

## Deadlines for Licensure Applications and Supporting Documents

**The following are the deadlines for receipt of licensure applications and supporting documents for applications required to be reviewed by the Board of Medicine and Surgery.** Some applications will require review by the Board of Medicine and Surgery at their regular meeting. These deadlines will apply if the Department determines that your application will need Board review. Please submit your application according to this schedule, assuming that your application will be reviewed by the Board. If your application does not need Board review, you will receive a license document in the mail.

Application deadline: *The completed application form and check/money order must be received in the Licensure Unit office by this date. If you choose to mail your application Express or Overnight Delivery, please note that the delivery/signed for date may not reflect receipt of your application in our office. All mail is initially processed through a central mail room.*

**Documents deadline:** All supporting documents and additional information that our office requests must be received in our office by this date. Late submissions will cause your application to be reviewed at the next meeting date.

*Please Note: Just because your application may be received by the deadlines, does not guarantee a spot at that particular meeting. Applications are reviewed in the order they are received and depending on the work load of the office, applications can be pushed to the next meeting. We will try our best to review applications in a timely manner to meet the deadlines above.*

<b>APPLICATION DEADLINES</b>	<b>DOCUMENT DEADLINE</b>	<b>MEETING DATE</b>
December 22, 2022	January 5, 2023	January 27, 2023
January 19, 2023	February 2, 2023	February 24, 2023
February 16, 2023	March 2, 2023	March 24, 2023
March 16, 2023	March 30, 2023	April 21, 2023
April 13, 2023	April 27, 2023	May 19, 2023
May 25, 2023	June 8, 2023	June 30, 2023
June 29, 2023	July 13, 2023	August 4, 2023
August 10, 2023	August 24, 2023	September 15, 2023
September 14, 2023	September 28, 2023	October 20, 2023
November 2, 2023	November 16, 2023	December 8, 2023
December 7, 2023	December 21, 2023	January 12, 2024