

These minutes have been approved by the board on 4.3.2024

**MINUTES OF THE MEETING OF THE  
BOARD OF MEDICAL NUTRITION THERAPY**

February 28, 2024

**1. ROLL CALL**

The Virtual Conferencing Meeting of the Board of Medical Nutrition Therapy was called to order by the Chair, Crystal Zabka Belsky, Lower Level -Sarpy Room, Nebraska State Office Building, 301 Centennial Mall South, Lincoln, Nebraska, at 11:02 pm. Copies of the agenda were sent to the Board members, and other interested parties in accordance with the Nebraska Open Meetings Act, copies of the agenda were e-mailed to the Board members and other interested parties, posted on the DHHS web site at <https://dhhs.ne.gov/licensure/Pages/Agendas-and-Minutes.aspx>, and posted in the Licensure Unit on 2.14.24 and revised 2.27.24

**Members Present:**

Kristy Anderson - Member  
Crystal Zabka Belsky - Chair  
Frink, Shannon - Member  
Dodge, Melissa - Member  
Freestone, David - Member

**Members Absent:**

None

**Others Present:**

Ann Oertwich, Program Manager, Licensure Unit  
Sean Loving, Program Manager, Licensure Unit  
Carrie Oldehoeft Health Licensing Coordinator, Licensure Unit,  
TJ O'Neill, Assistant Attorney General, in room

**2. ADOPTION OF AGENDA**

**MOTION:** Anderson moved, seconded by Frink, to approve the agenda. A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge, Freestone (5). Voting nay: None (0). Absent: None (0), Vacant: (0) Motion carried.

**3. APPROVAL OF MINUTES**

**MOTION:** Anderson moved, seconded by Frink, to approve the minutes. A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge, Freestone (5). Voting nay: None (0). Absent: None (0), Vacant: (0) Motion carried.

**4. Annual Business**

- a. Approval of Method of Noticing Meeting Agendas (Neb.Rev.Stat. 84-1407-1414)  
Oldehoeft reviewed meeting notices currently we post on the Licensure website, Bulletin board in Licensure unit and on an requested listed.

**MOTION:** Dodge moved, seconded by Dodge; to continue meeting notices as in previous manor. . A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge, Freestone (5). Voting nay: None (0). Absent: None (0), Vacant: (0) Motion carried.

- b. Board Member Per Diems & Compensation Recommendations (Neb.Rev.Stat. §38-171)  
Chiles went over Per Diem options as listed on agenda:

1. \$50 For 1 day of preparation for each meeting (investigations/applications).
2. \$50 Attending the Board meeting (in person or by conference call).
3. \$50 Each day of travel where overnight arrangements have been made (board meeting or national meeting).
4. \$50 Each day the member is representing the board at a national meeting of state licensing boards.

5. \$50 Regulation Hearing, Legislative Hearing, or other board related meetings when representing the Board (prior board approval required).

**MOTION:** Frink moved, seconded by Anderson, to approve Per Diem as noted above. . A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge, Freestone (5). Voting nay: None (0). Absent: None (0), Vacant: (0) Motion carried.

- c. Board Goals for 2024 (Review By-Laws and Conviction Guidelines, Other?)  
The board will work on by-laws and Convictions Reviews and Transparency with State Associations.

**MOTION:** Anderson moved, seconded by Dodge, to approve Zabka Belsky as board Liaison with the State Association. A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge, Freestone (5). Voting nay: None (0). Absent: None (0), Vacant: (0) Motion carried.

- d. Elections and Appointments
- Election of Officers and Appointment of Investigative Consultants; Assign new member mentor

**MOTION:** Dodge moved, seconded by Anderson to approve officers as a slate:

- Crystal Zabka Belsky - Chair
- Kristy Anderson - Vice-chair
- Shannon Frink – Secretary
- Crystal Zabka Belsky – Investigative Consultant

A roll call vote was taken. Voting aye: Anderson, Zabka Belsky, Frink, Dodge, Freestone (5). Voting nay: None (0). Absent: None (0), Vacant: (0) Motion carried.

## **5. Updates and Reports**

- a. Statistics: Examinations, Licensing, Administrative Penalties, Renewals, Disciplinary and Non-Disciplinary Information, and School Report (attached to agenda)

11:54 am Freestone exited WebEx

- b. Oertwich updated the board with the update on board on regulation changes.  
Discussion regarding changes and suggestions on adding missing items to the updates.

## **6. ADJOURNMENT**

Next meeting will be in person on April 3, 2024 at 9:00am, Zabka Belsky declared the meeting adjourned at 12:15 pm.

Respectfully Submitted,

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Kristy Anderson, Vice-chair  
Board of Medical Nutrition Therapy

Summarized by: Carrie Oldehoeft, Health Licensing Coordinator – Licensure Unit