

## **Changes between BA/Citrix and NX for Death Funeral Home**

No installation will be required to use the NX application.

NX VRS can be used on any operating system, ex: Mac, PC or tablet.

NX VRS can be used on any web browser, ex: Chrome, Safari, Firefox, Chromium, Edge. Chrome is preferred.

If you have a message(s) it will display on the home page.

If you are inactive in the system for 15 minutes, the system will log you off. When logging back in and if you get an invalid ID it is a security protection. You will need to close your browser or CTRL+F5 to refresh the browser before logging in again.

There is now a Quick Reference Guide for keyboard shortcuts. See page 3 of the training manual.

Change in keyboard shortcut, CTRL P is now CTRL 0 (zero). See page 3 of the training manual.

Validation Errors will appear on the right side of the screen. See page 8 of the training manual.

Work queues are no longer on the tool bar. They are now located on the home page on the right side. See page 10 of the training manual.

Save without Edits – You can do a Save Without Edits only if all the required fields have been completed. See page 12 of the training manual.

Casing works after tabbing off a field instead of after typing in a letter. Casing rules can now be turned off for names that start with a lower case. See page 13 and 14 of the training manual.

There is a new calendar widget next to date fields. They can click on this as well or put in manually. Add to training manual and page 14 number.

If an entry is not available in the dropdown list, you will no longer be using 'Other'. Type in the information in the field and the field will turn orange. See page 14 of the training manual.

Send Email to Certifier button: This will be required by the Funeral Home to send the email notification to the certifier. See pages 24 and 25 in training manual.

Occupation paragraph. You can filter your selection by using a partial search. Same also goes with industry as well. See page 27 in training manual.

Reject checkbox has been changed to a button. See page 29 in the training manual.

The User Profile and Message icons are new. It is located on the toolbar on the far right side. See pages 30 and 31 of the training manual.

Option to hover or use mouse clicks to select menu choices. See Profile, page 30 of the training manual.

If you want to save your document as a PDF see pages 37 through 38 in the training manual.

How to print document and selecting paper size. See pages 38 and 39 in the training manual.

If you run Reports and Exports see pages 39 to 42 of the training manual.

Screen sizes can be changed. This is to zoom in or out. See page 42 - 43 of the training manual.

Vital Records will have a new fax number and this document and training manual will be updated once it goes into effect.