

HOW TO NAVIGATE THE ISERVE NEBRASKA PORTAL LANDING PAGE

Description: This quick reference guide will provide guidance on how to navigate the features available on the iServe Nebraska Portal landing page.

Note: If you are using a cell phone or tablet, it will be necessary to scroll down to view all options available on the portal landing page.

Step #	Procedure				
1.	Access the iServe Nebraska Portal landing page directly from the DHHS homepage at https://www.dhhs.ne.gov/ .				
	<text></text>				
2.	 The portal landing page displays. The Header section contains the following: A link to return to the DHHS website. Quick access back to the Portal landing page; click the iServe NE logo on any page to return to the Portal landing page. The option to login to an existing account, create an account, reset forgotten passwords and recover forgotten usernames. A banner that will be updated as needed with emergency news, information, and updates. 				
	Serve 2 Nebraska ² Serve a 2 Serve a 2 Serve a 2 Serve Nebraska Serve Nebraska 2 Serve Nebraska Portal - <u>Click Here</u> for helpful documents and answers to frequently asked questions. Serve Nebraska Portal - <u>Click Here</u> for helpful documents and answers to frequently asked questions. Test Environment: This is an optional alert banner that will be used to promote important messages for Nebraskans.				

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3.	The Introduction section contains a welcome message and quick access to see which benefits you may qualify for and to apply for benefits. It also provides quick access to manage existing benefits or continue completing a saved application.					
Apply for benefits and find the help you need						
	iServe Nebraska is a convenient new way for Nebraskans to apply to get help with food , utilities , healthcare , childcare , and other essential needs.					
Nebraskans can apply for a single benefit, or several at the same time.						
	Explore Benefits Apply for Benefits Manage Benefits					
	Continue Application					
4.	Review the benefits and services offered on the Portal in the Learn About Benefits section.					
Learn about programs available to Nebraskans Here are some of the kinds of support that are available if you qualify:						
	Healthcare ∨ G Children ∨ G Food ∨ V Utilities ∨ Aged and disabled					
	Learn About All Benefits					
5.	The Manage Your Benefits Account section provides links to ACCESSNebraska for individuals w existing benefits so that you can upload supporting documentation, renew your benefits, or represented to your situation.					
Quick links to take action on existing or pending benefits						
	Upload documents Extend your Extend your Extend your Report changes to your situation O Continue a saved application Provide documents that have been requested for your application. Renew, recertify, or review your benefits to continue receiving Update your address, household details, sources of income, or other Log into iServe Nebraska to return to an application you started but didn't					
	support. information. finish. Manage Benefits					

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6.	The Resources section provides links to additional sources of information regarding benefits and services, the option to print and complete a paper application, and much more.						
		More Resources	Other Resources				
		Nebraska DHHS website	Need help with this site?				
		Licensing & Regulations	Benefit programs contact info				
		ReliaCard	Printable application and forms				
		Nebraska Central Navigators	Key performance measures				
		Nebraska 211	Request a Dedicated Worker				
		Voter registration					
		988 Suicide Lifeline					
		Nebraska Tobacco Quitline					
7.	If you need help navigating the new iServe Nebraska Portal site, click on Need help with this site? under the Other Resources section. Quick Reference Guides, Videos, and Answers to Frequently Asked Questions are available on the training resources page.						
		Other resources					
	Need help with this site?						
	Benefit programs contact info						
	Printable application and forms						
		Key perform	ance measures				
		<u>Request a D</u>	edicated Worker				
7.	If you need help the Other Resou Questions are av	988 Suicide Lifeline Nebraska Tobacco Quitline navigating the new iServe Nebra prces section. Quick Reference Gu vailable on the training resources Other resou Need help w Benefit prog Printable ap Key perform Request a D	ska Portal site, click on Need he l iides, Videos, and Answers to Fre page. rces <u>iith this site?</u> rams contact info plication and forms nance measures edicated Worker	p with this si tequently Aske	te? und		



8.	To help us ensure the iServe Nebraska Portal is user-friendly and provides you with features that make it easy for you to explore your benefit options, apply for benefits or just obtain information, please consider completing the optional survey.			
		Provide feedback about iServe Nebraska		
		We'd love to hear feedback about your experience using iServe Nebraska and how we can make it better. <u>Take a</u> <u>quick survey</u> to share your thoughts. All responses are anonymous.		