

Board of Athletic Training Meeting Minutes August 5, 2025

1. Roll Call

Jessica Roberts, Chair, called the meeting of the Board of Athletic Training to order at 9:00 am on August 5, 2025, in the Goldenrod Conference Room, at the Nebraska State Office Building located at 301 Centennial Mall South, Lincoln, Nebraska. In accordance with Neb. Rev. Stat. 84-1411 of the Nebraska Open Meetings Act, copies of the agenda were e-mailed to the Board members and other interested parties, posted on the DHHS web site at <https://dhhs.ne.gov/licensure/Pages/Agendas-and-Minutes.aspx>, and posted in the Nebraska State Office Building East Vestibule on July 23, 2025.

Roberts announced that this is an open meeting, and the Open Meetings Act is posted.

Members Present: The following members answered roll call:

Jessica Roberts, Chair
Rebecca Docter, Vice-Chair
Jennifer Krueger, Secretary
Vanetta Early, Member

Members Absent:

None

DHHS Staff Present:

Claire Covert-ByBee, Program Manager
Kim Hitzel, Health Licensing Coordinator
Abigail Hoy-Nissen, Assistant Attorney General
Marley Sandberg, DHHS Legal
Trevor Klaassen, DHHS Investigations
Jen Wolf, DHHS IT Department
Mo Li, DHHS Legal
Maiya Baumann, DHHS Program Manager

2. Adoption Of Agenda

Motion: Docter moved, seconded by Krueger, to adopt the agenda. Voting aye: Docter, Krueger, Early and Roberts. Voting nay: None. Motion carried.

These minutes have been approved by the Board of Athletic Training

3. Reaffirmation Of Mail Ballot

There was one mail ballot since the last meeting. The revised minutes from the February 25, 2025, meeting were approved by mail ballot March 11, 2025. Voting to approve were Early, Krueger, Roberts, and Docter. Voting nay, None.

4. Investigational and Confidential Reports Closed Session:

Motion: Docter moved, seconded by Krueger to move into closed session to hear discussions regarding confidential information and to protect the reputation of individuals named or referenced in such discussions. Voting aye: Docter, Krueger, Early, and Roberts. Voting nay: none. Motion carried.

The Board entered Closed Session at 9:02 am.

The Board returned to Open Session at 9:21 am.

5. Board Recommendations:

There were no board recommendations.

6. SharePoint Partners Site- Jen Wolf:

Jen Wolf from the DHHS I.T. Department gave a presentation to the Board on the new SharePoint Partners site. DHHS staff and Board Members will be using the new site to share documents for meetings. This will replace the current system of Citrix. The handbook was sent to Board members under a separate e-mail.

7. Athletic Trainer Compact

The initial Draft Model Compact Legislation of the Athletic Interstate Trainer Compact is available for public viewing at <https://compacts.csg.org/compact-updates/athletic-trainer-licensure-compact>. There will be a meeting on August 28, 2025, in Omaha, Nebraska to discuss current project legislation. Covert-ByBee will attend the meeting.

8. Legislative Update

LB 660 will require all state agencies to do a review of all statutes and regulations every five years and submit a report to the Clerk of the Legislature.

9. Licensure Application Processing Report

This report is presented to the Board for informational purposes only.

These minutes have been approved by the Board of Athletic Training

10. Update on New Licensure Database

The new licensure database, *My License Office* (MLO), has been working well. This update was used to stabilize the database.

11. Topics for Next Meeting

Topics identified for the next meeting include Legislative Update, License Application Processing Report, Compact Update, voting for a new Board Positions, Per Diem, Notice of Publication, and Public Comment. The 2026 meeting dates were set for January 27, 2026, and July 28, 2026.

The entire Board of Athletic Training and the staff thank Rebecca Docter for her ten years of service!

16. Public Comment

No comments from the public were received.

17. Adjournment

There being no further business the meeting adjourned at 9:46 am.

Respectfully submitted,

Jennifer Krueger, Secretary