

**New Maintenance
Officer or New Device**

Each testing site shall have a maintenance officer(s) who is responsible for maintenance and calibration verification of the testing device(s). The maintenance officer shall: (A) Be a Class B permit holder; (B) Be familiar with the testing device as a result of consultation with a manufacturer representative or other individual knowledgeable about the use of the device; (C) Notify the Department of the name of the maintenance officer(s) for each site and the serial number of each unit for which the maintenance officer is responsible; (D) Perform scheduled maintenance procedures for all approved evidentiary breath testing devices. Check the general condition of the instrument within 40 days prior to an analysis. This includes inspection of all display and operation lights and verify printer operation. The maintenance may include simple replacement of hoses or printer paper, basic cleaning, etc.; and (E) Perform calibration verification of the breath testing device. Calibration verification shall be performed every 40 days by the use of two certified breath simulator solutions. These two certified solutions will be of different target values. Results of these two checks shall be recorded in the maintenance log.

☐ **Requesting a New Maintenance Officer**

☐ **Requesting a new device**

Name: _____
Permit Number: _____
Agency Name: _____
Agency Address: _____

Agency email: _____
Agency Phone: _____

Device	Serial Number
INTOXILYZER	
DATAMASTER	
INTOXIMETERS	

PERMIT HOLDER'S SIGNATURE: _____