

HOW TO RESET YOUR ISERVE NEBRASKA PORTAL PASSWORD

Description: Users who forget their password can access the Portal and reset their own password.

This quick guide provides step-by-step guidance on how to reset your password on the iServe Nebraska Portal.

Step #	Procedure		
1.	Access the iServe Nebraska Portal landing page directly from the DHHS homepage at <u>https://www.dhhs.ne.gov/</u> .		
	DEBRASKA Good Life. Great Mission. Department of Health and Human Services Search this afte P Administration 5 Support DHH5 Licensing 8 Reputations Additions Puddle Health & Support Viail		
	 Nebraska Hospital Capacity & Respiratory liness Dashboard G Steps to Take After Testing Positive or Exposure to COVID-19 COVID-19 Testing - FREE At-home Test Kits COVID-19 Vaccine Exemption Form 		
	Hotlines Image: Switchback: Image: Switchback:<		
2. Click the Log in button.			
	iServe Nebraska		
	Enhance your experience by logging into iServe Nebraska Log In		



3.	Click Forgot Password.	
		Sign in to your
		benefits account
		If you already have an ACCESSNebraska account, you can use your existing account info to log in. Don't have an account? An account will let you save a draft of your application, view your current benefits, manage renewal and registration, and update your household info. If you have trouble logging in, visit the Frequently Asked Questions page.
		Username / Nombre de usuario
		Password / Contraseña
		Show password
		Login
		Forgot password?
		Don't have an account? <u>Create your account</u>
4.	Enter your username or em Identity.	ail address, select your reset password method, then click Verify
		User Details
		Forgot your password? That's ok! Simply enter the username that you created your account with, and proceed with the password reset option (email, phone number, or security questions) you selected when you first created your account. Then, you'll be able to reset your password!
		Username / Nombre de usuario
		Choose Reset Password Method / Elija el método de restablecimiento de contraseña





iServe Nebraska Portal – PASSWORD RESET



Step #	How to verify your account using the security questions method		
1.	If you opted to Answer Security Questions, you will be prompted to answer the three security questions on your account, then click Continue .		
	Username / Nombre de usuario		
	Your answer to the security question. / Su		
	Continue		
2.	If you enter the answers correctly, you will be taken to a confirmation page. Click Continue. Enter a new password and confirm that password, then click Continue .		
	New Password / Nueva contraseña		
	Confirm New Password / Confirmar nueva contraseña		
	Continue <u>Cancel</u>		
	Note: Password Criteria:		
	Your new password must conform to specific restrictions:		
	1. Your password cannot contain the phrase 'huskers' or 'password'.		
	 Your password must be between 12 and 64 characters. Your password must contain the following: 		
	4. an uppercase letter		
	5. a number		
	6. a special character		
3.	Once you have selected a new password, you will be prompted to login with that new password.		

iServe Nebraska Portal – PASSWORD RESET



Step #	How to verify your account using the email method		
1.	If you opted for "email me a code," you will be asked to verify your email address in order to receive the code. Click Send verification code and the code is sent to your email address.		
	Verified Email Address / Dirección de correo electrónico verificada dhxxxxxxxx@nexxxxxxx dhxxxxxxxx@nexxxxxxxx Send verification code Continue Cancel		
2.	Enter the code received in the Verification Code box and click Verify code .		
	Verification code has been sent. Please copy it to the input box below. Verified Email Address / Dirección de correo electrónico verificada dhxxxxxxxx@nexxxxxxxx Verification Code / Código de verificación Verification Code / Código de verificación Verifiy code Send new code Continue Cancel Note: You can also click "Send New Code" if the email does not appear.		
3.	If your verification is successful, you will be taken to the following page. Click Continue .		
	The code has been verified. You can now continue. Verified Email Address / Dirección de correo electrónico verificada dhxxxxxxxx@nexxxxxxx Continue		

iServe Nebraska Portal – PASSWORD RESET



Step #	How to verify your account using the text method			
1.	If you opted for "Text me a code," click Send verification code.			
	Phone Number / Número de teléfono			
	XXXXXXX8713			
	Send verification code			
	Continue <u>Cancel</u>			
2.	Enter the provided code and click Verify code.			
	Verification code has been sent. Please copy it to the input box below. Phone Number / Número de teléfono XXXXXXX8713 Verification Code / Código de verificación Verify code Send new code Continue			
	Note: You can also click "Send New Code" if the code was not delivered or has expired.			