



**NOTICE OF MEETING and AGENDA**  
**Board of Funeral Directing and Embalming**

This meeting will be held virtual and in-person. The public is welcome to attend any Open Session discussion in the Lower Level, Morrill Room. This meeting will also be available to the public to participate by WEBEX using this link:

<https://sonvideo.webex.com/sonvideo/j.php?MTID=m0fd7944e86cd1915ae32d42b089a0b06>

or call in information is 1-408-418-9388 using meeting number of 2494 307 6721

<b>AGENDA</b>		<b>Posted: 1.17.2025</b>
<p><b><u>Date:</u></b> Thursday <b>January 30, 2025</b> <b>8:30 am</b></p> <p><b><u>Location:</u></b> State Office Building 301 Centennial Mall South (14<sup>th</sup> and M Street) Lower Level Morrill Room Lincoln, Nebraska</p> <p><b><u>For Information</u></b> <b><u>Contact:</u></b> Jessica Dean 402-471-2117 or <a href="mailto:dhhs.licensure2117@nebraska.gov">dhhs.licensure2117@nebraska.gov</a></p>	<ol style="list-style-type: none"> <li>1. <b>ROLL CALL AND CALL MEETING TO ORDER</b> <u>Announcement:</u> There is a current copy of the Open Meetings Act posted on the door to the meeting room and available at the link listed below.</li> <li>2. <b>ADOPTION OF AGENDA</b></li> <li>3. <b>APPROVAL OF MINUTES</b></li> <li>4. <b>CLOSED SESSION (approx. 8:45 am)</b> Confidential Information <u>Purpose:</u> To hear discussions of confidential nature, and for the prevention of needless injury to the reputation of the individuals</li> <li>5. <b>OPEN SESSION (approx. 9:45 am)</b> Application Reviews, Recommendations, and Report Out (mail ballots)</li> <li>6. <b>Updates and Reports</b> <ol style="list-style-type: none"> <li>a. 2025 Legislation</li> <li>b. Nebraska Funeral Directing Association (NEFDA) <a href="http://www.nefda.org">http://www.nefda.org</a></li> <li>c. International Conference of Funeral Service Examination Board, Inc. (ICFSEB) <a href="http://www.theconferenceonline.org">http://www.theconferenceonline.org</a> Disciplinary and Non-Disciplinary Action Reports, Renewal, License and Examination Statistics (attached)</li> </ol> </li> <li>7. Annual Business           <ol style="list-style-type: none"> <li>a. Meeting dates for 2025</li> <li>b. Board Goals for 2025</li> <li>c. Elections and Appointments (officers, investigative consultant, ICFSEB delegate)</li> <li>d. Designation of Method for Public Notice of Meetings <a href="https://ago.nebraska.gov/open-meetings">https://ago.nebraska.gov/open-meetings</a> (attached to agenda)</li> <li>e. Per Diem Payments (Neb. Rev. Stat. §38-171 – attached to agenda)</li> </ol> </li> <li>8. <b>Public Comment</b></li> <li>9. <b>ADJOURN</b> (Approx. 11:00 am)</li> </ol>	

**Nebraska Open Meetings Act: 84-1407 through 84-1414** <https://ago.nebraska.gov/open-meetings>

All items known at the time of distribution of this agenda are listed. A current agenda is available at the Department of Health and Human Services, Division of Public Health, Licensure Unit and <https://dhhs.ne.gov/Licensure/Pages/Agendas-and-Minutes.aspx>  
 If auxiliary aids or reasonable accommodations are needed for attendance at a meeting, please call (402) 471-2117 (voice), or for persons with hearing impairments, please call the Nebraska Relay System, 711 TDD, prior to the meeting date. Advance notice of seven days is needed when requesting an interpreter.

2025 Meeting Dates:  
1.30.2025

**Agenda Items 6c**

**License Statistics:**

		SUMMARY COUNT OF LICENSES BY	
Profession	License Statuses: License Types	Active	Active-Military
Funeral Directing	Apprentice-Full	5	
	Apprentice-Split 1	3	
	Apprentice-Split 2	3	
	Branch Establishment	96	
	Embalmer		
	Funeral Director	1	
	Funeral Director and Embalmer	406	1
	Funeral Establishment	159	
	<b>Grand Total</b>	<b>673</b>	<b>1</b>

**Disciplinary/Non-Disciplinary Actions Since 1.1.2024:**

DIVISION OF PUBLIC HEALTH, LICENSURE UNIT COMPLIANCE LISTING REPORT						
Profession: Funeral Directing Action Start Date Range: 01/01/2024 to 12/31/2024				Run Date: 01/17/2025 Page No: Page 1 of 1		
Licensee Name	License No	License Type	License Status	Disciplinary Action	Action Start	Action End
Fischer, Kara Michelle	1198	Funeral Director and E	Active	Censure	11/20/2024	
Fischer, Kara Michelle	1198	Funeral Director and E	Active	Civil Penalty	11/20/2024	05/30/2025
Fischer, Kara Michelle	1198	Funeral Director and E	Active	Petition for Disciplinary Action Filed	11/13/2024	11/20/2024
Thomas-Caston, Janet Ruth	935	Funeral Director and E	Active	Censure	03/13/2024	
Thomas-Caston, Janet Ruth	935	Funeral Director and E	Active	Other	03/13/2024	05/12/2024
Thomas-Caston, Janet Ruth	935	Funeral Director and E	Active	Petition for Disciplinary Action Filed	03/08/2024	03/13/2024

**Examinations:**

**DIVISION OF PUBLIC HEALTH, LICENSURE UNIT  
EXAMINATION STATISTICS SUMMARY REPORT**

Profession: Funeral Directing

Run Date: 01/17/2025

Date Range: 01/01/2024 to 12/31/2024

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Exam Battery	Exam Name	Result Status	Number of Candidates per Result Status
Funeral Directing and	1-JURISPRUDENCE	Pass	13
	2-VITAL STATISTICS	Pass	16
National Arts Exam	3-ARTS TOTAL	Pass	10
National Science Exam	4-SCIENCE TOTAL	Pass	10
Jurisprudence - CE	Jurisprudence - CE	Pass	7

**Renewals:**

**DIVISION OF PUBLIC HEALTH  
RENEWAL COUNTS FOR**

Issue Date : 01/01/2024 to 12/31/2024

Profession / License Type	1st Notices	2nd Notices	Renewals
<b>Funeral Directing</b>			
Apprentice-Full	0	0	0
Apprentice-Split 1	0	0	0
Apprentice-Split 2	0	0	0
Branch Establishment	0	0	54
Embalmer	0	0	0
Funeral Director	0	0	1
Funeral Director and Embalmer	0	0	257
Funeral Establishment	0	0	104
Non-License	0	0	0
<b>Total for Funeral Directing</b>	<b>0</b>	<b>0</b>	<b>416</b>
<b>GRAND TOTAL:</b>	<b>0</b>	<b>0</b>	<b>416</b>

Agenda Item #7

38-171. Board; advisory committee or body; compensation; limitation; expenses.

Each member of a board shall, in addition to necessary traveling and lodging expenses, receive a per diem for each day actually engaged in the discharge of his or her duties, including compensation for the time spent in traveling to and from the place of conducting business. Traveling and lodging expenses shall be on the same basis as provided in sections 81-1174 to 81-1177. The compensation per day shall not exceed fifty dollars and shall be determined by each board with the approval of the department. Persons serving on an advisory committee or body under section 38-161 shall receive remuneration of expenses as provided in sections 81-1174 to 81-1177, including compensation for time spent in traveling to and from the place of conducting business, and a per diem of fifty dollars.

Some Samples for consideration:

1. \$50 For 1 day of preparation for each meeting (investigations/applications).
2. \$50 Attending the Board meeting (in person or by conference call).
3. \$50 Each day of travel where overnight arrangements have been made (board meeting or national meeting).
4. \$50 Each day the member is representing the board at a national meeting of state licensing boards.
5. \$50 Regulation Hearing, Legislative Hearing, or other board related meetings when representing the Board (prior board approval required).

**PUBLIC MEETINGS: NOTICE AND AGENDA REQUIRED**

<https://ago.nebraska.gov/open-meetings>

**E.** Section 84-1411 sets out several requirements for the notice which must be given for a public meeting and for the agenda which must be prepared: (1) the public body must give reasonable advance publicized notice of the time and place of each meeting, (2) that notice must be transmitted to all members of the body and to the public, (3) the notice must contain an agenda of subjects known at the time of the publicized notice, or a statement that such an agenda, which must be kept continually current, is readily available for inspection at the principal office of the public body during normal business hours.

1. **Notice.** 2020 Neb. Laws LB 148, § 3 placed restrictions on certain public bodies with respect to publication of meeting notices. Under § 84-1411(1)(b)(i)-(iii), governing bodies of political subdivisions and their advisory committees must publish notice in a newspaper of general circulation within the public body's jurisdiction and, if available, on the newspaper's web site. Governing bodies of cities of the second class or villages and their advisory committees must either publish notice in a newspaper of general circulation within the public body's jurisdiction and, if available, on the newspaper's web site, or by posting written notice in three conspicuous public places in the city or village. The posting locations shall remain the same for each meeting. For all other public bodies, notice shall be given by a method designated by the public body. Governing bodies of political subdivisions and their advisory committees may, in addition to the requirements set out above, provide notice of their meetings by any other appropriate method designated by the public body. Section 84-1411(1)(c). Section 84-1411(1)(d) requires each public body to record the method(s) and date(s) of such notice in its minutes. Public bodies holding meetings by videoconferencing and telephone conference call, as provided in § 84-1411(2) and (3) respectively, must follow the meeting notification requirements in § 84-1411(1).