

#### HOW TO USE THE EXPLORE BENEFITS TOOL

**Description:** This quick reference guide will provide guidance on how to use the Explore Benefits tool to see benefits for which you may qualify.

Note: You are not required to sign in or have an account to complete the Explore Benefits questionnaire.

Step #	Procedure				
1.	Access the <b>iServe Nebraska Portal</b> landing page directly from the DHHS homepage at <u>https://www.dhhs.ne.gov/</u> .				
2.	Click the Explore Benefits button.				
	Apply for benefits and find the help you need iServe Nebraska is a convenient new way for Nebraskans to apply to get help with food, utilities, healthcare, childcare, and other essential needs.				
	Nebraskans can apply for a single benefit, or several at the same time.				
	Explore Benefits Apply for Benefits Manage Benefits				
	Continue Application				



3.	The questionnaire is completely anonymous and will take approximately 3 minutes to complete. Click the <b>Start questionnaire</b> button to begin.		
	Explore benefits		
	Do I qualify?		
	Fill out this simple questionnaire to see if you may qualify for the		
	programs that Nebraska Department of Health and Human Services		
	offers.		
	Benefits are for those who live in Nebraska.		
	() Less than 3 minutes to complete		
	Completely anonymous		
	Start questionnaire		
4.	Begin by answering the questions. Enter your <b>birthdate</b> .		
	Note: Fields denoted with an asterisk (*) are required. You cannot move forward	without	
	answering questions that are required.		
	Tell us about your household		
	Tell us about everyone who lives in your home, even if they're not		
	there all the time. If you file taxes, we'll need to know about everyone		
	assistance.)		
	Your information		
	What is your birthdate?		
	For exemple: 9/22/1004		
	FUI example. 0/23/1994		
	Month Day Year		



5.	Select whether you have an Intellectual, Physical, or Mental disability, if applicable.
	Do you have a disability?
	Disabilities can include physical, mental, or emotional health conditions that limit activity.
	Select all that apply.
	Intellectual/ Developmental disability
	Physical disability (including blindness)
	Mental/emotional health disability
	Do not have a disability
6.	If applicable, click the <b>Add another household member</b> button to include additional members of your household. You will be prompted to address the same two questions, birthdate, and disability. Continue to click this button to add all applicable household members.
	+ Add another household member



7.	After adding all household members. Click the <b>Continue</b> button.	_
	+ Add another household member	
	If you're the only person in the household, select Continue.	
	Continue	
	Cancel questionnaire	
8.	Select Yes or No to indicate whether any member of your household is pregna	ant.
	Tell us more about the household	
	Answering these questions will help us determine which programs to recommend.	
	Is anyone in the household pregnant? * Required	
	O Yes	
	O №	
9.	Select <b>Yes</b> or <b>No</b> to indicate whether any household member needs supportiv	e services.
	Does anyone need supportive services? * Required	
	For example: in-home services, out-of-home services, prepared meals, medication assistance, and chore services. It may also include services or training to live and work more independently.	
	O Yes	
	No	



10.	Enter the monthly household income, then click Get my results.
	What is the monthly income for the household? * Required If monthly income fluctuates, please enter the income for the last month. Only numeric values are accepted in this field, please enter a whole dollar amount.
	\$
	Get my results
	Cancel questionnaire
11.	Your results will display based on your responses. Click the plus sign (+) next to a program for more details on that program.
	Note: This is a sample results page and in no way indicates what your results will be.
	Your results
	Based on your responses, you may qualify for the programs listed below.
	2 results below:
	Healthcare
	Healthcare/Medicaid +
	••• Aged and disabled
	Assistance to Aged, Blind or Disabled (AABD) +



12.	Click <b>Apply for benefits</b> to complete the full benefit application for an office which programs you are eligible for.	al decision on			
	Note: Even if the Explore Benefit results state you are not eligible, you can still complete the full application to get an official decision.				
	Every situation is different. These results are meant to be a guide and may not include every program that you could be eligible for.				
	These results are not a promise of benefits. You must submit an application to find out if you are eligible.				
	Most programs require proof of citizenship or lawful status for al persons applying for benefits.				
	Apply for benefits				
	Return to main page				



13. Review the programs displayed so you know how to proceed with your benefit application. Then, click the Yes, apply for benefits button to be routed to ACCESSNebraska to complete the full benefit application. Apply for benefits You will be directed to ACCESSNebraska to complete an application for each program that you would like to apply for. Please see the examples below of the buttons you should choose once in ACCESSNebraska. For Medicaid: Healthcare/Medicaid Application · Apply for Medicaid Federal Insurance Affordability Programs, or Qualified Healthcare plans For Home and Community Based Services (HCBS): **Developmental Disabilities** Application Complete an application for Developmental **Disabilities Services** For Economic Assistance programs which include any of the Food and utilities or Family and children services as well as Social Services for the Aged and Disabled (SSAD), Personal Assistance Services (PAS) and Assistance to Aged, Blind or Disabled (AABD): **Economic Assistance** Application · Complete an application for most DHHS benefits · Re-apply for continuous benefits (Recertification/Review) for DHHS programs except for Medicaid Yes, apply for benefits No, go back