only use middle initials when two people in the same family have identical first and last names.
- ▶ Take your time
- ▶ Search using the Wildcard

QUESTIONS





Thanks for attending!

Please complete the
Attendance Poll so
we know you were
here!





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