

**Mobile Salon licensing will be effective January 1, 2019.** Applicants will be able to obtain a license for mobile salons (cosmetology and nails). Applications should be available on our website in October of 2018. The requirements for a mobile salon license are:

1. The salon must be a self-contained, self-supporting, enclosed mobile unit;
2. The mobile unit meets either A or B below:
  - A**
    - Has a global positioning system tracking device that enables the department to track the location of the salon over the Internet; **and** the device is on board the mobile unit and functioning at all times the salon is in operation or open for business; **and** the owner of the salon provides the department with all information necessary to track the salon over the Internet; **OR**
  - B**
    - The owner of the salon must submit to the department, by Fax at 402-742-1106, or by E-mail at ([DHHS.Licensure2117@nebraska.gov](mailto:DHHS.Licensure2117@nebraska.gov)) or regular mail, a weekly itinerary (appointments) showing the dates, exact locations, and times that cosmetology services are scheduled to be provided. The owner must submit the itinerary not less than 7 calendar days prior to the beginning of the service described in the itinerary and must submit to the department any changes in the itinerary not less than 24 hours prior to the change. A salon must follow the itinerary in providing service and notify the department of any changes;
3. The owner has insurance coverage for the mobile unit;
4. There must be a sign clearly identifying the mobile unit as a salon;
5. The mobile salon must comply with all sanitation and safety rules and regulations.
6. The entrance into the mobile salon used by the general public must provide safe access;
7. The mobile salon must have at least 150 square feet of floor space. If more than one licensee is to be employed in the salon at the same time, the salon must include at least 50 square feet for each additional licensee; and
8. The mobile salon must have a functional sink and toilet and maintain an adequate supply of clean water and wastewater storage capacity.

To apply for a mobile salon, you must submit a completed application to the department, a copy of the mobile unit's insurance, a detailed floor plan or blueprint of the proposed salon which shows the square footage of the salon, entrance, locations of the sink and toilet, and any other rooms within the unit. If the application is approved, a certificate of consideration will be issued to operate a mobile salon pending an operation inspection by the State Inspector within 6 months. A salon which passes the inspection will be issued a permanent license. If the salon fails the inspection, the owner must submit, within 15 days, proof of corrective action taken to fix the deficiencies. If proof is not submitted within 15 days or if after a second inspection the salon does not receive a satisfactory rating, the salon must immediately give up its certificate of consideration and stop operation.

To maintain the mobile salon license, the salon must meet the following:

1. The salon owner or his or her agent must notify the department of any change of ownership, name, or office address and if a salon is permanently closed;
2. Not allow any unlicensed person to perform any of the practices of cosmetology or nail technology within the mobile salon or employment;
3. Have a sign with its name upon, over, or near the entrance door to the unit;
4. Allow Department inspectors or investigators to conduct an operation inspection or investigation at any time during the normal operating hours of the salon, without prior notice, and the owner and manager must assist the inspector by providing access to all areas of the salon, all personnel, and all records requested;
5. Display in a visible place the following records: a) The current license or certificate of consideration to operate a salon; b) The current licenses of all persons who are employed by or working in the salon; and c) The most recent inspection report;
6. At no time employ more employees than permitted by the square footage requirements of the Cosmetology, Electrology, Esthetics, Nail Technology, and Body Art Practice Act;
7. No cosmetology services may be performed in a salon while the salon is moving. The salon must be safely and legally parked at all times while clients are present inside the salon. A salon cannot park or conduct business within 300 feet of another licensed cosmetology or nail establishment. The department is not responsible for monitoring for enforcement of this subdivision but may discipline a license for a reported and verified violation;
8. The owner of the salon must have a permanent business address to receive correspondence from the department and to keep records of appointments, license numbers, and vehicle identification numbers. The owner must make these records available for inspection by the department; and
9. Not knowingly permit its employees or clients use, consume, serve, or in any manner possess or distribute intoxicating beverages or controlled substances in the mobile salon.