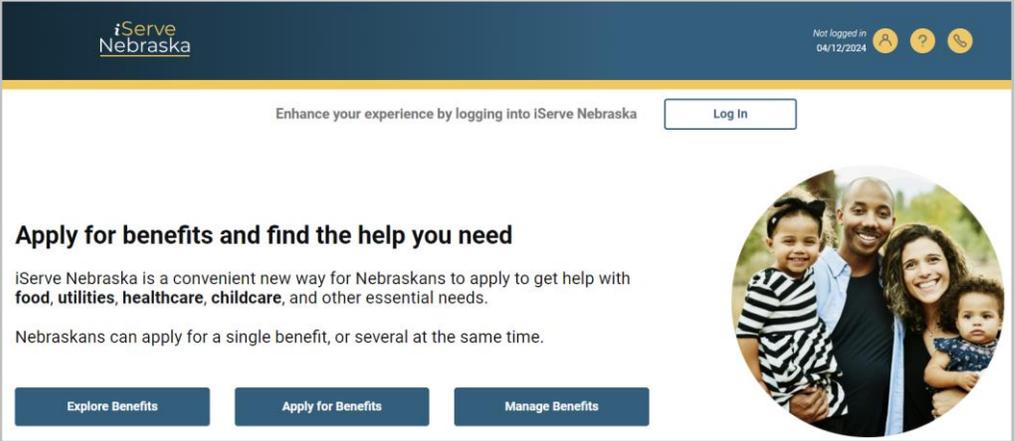
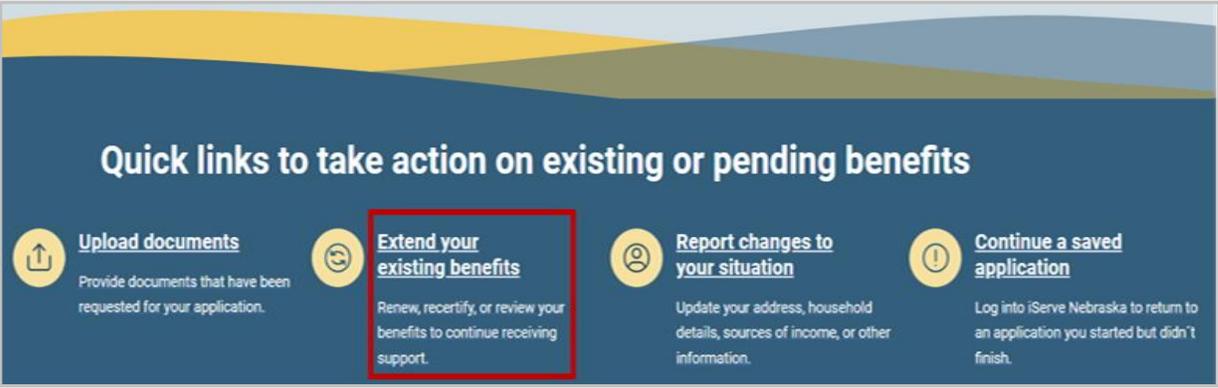
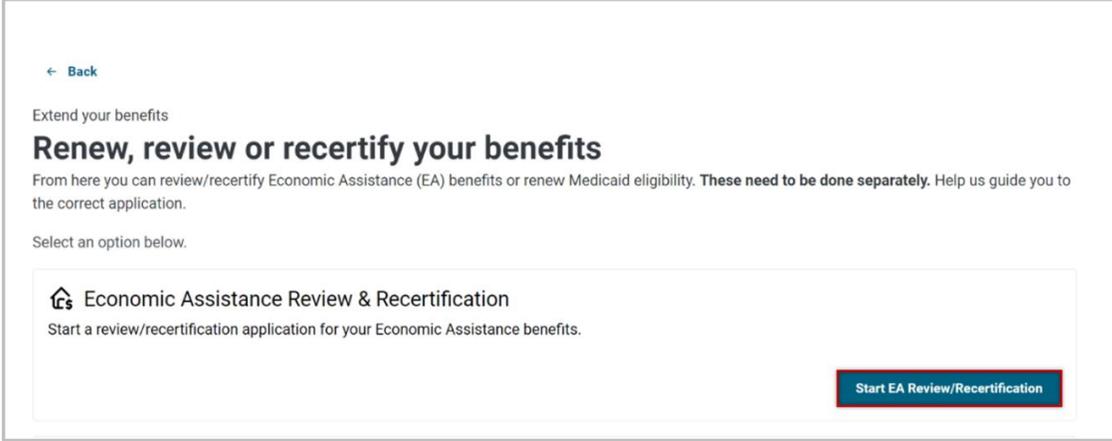
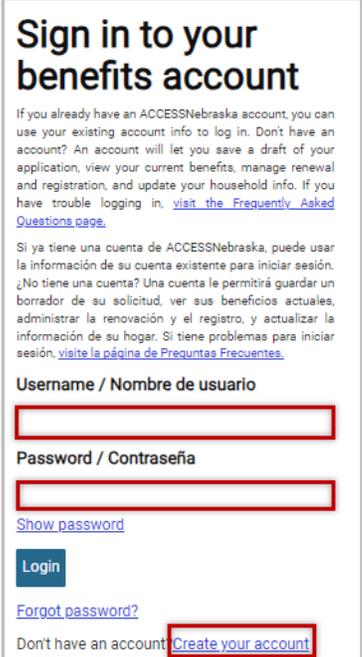




COMPLETING THE ECONOMIC ASSISTANCE RECERTIFICATION APPLICATION ON ISERVE NEBRASKA

Description: This guide provides steps to complete the Economic Assistance (EA) Recertification application on the iServe Nebraska Portal.

Step #	Procedure
1.	<p>Access the iServe Nebraska Portal landing page directly at iserve.nebraska.gov or scan the QR code on the Eligibility Review Due Letter you received from DHHS.</p> 
2.	<p>From the iServe Nebraska homepage, scroll down to the Quick links section, then click Extend your existing benefits.</p> 

Step #	Procedure
<p>3.</p>	<p>The Renew, review or recertify your benefits page displays. Click the Start EA Review/Recertification button.</p> <p>Note: If you have not already logged in to your account, you will be routed to the login page.</p> 
<p>4.</p>	<p>Enter your Username and Password, then click Login.</p> <p>Note: You can use your existing ACCESSNebraska login information to access iServe Nebraska. If you do not have an account, click the Create your account link.</p> 

5. You will be routed to the **Validate your PIN** page. Enter the required information and click **Continue**.

Validate your PIN

Please enter the PIN assigned by DHHS, along with your date of birth and the last four digits of your Social Security Number. Once the PIN is validated, you will be able to view benefits and apply online to extend existing benefit programs.

Press the 'Continue' button to complete the validation process. After this step, the PIN is no longer needed.

For new applicants, please allow 1-2 business days for the PIN to be assigned.

PIN *required

Date of Birth *required

Last 4 digits of Social Security Number *required

[Back to Home](#) [Continue](#)

If you are a new applicant or have forgotten your PIN and need to have it sent to you, click the link below.
[What is my PIN?](#)

Note: If you do not have a PIN or have forgotten your PIN, click the **What is my PIN?** link to be redirected to a Quick Reference Guide that provides information on retrieving your PIN or requesting a new PIN.

Validate your PIN

Please enter the PIN assigned by DHHS, along with your date of birth and the last four digits of your Social Security Number. Once the PIN is validated, you will be able to view benefits and apply online to extend existing benefit programs.

Press the 'Continue' button to complete the validation process. After this step, the PIN is no longer needed.

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PIN *required

Date of Birth *required

Last 4 digits of Social Security Number *required

[Back to Home](#) [Continue](#)

If you are a new applicant or have forgotten your PIN and need to have it sent to you, click the link below.
[What is my PIN?](#)

6. The **Start your application to extend benefits** page displays. Read through the **Helpful Information**, then click **Get Started**.

Extend your benefits

 **Start your application to extend benefits**

This application is only to extend existing Economic Assistance benefits that include SNAP, CC Subsidy, ADC, AABD, and SSAD. If you want to renew Medicaid benefits click [here](#).

Get started

Helpful information as you apply to extend your current benefits

 **Extend benefits you are already receiving**

Save time by applying for benefits you are already receiving, using our short review/recertification application.

7. On the **Benefits eligible for extension** page all EA benefits eligible for review/recertification are preselected. If you do not wish to continue to receive the benefits, deselect those by clicking the checkbox to the right of the program name. Click **Extend Benefits** to continue.

Benefits eligible for extension

This application is only to extend existing Economic Assistance benefits that include SNAP, CC Subsidy, ADC, AABD, and SSAD. If you want to renew Medicaid benefits Click [here](#).

We have preselected all benefits eligible for review and/or recertification. If you do not wish to continue to receive the benefits, please de-select those programs below.

Master Case Number: 1690

Program Case Name: **HELEN BOBB**

Supplemental Nutrition Assistance Program (SNAP)	Benefit End Date 04/30/2024	<input checked="" type="checkbox"/>
Assistance to Aged, Blind or Disabled (AABD)	Benefit End Date 04/30/2024	<input checked="" type="checkbox"/>

 **You have the right to submit an incomplete application for all selected benefits and services.**

This must include your name, address, and signature. **We recommend continuing to complete the application online to get the fastest response.** If you choose to submit an incomplete application, a caseworker will contact you in the future to gather more information.

Extend Benefits

8. Before you begin the application, you will be required to review the details about filling out an Economic Assistance application. After reading the information, click the **Continue** button.

9. Your **application** page will display. Some of your information will be prepopulated throughout the application, review the prepopulated information for accuracy, then complete the applicable additional fields.

Click **Save and continue** at the bottom of each page to advance to the next page.

Note: The left side of the screen provides a list of the sections you will need to complete. The green highlighted area shows the section you are working on.

10. The final section is **Summary/Finishing up**, which provides a summary of all the information you entered. Review your responses; if you need to make changes, click the **Edit** button in the applicable section. After you have fully reviewed all the information, scroll down to the bottom of the page, then click **Save and continue**.

11.	The next page has optional questions you can address, and the Rights and Responsibilities related to Economic Assistance benefits. Review the information then click the I have reviewed the Rights and Responsibilities checkbox. Click Save and continue .
12.	<p>Sign and submit is the final page of the application.</p> <ul style="list-style-type: none"> • Select the person completing the application. • Review the attestation statements and click the I agree checkbox. • Enter your full legal name. • Then click the Sign and Submit button.
13.	<p>The confirmation page confirms your application was submitted and provides a confirmation number, as well as the option to print the page or download a copy of your completed application.</p> <p>Note: This is the only time this page will be available, so be sure to save all the information that you need before exiting.</p> <div data-bbox="240 810 1471 1381" style="border: 1px solid #ccc; padding: 10px;"> <p style="background-color: #e0f2f1; padding: 5px; margin-bottom: 10px;">✔ Your application was submitted.</p> <h3>Your confirmation</h3> <p>Confirmation number ← 70828920 Copy</p> <p>You applied for</p> <ul style="list-style-type: none"> • Supplemental Nutrition Assistance Program (SNAP) • Assistance to Aged, Blind or Disabled (AABD) <p>Digital signature Print this page 38920b6a317225ffdb470f6b746755a7</p> <hr/> <p>Download a copy of your application Downloading your application could be useful for your own records or to have as reference during a caseworker interview (if applicable). This page won't be accessible after you leave.</p> <p>Download your application (PDF)</p> </div>

14. Scroll down to the **What to expect next** section. Read the information about what to expect in the process. Use the **Upload Documents** button to add any supporting documentation, if applicable.

Finally, the **Additional Information** section provides a list of resources that you may find useful and contact information for DHHS benefit departments.

What to expect next

- 1 Provide documentation
If further documentation is required for your application, the specific agencies will reach out to you via a phone call and/or postal mail/email. If you'd like to upload documents now, [here's a list of documents](#) and you can upload them here.
- 2 Complete a caseworker interview (if applicable)
If required for your application, you will receive a phone call and postal mail/email to set up an interview.
- 3 Receive a final update on eligibility for benefits
You'll receive your determination of eligibility via postal mail, or email if you selected that as your preferred method of communication.

[Upload documents](#)

Additional information

Additional Benefit Applications

- Application for Home and Community Based Services (HCBS)
 - Provides additional services for aged and/or disabled individuals seeking in-home support or, out-of-home services if living with developmental disabilities.
 - Available waivers: Aged and Disabled (**AD**), Developmental Disabilities (**DD**) and Traumatic Brain Injury (**TBI**).
- Application for Child Support Services
 - Locating Parents, establishing Paternity, establishing Court Orders for Child Support and Medical Support, enforcing Order for Child, Spousal and Medical Support, modifying Child Support Orders (Upon Request)

Other links you can visit

- [Release information](#)
- [Download Voter registration form](#)
- [Online voter registration](#)

If you have questions
Available Monday through Friday: 8:00 am - 5:00 pm

[Medicaid Contacts](#) ▾

[Economic Assistance Contacts](#) ▾

[Home & Community Based Services Contacts](#) ▾

Provide feedback about iServe Nebraska
We'd love to hear feedback about your experience using iServe Nebraska and how we can make it better. Take a quick survey to share your thoughts. All responses are anonymous.
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