

Participant Satisfaction Survey



NE WIC 2.28.18

Purpose of Survey



- 1. Provide <u>feedback</u> from clients to help improve WIC services
- 2. Provide <u>data</u> to be used for potential customer service <u>performance measures</u>
- 3. Provide <u>before eWIC and after eWIC comparison</u>

When talking to clients about the survey

- Let clients know we are surveying WIC clients across the State of Nebraska
- Names are not collected on the survey
- responses will not impact your eligibility or services
- Survey is simple and will take only about 5 minutes to complete
- 33 questions
- Choice of online or paper survey

2 Survey Methods – You may use both!

- 1. Online web-based survey
- 2. Paper survey
- We highly encourage everyone to give the electronic version a try
- Since LA's may be limited in the number of laptops available for use and the fact that we don't want clients to wait in line to complete surveys ... you may want administer the survey using both methods so we can get as many surveys done as possible in a short amount of time

Timeline & Duration

Start survey – as soon as you receive them (end of Feb beginning March)

- I will be sending you the following survey information this week.
- Watch for an email within the next day or so including:
 - Website survey link English
 - Website survey link Spanish
 - Paper Survey in English labeled for your LA
 - Paper Survey in Spanish labeled for your LA
 - You may make your own paper copies if you want to get started right away or you may request copies from the state.

Timeline & Duration

Duration of Survey: Apx. March 1 – April 14th

Goal - hit or exceed your target survey numbers completed by mid April

Our student graduates May 5th so we are on a tight timeline for getting surveys completed. If we can get surveys completed by mid April, that will give him a couple weeks to finish entering survey data and complete his analysis before he graduates.

Survey Numbers Needed – for reporting at the LA or Sub-Agency Level

BVCA	170
CDHD	228
CNCAP	185
CAPWN	198
CAPMID	237
ECDHD	191
FHS	188
FS	220
LLCHD	243
NENCAP	240
WCHR	150

Charles Drew	331
One World	347
UNMC	62
Douglas Co/Midtown	353
Douglas Co/120 th Dodge/Papillion	288

These are minimum target numbers of "completed" surveys to received back for each LA/Subagency site

ONLINE SURVEY

REMINDERS



English: https://unmcredcap.unmc.edu/redcap/surveys/?s=XEHFXXDXEL

Spanish: https://unmcredcap.unmc
.edu/redcap/surveys/?s=8Y3WY7ET
FH

- o The laptop <u>needs internet</u> for this option
- o Set up <u>laptop station</u> to complete survey
- o Station this where it can be monitored
- o <u>Don't</u> put the laptop next to the door
- o Access survey using a survey link
- o Participant needs <u>help getting started</u> (Staff, student, or volunteer) to select the LA name and to pull up the survey

PENCIL/ PAPER SURVEYS - Reminders when administering



- o Hand paper survey to clients (either English or Spanish)
- o Remember surveys are confidential !!!
- o Don't ask clients to personally hand them back to you
- o Collect the surveys in a deposit box
- o Return the completed surveys to the state at the end of each week
- o Student will enter the data manually into the survey platform
- o Make sure your agency name is correct on the top of the survey





