

**State Unit on Aging  
Alzheimer’s Disease and Other Dementia Advisory Council Meeting  
Friday, July 19, 2024**

**Jack J Huck Continuing Education Center  
301 S. 68<sup>th</sup> Street Place  
Lincoln, NE 68510  
Conference Room 302**

Voting Members Present: Nick Faustman, Julie Kaminski, Christopher Kelly, Tracy Lichti, Julie Masters, Kierstin Reed, Corie Sass, Mary Ann Stallings, David Thompson

Voting Members Absent: John Croghan, Lisa Marks

Non-Voting Members Present: Lisa McGuire, Timothy Tesmer

Non-Voting Members Absent: Josie Rodriguez, Kathy Scheele

Council Staff Present: Joni Dulaney

State Unit on Aging Staff Present: Ben Stromberg

This meeting was held in person at the Jack J. Huck Continuing Education Center in Lincoln. A link was provided for members of the public to attend virtually. The meeting was called to order at 10:04 a.m. by David Thompson, Council Chair. Roll was taken and Council members introduced themselves.

**Nebraska Open Meetings Act Announcement**

David announced that Council meetings fall under the Nebraska Open Meetings Act. A copy of the Act was posted on the wall near the door.

**Public Comment**

All public meetings must allow time on the agenda for people who are not members of the Council to comment. No comments were shared.

**Approval of Minutes**

A motion to approve the June 21, 2024, meeting minutes was made by Tracy Lichti and seconded by Chris Kelly. It was requested that information be added to reflect the discussion on the revised state statute that changed members’ start and end dates for their initial terms on the Council. The June minutes will reflect that, per revised statute, terms begin on December 8, 2023; members serving a two-year term will end in 2025, three-year terms end in 2026, and four-year terms end in 2027.

A roll call vote was taken: Yes – 7; No – 0; Abstain – 2.

**State Plan**

Council members discussed the editing process for the State Plan draft.

- The draft of the state plan will be uploaded to the Council’s SharePoint site.

- Members will edit their sections of the draft in SharePoint so all edits are completed in one document.
- Track Changes will be on so everyone’s edits will be visible.
- Each section should be written in a concise way to convey the issues/findings and the recommendations for the primary constituency who will be reading the plan – the Legislature and Governor.
- Each section will include specific recommendations.
- A timeline for editing the draft plan was established as follows:

<b>July 19 – July 26</b>	<p>Council members edit their sections of DRAFT 1 in SharePoint.</p> <ul style="list-style-type: none"> <li>↳ The plan should be written for the constituency who will receive the plan: the Legislature and Governor.</li> <li>↳ Sections should provide enough detail to inform and educate while being succinct: findings and recommendations.</li> <li>↳ <b>DRAFT 1 edits must be completed by 5:00 pm on July 26.</b></li> </ul>
<b>July 26 – August 2</b>	<p>David reviews the edits, add his sections, and creates DRAFT 2 of the plan.</p>
<b>August 2 – August 9</b>	<p>Council members receive DRAFT 2 to review the entire draft and make edits in SharePoint.</p> <ul style="list-style-type: none"> <li>↳ <b>DRAFT 2 edits must be completed by 5:00 pm on August 9.</b></li> </ul>
<b>August 9 – August 12</b>	<p>David reviews the additional edits and creates DRAFT 3.</p>
<b>August 12 – August 16</b>	<p>Council members receive DRAFT 3 for review and feedback at the August 16 Council meeting. Discuss the areas that are missing from the plan.</p>
<b>August 16 – August 23</b>	<p>Council members make edits and additions as discussed at the Council meeting.</p> <ul style="list-style-type: none"> <li>↳ <b>DRAFT 3 edits must be completed by 5:00 pm on August 23.</b></li> </ul>
<b>August 23 – August 30</b>	<p>David reviews the edits and creates DRAFT 4. Non-voting Council members will review the draft and provide stakeholder feedback.</p> <ul style="list-style-type: none"> <li>↳ <b>DRAFT 4 edits are due by 5:00 pm on August 30.</b></li> <li>↳ DRAFT 5 will be emailed to members prior to the September Council meeting. This will include stakeholder feedback and any edits by Council members.</li> </ul>

- September 20** Council meeting.
- ↳ Discuss what needs to be done to finalize the draft plan.
  - ↳ Discuss the next steps to include what groups will be formed. For example, a group to look at implementation of the plan’s recommendations, as well as other groups.
- September 20 – October 11** David makes the final edits to the plan.
- October 11** **Final draft comments, edits, and additions are due by 5:00 p.m.**
- October 18** Council meeting.
- ↳ Final State Alzheimer’s Plan is presented to Council members.
- By October 28** Joni Dulaney submits the State Alzheimer’s Plan to DHHS for their review process before they submit it to the Legislature and Governor by December 31, 2024.

This timeline will be emailed to Council members with the link to the Alzheimer’s Council SharePoint site.

David spoke on the quick change from submitting the State Alzheimer’s Plan by December 31, 2024, to beginning the implementation of recommendations on January 1, 2025, so there is progress to show in the annual status report due October 1, 2025.

There was discussion on the terms to be used in the plan. A list of the different terms found in the draft will be sent to Council members to determine which will be used to provide consistency throughout.

David encouraged members to read the statute, specifically on the State’s role and responsibilities. Their sections of the draft should speak to these and provide recommendations.

It was noted that workforce development is a big piece of the plan that is missing. However, the Nebraska Workforce Development Board representative has not yet been determined.

### **Announcements**

The next Council meeting will be in-person only on August 16 at the Jack J. Huck Continuing Education Center. The meeting will be held in room 304 next door to the room we have been meeting in.

### **Adjourn**

The meeting adjourned at 12:13 p.m.