

AOWN's ADRC will remain the same as the 4 year plan that was submitted last year. Our ADRC is supervised by Kelly Davis and our Options Counselor is Amber Brannon. If you have any questions, please contact the Aging Office of Western Nebraska.



## Nebraska Aging and Disability Resource Center Program Grantee Application

**DATE:** October 14, 2022

**TO:** Public agencies and private non-profit organizations with the capacity to accept and administer the Aging and Disability Resource Center Program.

**FROM:** Cynthia Brammeier, Administrator  
State Unit on Aging, Division of Medicaid & Long-Term Care

**BY:** Ben Stromberg, Program Manager  
Gene Hogan, Fiscal Program Manager

**SUBJECT:** Nebraska Aging and Disability Resource Program Grantee Application

**CONTENT:** The Nebraska State Unit on Aging (SUA) is requesting Grantee Applications for the Aging and Disability Resource Center Program for SFY 2024-27. Grant applicants whose proposals provide the best potential for serving the purpose of this program may be awarded available funds. Total available funds are \$613,912 and there are 13 applicants. Applications are due 11/30/2022. Please note the following requirements:

- Participate in MAC time studies.
- Participate in ADRC staff trainings.
- Follow prescribed instructions and data reporting requirements.
- Provide at least one of the authorized ADRC service described in section B provisions.
- Meet all consumer protections described in application.

The Grantee Application should include a response to the questions in the grant application. Please see attached.

## Part I Applicant Information

Organization Name: Aging Office of Western Nebraska	Date of Application: November 28, 2022
Name – Contact Person: Anne Marie Lauderdale	Phone Number: 308-635-0851
Address (Street, City, State, Zip): 1517 Broadway STE 122, Scottsbluff, NE 69361	
Email Address: AnneMarie.Lauderdale@aown.org	
Signature – Authorized Representative <i>Anne Marie Lauderdale PEMHP</i>	Date Signed: November 30, 2022

Attach the following to the completed application form:

- A. Authorized organizational representative approval of the ADRC application.
- B. Letters of support (optional).
- C. Provide an organizational chart for the existing ADRC program or a proposed organization chart for a newly proposed program with position titles and staff names (if staff names are available).
- D. Other attachments (optional).

## Part II – Executive Summary, 1 page (10 Points)

Provide your response to the State Unit on Aging Request for Information in this portion which has addressed the following: SEE ATTACHED ADRC GRANT REQUEST

- A. Planned service area,
- B. Organizational structure,
- C. Office location(s),
- D. The approach to providing ADRC services, and
- E. Any significant challenges faced by the proposed ADRC.

## Part III – Project Proposal, 5 pages (60 Points)

### A. Organization (30 Points)

Address the following in the space provided below:

1. Name a designated project director who is directly responsible to the sponsor for the management of the project. Include information about the director's experience, qualifications and job duties. Indicate if the director will have additional programmatic responsibilities. **(2 Points)**

Anne Marie Lauderdale PLMHP has been designated as the project director, assuming management roles and responsibility, and reports to the Executive Director, Cheryl Brunz. Ms. Lauderdale has been with the Aging Office of Western Nebraska for over four years overseeing MLTC and SUA programs, including ADRC. Ms. Lauderdale sports over 12 years of extensive professional experience in various capacities with services and supports in this rural area of Nebraska. As a Provisionally Licensed Mental Health Practitioner, former Child and Family Services Specialist for the State of Nebraska, and with psychiatric residential treatment facility and legal experience, Ms. Lauderdale embraces creative, multidimensional networking connections for solutions and/or guidance. Ms. Lauderdale is skilled at identifying and bridging gaps by not just identifying the resources needed, but creatively bridging the gap with layered networking to obtain sustainable and meaningful change. No one journey is alike.

Additional programmatic responsibilities will include oversight.

2. Describe how this program will operate within your organizational structure. How will the ADRC seek guidance and perspective that benefits individuals experiencing disabilities? **(3 Points)**

The AOWN ADRC works independently, but with supervision. Calls from the public will be received by our office Administrative Assistant and as needed will be forwarded to the ADRC staff. Messages will be collected for the ADRC staff if they are absent or busy with another call. ADRC staff will collect the necessary information from the client on a referral form designed to gather important information about the client to assist the program eventually referred to. On the information useful to the program. Supervision of the program will be done by the AD Waiver Supervisor who will monitor the work completed and data collected to ensure the public is being served appropriately.

ADRC meets monthly with Fritz and O'Hare for Quality Assurance and Consumer review. Several other resources and other AAA's come together to discuss barriers, training, and insights for all individuals with various levels of needs.

3. Describe the proposed staffing of the ADRC. Include all positions, FTEs, contracted labor, and responsibilities. **(2 Points)**

Under supervision of the AD Waiver Supervisor, Anne Marie Lauderdale, the ADRC Option's Counselor will have one full-time employee (FTE) working 40 hours per week. The Option Counselor's duties are as follows (but not limited to):

Under the supervision of the AD Waiver Supervisor, provides the general public, but particularly adults who are elderly or have a disability, with information and assistance for a wide range of community resources; help inform and educate people about their options; assist in connecting them to programs and services, including the public of privately funded options.

- Extensive assessment of potential consumers and their needs to obtain or maintain community based or in-home services.
- Take comprehensive referrals to determine eligibility and needs for the Older American Act programs.

- Identify existing consumer's needs, resources, and support systems by performing initial screening.
  - Identify consumer's knowledge of used and unused options and resources to address and support any unmet or unidentified needs.
  - Assess appropriate risk levels for intervention with an understanding of dignity of risk.
  - Gathers sufficient information to accurately identify and clarify an inquirer's problems and needs, explores needs beyond the presenting problem, looking at short- and long-term solutions, checking in with the inquirer and summarizing what they are requesting, providing Options Counseling to consumers.
  - Assists individual in completing community resource applications, maintain contact throughout eligibility and enrollment process, and follow-up as needed.
  - Work with consumers, family members, caregivers, and professionals to help implement and maintain unmet or unknown consumer needs.
  - Responsible for maintaining proper records essential in the operation and justification of the program.
  - Assist with grant writing and data collection.
  - Have a working understanding of applicable State and Federal Regulation, and other governing regulations (Older American's Act).
  - Work closely with community resources, councils, and other interagency groups where Area Agency Aging input is required or requested.
  - Interact with all consumers and community resources in a professional and courteous manner.
  - Creates, maintains, and updates a complex file system of records and ensures accuracy of same.
4. Describe the ADRC's physical location in the service area. Include how individuals experiencing disabilities can be accommodated when utilizing the physical location. Describe how individuals who are unable to go to the physical location will be able to connect with the ADRC. **(2 Points)**

AOWN's main office is centrally located within AOWN's Planning and Service Area (PSA-L), and is conveniently placed downtown at 1517 Broadway in Scottsbluff, Nebraska 69361. This office building is fully handicapped accessible, as are our independent offices and conference room. Those who are unable to visit our main office setting have the option to utilize a variety of other means of preferred communication. Accommodations, for any reason, can be made based on the need and preference of the client whether that be via phone, in writing, email, zoom, and also including in-home options as well.

5. PeerPlace is the software used to track client information and units of service. Grantee is required to follow State Unit on Aging prescribed data entry practices. Describe your experience with PeerPlace and how a client and service unit tracking system will be implemented. **(3 Points)**

AOWN has been using PeerPlace for the last two years. We have several staff who are trained at data entry for optimal quality assurance. Previously, our ADRC Options Counselor had access to PeerPlace, and we would require our new staff to have access as well. The ADRC Options Counselor would use the Peer Place section established for ADRC and enter their documentation of clients and client history within this work area.

The ADRC Options Counselor is responsible for inputting all I&R's (Information and Referral), Option's Counseling, and other additional information requests as data into Peerplace for oversight and tracking.

- Describe any previous experience the organization has with providing ADRC services. Has the organization been designated as a Nebraska ADRC previously? If yes, include information on service units provided in the previous three fiscal years including all ADRC services provided, and funding received for the program. **(4 Points)**

AOWN was one of the seven Area Agencies on Aging that lead the State to develop ADRC legislation and funding. AOWN became a pilot program and worked with the legislature to have permanent ADRC's in Nebraska. AOWN has an established ADRC program with an ADRC Options Counselor that provides services to older adults 60 years and older, people with disabilities of all ages and family members, caregivers, and advocates.

AOWN has been a Nebraska ADRC for the past three fiscal years, and we are currently a Nebraska ADRC for FY 2023.

	Units of Service		
	SFY20	SFY21	SFYF22
I & R	483	984	810
Options Counseling	21	44	51
Transitional Options Counseling			
Benefits Assistance			
Mobility Training			

Funding received:

	SFY20	SFY21	SFYF22
ADRC Funding: CASA	56319.75	6550.00	8440.21
ADRC Funding: Other ADRC	31382.25	71451.00	71451.00

- The ADRC will be welcoming and accessible. Describe how the ADRC will work with individuals who experience all types of disabilities, those who do not speak English as a first language, or whose culture may affect how they use the ADRC. **(3 Points)**

AOWN is welcoming and open for all consumers and strives to identify and meet the needs of all individuals. Inevitably, there will be barriers for any sought objective which is why an ADRC is so paramount. AOWN utilized several resources for all different types of accommodations or purposes such as the language line, translators, disability partners, Panhandle Partnership, and several others. AOWN's ADRC strives to simply be "that place" where individuals can safely and confidentially speak with our Options Counselor and not simply passed on to someone else.

- Describe how the ADRC will ensure that its services are objective, unbiased, and in the best interest of the client. **(3 Points)**

Options Counseling will collaborate with other entities working on the best person-centered plan for the individual. Collaborating and team work support transparency as it is always AOWN's

mission to support dignity of risk while allowing the individual to maintain a sense of self in planning their future endeavors as well.

The success of each call/consume can be measured by the identified objectives and subsequent resolutions.

By maintaining our integrity to the program, it is AOWN's intention to ensure that services and objectives are met in the best interests of the client.

9. Describe current & future collaborations as it relates to the ADRC. **(2 Points)**

ADRC has the potential to be the “one stop shop” for the Panhandle of Nebraska. The ADRC and supervisor will take part in monthly calls with Fritz and O'hare, with several other community professionals. AOWN's vision is to build a more layered network of community members and professionals as a means to support any member of our PSA-L. It is of note that finding resources is not the only means to the end. The entire process of being the support, the researcher, the advocate, the planner, and the organizer are all paramount to building and maintaining a successful ADRC and those with whom we collaborate.

10. Describe how the agency will implement a quality assurance process. **(2 Points)**

AOWN provides a supervisor over our ADRC program. Supervising the ADRC program is our AD Waiver Supervisor described in this application. ADRC Training will be provided to our Options Counselor and training on PeerPlace. Data entry is review monthly to ensure activity within the program and to ensure the integrity of the data. MAC time studies will be completed by the ADRC staff as well as our company time study will be completed. Time studies are reviewed bi-weekly and MAC studies are reviewed monthly.

11. Reserved for suggestions from SUA staff. **(2 Points)**

Click or tap here to enter text.

12. Reserved for suggestions from SUA staff. **(2 Points)**

Click or tap here to enter text.

**B. Service Provision (30 Points)**

13. Describe the marketing and outreach the ADRC will utilize to make these services known to members of the target population. Address how the ADRC will reach individuals who are isolated as well as community agencies and service providers in the service area. Identify how the ADRC will work with hospitals, nursing homes, assisted living facilities, and home health care agencies to accept referrals. **(4 Points)**

AOWN has our website ([www.aown.org](http://www.aown.org)) where we list our ADRC service and contact information. We also have a Face Book site describing the listed services including ADRC. We are listed with the statewide Nebraska ADRC website (<http://adrcnebraska.org>). We also distribute and ADRC brochure at meetings, leaving copies at hospitals, nursing homes, assisted living facilities, and distribute through our offices.

14. Describe how the ADRC will provide Information & Referral services. **(3 Points)**

The Aging and Disability Resource Center (ADRC) provides Nebraskans with useful information, assistance, and education on community services and supports related to aging or disability. We will point you in the right direction. People of any age or any disability can call us for resources that may be available to you or your loved one.

15. Describe how the ADRC will provide Options Counseling services. **(3 Points)**

Our ADRC staff is available to assist eligible people/or their representatives in making informed choices about the services and supports that best meet the person's needs. We will provide the available options and discuss what may work best for you or your family member. Long term care is very overwhelming! Talk it through with someone who can explain and sort through your needs.

The Aging and Disability Resource Center (ADRC) assists Nebraskans in accessing services and supports such as: in-home assistance, Medicare/Medicaid, housing, financial assistance, transportation, or assistive technology.

The ADRC provides information, assistance, and education on community services and long-term care options for seniors, people with disabilities, and caregivers and advocates.

Options Counselors are available over the phone or through face-to-face meetings to assist eligible people and/or their representatives in making informed choices about the services or settings that best meet the person's needs.

16. Describe how the ADRC will provide Transitional Options Counseling services. **(3 Points)**

Person Centered Thinking is what Nebraska ADRC is all about! Nebraska's Aging and Disability Resource Center is here to evaluate people's strengths and preferences and weigh their options.

Nebraska ADRC's mission is to support seniors, persons with disabilities, their families and caregivers by providing useful information, assistance, and education on community services and long-term care options, while at all times respecting the rights, dignity and preferences of the individual.

Nebraska ADRC's goal is to serve as a highly visible and trusted place available where people of all ages, incomes, and disabilities can get information and counseling on the full range of Long-Term Service and Support options. The overall goal is to enhance existing infrastructure by creating single points of entry at the local level to increase consumer access to information and services in a comprehensive, flexible, and cost-effective manner.

17. Describe how the ADRC will provide Benefits Assistance. **(3 Points)**

The Benefits Assistance provided will be the referral to the appropriate partner providing the assistance. Our ADRC has list of partners available with our PSA to help the client choose the assistance with is best suited for the client. The client will be presented the options and they will make their choice.

18. Describe how the ADRC will provide Mobility Training. **(3 Points)**

The Mobility Training provided will be the referral to the appropriate partner providing the training needed. Our ADRC has list of partners available with our PSA to help the client choose the



assistance with is best suited for the client. The client will be presented the options and they will make their choice.

19. Describe how the ADRC will provide individuals seeking assistance with home care with a home care registry as well as information about their rights and responsibilities as home care consumers. **(3 Points)**

AOWN and ADRC provides homemaker and chore services to clients as needed. The ADRC staff will determine the needs of client and refer the client to the best service provider in the PSL. The ADRC staff will determine if the client is Medicaid accessible and refer to an AD waiver program who can provide the necessary home care services needed.

20. Describe how the ADRC will provide individual and systems advocacy. This includes information about client rights and assistance with exercising those rights. **(4 Points)**

As ADRC, individual and systems advocacy are vital. An Options Counselor is humbly a constant team member and work diligently to preserve the rights, dignity, and respect of any individual needing assistance. Again, layered community connections, appropriate follow through, consistent training and education are nonstop.

21. Describe the role the ADRC will have in emergency preparedness and response in the service area. Will the ADRC have the equipment necessary to operate remotely or at an alternate work location? If the ADRC has an emergency preparedness plan, please attach it. **(4 Points)**

AOWN has disaster plan that has been established and approved by the SUA. The plan accounts for almost every scenario the PSA-L may encounter, and utilizes all employees to safely mitigate any potential disaster. AOWN has equipment necessary to provide safe operations during an emergency. If the main office has been compromised, AOWN has two other sites in the PSA-L of which to work if an emergency occurs. Our IT company will provide emergency computers and telephone equipment to be as versatile and efficient as possible.

#### **Part IV – ADRC Budget (30 Points)**

The Budget Form and Budget Narrative must be submitted with this application. Application evaluation will be partially based on the reinvestment of MAC funds. Please describe how MAC funds will be used.

AOWN has budgeted in the current fiscal year 2023 budget MAC funds for both ADRC Information Referral (\$7972.00) and Options Counseling (\$4378.00). MAC funds will be made available for future budgets as well.

See the attached documents as described below:

- Budget Form SEE ATTACHED
- Budget Narrative SEE ATTACHED

Please respond to all questions and submit responses and requested documents via email to: [DHHS.Aging@nebraska.gov](mailto:DHHS.Aging@nebraska.gov) by 11/30/2022.

### Budget Narrative – Aging Office of Western Nebraska

<b>Object Class Category</b>	<b>Federal Funds</b>	<b>Non-Federal Cash</b>	<b>Non-Federal In-Kind</b>	<b>TOTAL</b>	<b>Justification</b>
<b>Personnel</b>	\$0.00	\$63,954		<b>\$63,954</b>	Kelly Davis- ADRC Supervisor Amber Brannan- ADRC Options Counselor Both are 1 FTE each Includes wages, health insurance, FICA, dental insurance and retirement
<b>Travel</b>	\$0.00	\$340		<b>\$340.00</b>	Includes travel to see the client that is needing help, this could be any where in our PSA-L.
<b>Print &amp; Supp.</b>	\$0.00	\$900.00		<b>\$900.00</b>	This includes printing supplies for individual printer, paper, toner, pens, pencils etc. Anything that is needed to prepare the clients needs.
<b>Equipment</b>	\$0.00			<b>\$0.00</b>	
<b>Build Space</b>	\$0.00	\$1429		<b>\$1,429</b>	This is for the building costs that are allocated for ADRC. Example office space, bathroom, conference room etc.

<b>Comm. &amp; Util.</b>	\$0.00	\$2,074		<b>\$2,074</b>	This is to allocate part of the utilities for our building for ADRC
<b>Other</b>	\$0.00	\$3,050		<b>\$3,050</b>	AOWN has our insurance package with NIRMA. This includes liability, workers compensation, vehicle insurance, etc.
<b>Contractual</b>	\$0.00	\$3,900		<b>\$3,900</b>	<ol style="list-style-type: none"> <li>1. Bytes- IT supplier \$1,000</li> <li>2. Tami Pierce- Payroll contractor \$1250</li> <li>3. Hamilton Associates- Audit contractor \$1650</li> </ol>
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$75,647</b>		<b>\$75,647</b>	

**Welcome to the State Fiscal Year 2025 Annual Budget process.**

<b>State Fiscal Year</b>	7/1/2024	6/30/2025
<b>Prior 6 months:</b>	7/1/2023	12/31/2023
<b>Projected 6 months:</b>	1/1/2024	6/30/2024

Worksheets / tabs are linked below:

**(All sheets are protected, but may be unprotected by the agency. No password is required.)**

<p><a href="#">Units of Service</a></p>	<p>Rows for COVID-19 Services have been added (if needed). There is a corresponding column for each potential service on the budget spreadsheets.</p> <p>Columns have been added to accommodate funding flexibility provided by the major disaster declaration (e.g. paying for a III-B service with III-C(1) funds) that began in January, 2020. Manually enter service units in these columns.</p> <p><b>13. Health Promotion/Disease Prevention (Evidence-Based) and 14. Health Promotion/Disease Prevention (Non Evidence-Based) request a client estimate, not a service unit estimate.</b></p> <p><b>Service Units will automatically feed from the Units of Service tab into the subsequent III-B, -C1, -C2, -D, -E, and State Funds tabs. The exception is: 9. Nutrition Counseling and 11. Nutrition Education.</b> Service Units will need to be manually entered into the Units of Service worksheet, as well as the related funding spreadsheet (III-B, III-C1, and/or III-C2).</p>
<p><a href="#">10% Variance</a></p>	<p>If there is a service unit increase or decrease from one SFY to another SFY of 10% or more, an explanation is needed. <b>Each 10% variance explanation used to be located on the related Service Narrative Template. The explanations will now be listed together on the 10% variance worksheet.</b> The 10% variance worksheet will highlight yellow any changes that are ±10%. The Variance Reason column will automatically wrap the text and will expand to fit the explanation size.</p> <p><b>Press the F7 key to initiate the spell checker.</b></p>
<p><a href="#">Application-Signature</a></p>	<p><b>Select your agency from the drop down at the top of the page.</b> This action will auto complete Grantee information such as name, address, city, zip, phone number, and executive officer. The Governing Board chairperson's name will also be automatically filled in. <b>This will also populate the agency's name on the last five tabs of this workbook. The chairperson's address, city, zip code, and phone will need to be manually entered.</b></p> <p>The Application for Funds program amounts will fill in from the supporting Composite and Program specific tabs (III-B, III-C1, III-C2, III-D, III-E, State Funds, and VII). <b>The Other Programs information has been removed. The SUA does not oversee outside funding sources.</b> This amount was always, and should be \$0.</p> <p>An Application-Signature page needs to be signed for the initial Plan/Update and Budget submission. <b>If the SUA requires adjustments to the Plan and/or budget before approval, the Application-Signature page does not need to be resubmitted until the Plan and Budget are approved.</b></p>
<p><a href="#">Fund Transfer</a></p>	<p>Complete if you will be transferring money between programs. Note any funds that need to be transferred between funding categories.</p>
<p><a href="#">Budget Template Instructions</a></p>	<p>Provides more in-depth information about what funds are budgeted for which lines and services.</p>

<a href="#">Composite</a>	<p><b>A calculated table has been added to confirm the agency is conforming to OAA section 307 (a)(2)</b> - The estimated budget table (aka “reservation table”) provided to the Area Agencies on Aging, and developed by the State Unit on Aging, outlines specific minimum funding requirements as follows: <b>15% Access, 15% In-Home, and 2% Legal</b>. If the minimum requirements are not met, review the III-B worksheet on the Budget Workbook.</p>
<a href="#">State Funds</a>	<ul style="list-style-type: none"> <li>• <b>Row 42 (21. CM Client Responsibility)</b>. Clients above Federal Poverty Level shall contribute towards the 20. Care Management program as required by AAA policy. Client Responsibility can be calculated by taking the impacted Client Service Units x Client Rate % x CM Rate.</li> <li>• 21. CM Client Responsibility and 12a. Income Cont./Fees will be compared, and <b>the higher value will be used to determine the amount the SUA will reimburse</b>.</li> <li>• Projected Units will fill in when the Units of Service tab’s service units are filled in.</li> <li>• <b>Row 49: CM (19) Per Unit</b> was created. This reflects the amount per unit from 19. Care Management. The maximum value is: \$75.00. If the value is more than \$75.00, a message to “Adjust line 19” will appear.</li> <li>• <b>CHECK: this should be -0-</b>: confirms that the Row 36 (19b. TOTAL SUA COST) is calculated correctly. If the number is <b>red</b>, not enough funding was reported. If the number is <b>(red &amp; in parenthesis)</b>, too much was funding was reported.</li> </ul>
<a href="#">Senior Volunteer</a>	<p>Complete if applying for the FY 2023 Senior Volunteer Program grant. Some fields are populated when the agency is selected on the Application-Signature tab.</p>
<a href="#">Plan Admin</a>	<p>When the agency is selected on the Application-Signature tab, it will populate here. The dollars will link from other spreadsheets.</p>
<a href="#">Cost Itemization</a>	<p>Complete itemized information for Equipment and/or Capital Expenditures greater than or equal to \$5,000. When the agency is selected on the Application-Signature tab, it will populate here.</p>
<a href="#">Budget Justification</a>	<p>Describe the Matching and Non-Matching revenue sources for each program. When the agency is selected on the Application-Signature tab, it will populate here.</p>
<a href="#">Contractor Subaward Details</a>	<ul style="list-style-type: none"> <li>• <b>Provider Name</b>: Enter the agency/organization that provide services.</li> <li>• <b>Service Provided</b>: Select the Service from the drop down menu. Once a service has been selected once, auto-complete is available for future entries.</li> <li>• <b>Relationship</b>: Select Subaward, Contractor, or MOU.</li> <li>• <b>Total Provider Cost</b>: Enter the amount the provider receives.</li> <li>• <b>Receives OAA Funds</b>: Enter Yes or No.</li> </ul> <p>When the agency is selected on the Application-Signature tab, it will populate here.</p>

Taxonomy #	Service Name	Change (%)	Variance Reason
<b>Federal Aging Services</b>			
1	Personal Care	0.00%	
2	Homemaker	4.55%	
3	Chore	4.64%	
4	Home Delivered Meals	1.48%	
	<i>NSIP Eligible Home Delivered Meals</i>	2.73%	
6	Case Management	0.00%	
7	Assisted Transportation	0.00%	
8	Congregate Meals	-7.74%	
	<i>NSIP Eligible Congregate Meals</i>	-9.03%	
9	<i>Reserved</i>		
10	Transportation	0.00%	
11	Nutrition Education	0.18%	
12	Information & Assistance	5.27%	
13	Health Programs (formerly Evidence-based HPDP)	-1.57%	
14	Health Activities (formerly Non Evidence-Based HPDP)	3.87%	
15	<i>Reserved</i>		
16	Legal Assistance	-0.96%	
<b>State Aging Services</b>			
5	To Go Meals	5.16%	
17	Technology & Equipment	0.00%	
18	Consumable Supplies	0.00%	
19	Home Maintenance	0.00%	
20	Care Management	2.14%	
21	<i>Reserved</i>		
22	Senior Center Hours	1.40%	
23	<i>Reserved</i>		
24	Social Activities	0.09%	
27	Outreach	6.19%	
28	<i>Reserved</i>		
29	Legal Outreach	0.00%	
<b>Caregiver Services</b>			
34	Caregiver Assistance: Case Management	0.00%	
35	<i>Reserved</i>	0.00%	
36	Caregiver Assistance: Information & Assistance	2.27%	
39	<i>Reserved</i>	0.00%	
50	Caregiver Technology & Equipment	6.29%	
51	Caregiver Consumable Supplies	0.00%	
52	Caregiver Home Maintenance	0.00%	
53	Caregiver In-Home Service	0.00%	
54	Caregiver Transportation	0.00%	
55	Caregiver Meal	0.00%	
56	Caregiver In-Home Respite	-0.66%	
57	Caregiver OOH Respite (Day)	0.00%	
58	Caregiver OOH Respite (Overnight)	0.00%	
<b>ADRC Direct Services</b>			
40	Information & Referral	5.07%	
41	Options Counseling	7.53%	
42	Transitional Options Counseling	0.00%	
43	Benefits Assistance	0.00%	
44	Mobility Training	0.00%	
45	Point of Entry	0.00%	
46	Unmet Service Needs	0.00%	
47	Home Care Provider Registry	0.00%	

**AREA AGENCY ON AGING:** Aging Office of Western Nebraska

Application to operate a service project for older Nebraskans under the Older Americans Act, as reauthorized and amended for the period beginning July 1, 2024 and ending June 30, 2025 in planning and service area.

AND

Annual application for support for the period beginning **July 1, 2024** and ending **June 30, 2025**

The applicant agrees to comply with all federal state and local rules, regulations and policies as outlined in the Older Americans Act, as amended; the Nebraska Community Aging Services Act, the Nebraska Care Management Act, the Local Long-Term Care Ombudsman Program; policies and/or regulations established by the HHS-State Unit of Aging and all other applicable rules, regulations, assurances and ordinances. This includes assurances included in this document.

GRANTEE:	Area Agency on Aging Governing Board Chairperson (or comparable official authorized to sign this document):
Name: <u>Aging Office of Western Nebraska</u>	Name: <u>Ken Meyer</u>
Address: <u>1437 10th St</u>	Address: <u>1437 10th St</u>
City: <u>Gering</u> , NE Zip <u>69341</u>	City: <u>Gering</u> , NE Zip <u>69341</u>
Phone: <u>(308) 635-0851</u>	Phone: <u>308-635-0851</u>
Executive Officer: <u>Cheryl Brunz</u>	

**APPLICATION FOR FUNDS 7/1/2024 through 6/30/2025**

(Lines 17a, 17b, 17c, 18a, 18b, 18c, & 19)

III-B - Supportive Services	\$204,046.00
III-C(1) - Congregate Meals	\$360,517.80
III-C(2) - Home-Delivered Meals	\$661,803.00
III-D - Disease Prevention & Health Promotion	\$9,830.00
III-E - Family Caregivers Support Program	\$116,637.00
VII-Ombudsman & Elder Abuse	\$0.00
State Funds (such as Care Management, ADRC, Senior Volunteer) (Lines 17a, 17b, 17c, & 19)	\$414,456.00
<b>SUBTOTAL</b>	<b>\$1,767,289.80</b>
Area Agency on Aging Composite Match (Lines 14a-15b)	\$113,564.00
Area Agency on Aging Composite Non-Match (Lines 10 - 12b)	\$1,533,235.00
Area Agency on Aging Composite Gross Cost (Line 9)	\$3,414,088.36

I hereby certify that I am authorized to submit this application and plan

Signed:

\_\_\_\_\_  
**Cheryl Brunz**  
 Executive Officer  
 Aging Office of Western Nebraska

\_\_\_\_\_  
**Ken Meyer**  
 Chairperson  
 Aging Office of Western Nebraska

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Taxonomy #	Service Name	Service Unit	Units of Service				Change (%)
			07/01/23 - 12/31/23 (Actual)	01/01/24 - 06/30/24 (Projected)	07/01/23 - 06/30/24 (Combined)	07/01/24 - 06/30/25 (Projected)	
<b>Federal Aging Services</b>							
1	Personal Care	Hour			-		0.00%
2	Homemaker	Hour	1,900	2,500	4,400	4,600	4.55%
3	Chore	Hour	1,449	1,800	3,249	3,400	4.64%
4	Home Delivered Meals	Meal	37,875	45,000	82,875	84,100	1.48%
	<i>NSIP Eligible Home Delivered Meals</i>	<i>Meal</i>	<i>37,875</i>	<i>40,000</i>	<i>77,875</i>	<i>80,000</i>	<i>2.73%</i>
6	Case Management	Hour			-		0.00%
7	Assisted Transportation	One-Way Trip			-		0.00%
8	Congregate Meals	Meal	27,458	35,000	62,458	57,625	-7.74%
	<i>NSIP Eligible Congregate Meals</i>	<i>Meal</i>	<i>27,458</i>	<i>33,000</i>	<i>60,458</i>	<i>55,000</i>	<i>-9.03%</i>
9	Reserved						
10	Transportation	One-Way Trip			-		0.00%
11	Nutrition Education	Session	274	275	549	550	0.18%
12	Information & Assistance	Contact	4,699	4,800	9,499	10,000	5.27%
13	Health Programs (formerly Evidence-based HPDP)	Session	124	130	254	250	-1.57%
14	Health Activities (formerly Non Evidence-Based HPDP)	Session	509	550	1,059	1,100	3.87%
15	Reserved						
16	Legal Assistance	Hour	286	300	586	580	-0.96%
<b>State Aging Services</b>							
5	To Go Meals	Meal	2,894	4,000	6,894	7,250	5.16%
17	Technology & Equipment	Unit			-		0.00%
18	Consumable Supplies	Unit			-		0.00%
19	Home Maintenance	Project			-		0.00%
20	Care Management	Hour	1,491	2,200	3,691	3,770	2.14%
21	Reserved						
22	Senior Center Hours	Hour	12,327	12,327	24,654	25,000	1.40%
23	Reserved						
24	Social Activities	Activity	9,991	9,991	19,982	20,000	0.09%
27	Outreach	Activity	113	113	226	240	6.19%
28	Reserved						
29	Legal Outreach	Activity			-		0.00%
<b>Caregiver Services III-E</b>							
34	Caregiver Assistance: Case Management	Hour			-		0.00%
35	Reserved						
36	Caregiver Assistance: Information & Assistance	Contact	220	220	440	450	2.27%
38	Reserved						
50	Caregiver Technology & Equipment	Unit	576	600	1,176	1,250	6.29%
51	Caregiver Consumable Supplies	Unit			-		0.00%
52	Caregiver Home Maintenance	Project			-		0.00%
53	Caregiver In-Home Service	Hour			-		0.00%
54	Caregiver Transportation	One-Way Trip			-		0.00%
55	Caregiver Meal	Meal			-		0.00%
56	Caregiver In-Home Respite	Hour	384	220	604	600	-0.66%
57	Caregiver OOH Respite (Day)	Hour			-		0.00%
58	Caregiver OOH Respite (Overnight)	Hour			-		0.00%
<b>ADRC Direct Services</b>							
40	Information & Referral	Contact	385	700	1,085	1,140	5.07%
41	Options Counseling	Hour	501	801	1,302	1,400	7.53%
42	Transitional Options Counseling	Hour			-		0.00%
43	Benefits Assistance	Hour			-		0.00%
44	Mobility Training	Hour			-		0.00%
45	Point of Entry				-		0.00%
46	Unmet Service Needs				-		0.00%
47	Home Care Provider Registry				-		0.00%

**FUND TRANSFER**

**In this Application and Plan the following transfers of funds between funding categories are included. This represents changes to the reservation table (Federal Funding). Transferred funds should be listed on the appropriate tab's Row 34 (18b. Federal Carryover).**

- Title III-B to Title III-C(1)	.....	\$	-
- Title III-B to Title III-C(2)	.....	\$	-
- Title III-C(1) to Title III-B	.....	\$	-
- Title III-C(1) to Title III-C(2)	.....	\$	-
- Title III-C(2) to Title III-C(1)	.....	\$	-
- Title III-C(2) to Title III-B	.....	\$	-

**COMMENTS:**

**NOTE: ONLY THE ABOVE MENTIONED FUNDS CAN BE TRANSFERRED.**

**APPROVAL OF THE AREA PLAN  
INCLUDES APPROVAL OF THIS REQUEST.**

## 1. Composite Tab

Enter the total budget from each Title III, Title VII, State, or Other Programs tab.

## 2. III-B, III-C(1), III-C(2), etc., tabs (Optional Budget Workbook)

There are three "budgets" on each tab, a regular budget, a revised budget and a "Net Adjustments" budget.

### **For new budgets**

Please enter your agency's budget for the coming year in the top section. This will eventually become the agency's approved budget to work from for budget revisions.

### **Revised budgets**

The values from your agency's last approved budget get entered first. The last approved budget may have been submitted with the agency's area plan or at another point in the year. You can copy the data (not the totals rows or columns) and paste values instead of keying in the entire budget. When complete, this should match the agency's last approved budget.

The agency's proposed revised budget is entered in the "Revised Budget" section. If no changes are proposed in a service type(s), simply enter the same data entered above from the last approved budget. To move funds from one program to another program, reduce expenses and revenue in the first, and add it to others. Changes will be reflected in the "Net Adjustments" budget on each tab. NO DATA is entered in the "Net Adjustments" section.

### **3. Notes on Budget Changes**

1. Agencies may rebudget between categories within programs up to 5% of the program award without SUA approval. For example, if the III-B awarded amount is \$300,000, an agency may make budget changes of up to \$15,000 without needing SUA approval. All service minimums for in-home, access, and legal services must still be met. "Categories" refers to lines 1 through 8b.

2. Rebudgeting between Title III programs requires SUA approval.

3. Agencies may rebudget funds between services within Title III programs as needed.

**4. SUA Funds (Lines 17a. - Line 19)**

Line 17a. CASA: The amount available for each agency can be found on the current Reservation Table under the column "CASA Non-Match." The total amount on line 17a on the Composite page of the budget and this figure MUST match.

Estimated Federal Funding FFY 2021 (10/1/20 - 9/30/2022)						
10/1/20-9/30/22	10/1/20-9/30/22	10/1/20-9/30/22	10/1/20-9/30/22	10/1/20-9/30/22	10/1/20-9/30/22	10/1/20-9/30/22
TITLE	TITLE	TITLE	TITLE	TITLE	TITLE	TITLE
III-A / NSIP	III-B	III-C(1)	III-C(2)	III-D	III-E	VII
\$ 97,612	\$ 140,817	\$ 214,798	\$ 91,907	\$ 6,024	\$ 59,169	
	\$ 7,041	\$ 10,740	\$ 4,595		\$ 8,875	

Line 17b. CASA ADRC: The Composite page total ADRC should be equal to the amount under the ADRC column on the Reservation Table.

17c. MAC Return: Funds on this line are 1) estimated to be received by the agency as a result of participation in Medicaid Administrative Claiming and 2) used to support a Medicaid-related service.

Line 18a. Federal Funding: The amount available for each program can be found in the first row for each AAA under the columns "Estimated Federal Funding FFY 2023."

Line 18b. Federal Carryover: FY21 - FY23 - enter an estimate of funds from Federal FY21 - FY23 subawards that will be requested in State FY24.

Line 18c. NSIP: The amount available for each program can be found in the first column for each AAA under the heading "Title III-A/NSIP."

18d. CARES Act: Budget any amount estimated to be remaining at the start of SFY 2023

Line 18f. HDC5: Budget funds received from the Consolidated Appropriations Act, 2021 Supplemental Nutrition Funding as described in SUA-21-PI-14 and the Reservation Table.

Line 18g. VAC5: Budget funds received from the Consolidated Appropriations Act, 2021 Expanding Access to COVID-19 Vaccines via the Aging Network on this line.

Line 18h. ARP Act: Budget funds received from the American Rescue Plan on this line.

Line 19. Care Management: Each agency's allocation is found under this column under the State Funding SFY 2024 heading.

## 5. Match (Lines 10 - 12a.) and Non-Match (Lines 14a. - 15b.)

On the Budget Justification tab, describe the source and allocation of any funds budgeted in the Match and Non-Match sections.

## 6. CASA-funded Legal Services - Where to budget for each

Elder Access Line funds (CASA): Budget these in the III-B tab in the Legal Assistance service on line 17a.

Legal Clinic (CASA): Budget in the III-B tab in the Legal Assistance service on lines 17a., 18a., or 18b.

## NO MATCH is required for CARES Act, HDC5, and VAC5 funding

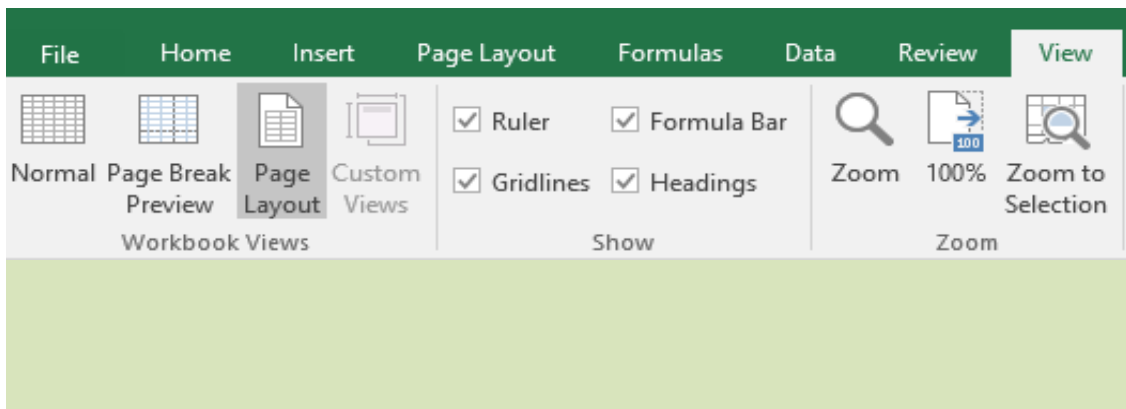
For services, there is no match required for FFCRA, CARES Act, HDC5, and VAC5 funding. **If the funds are used for Area Plan administration costs**, Federal participation cannot exceed 75% for FFCRA and CARES Act funding.

## 7. Required Match - OAA Funds and ARP Act Funds

- Federal participation cannot exceed 75% of the total State and Area plan administration costs.
  - The remaining 25% represents the local matching share.
  - Federal participation cannot exceed 85% of the total III-B (less Long Term Care Ombudsman services outlays), C-1 and C-2 service costs. Of the remaining 15% matching share, one third (5%) must come from State sources.
  - Federal participation cannot exceed 75% of the total III-E costs. The remaining 25% represents the State and local matching share.
  - The SUA does not contribute to match of Federal funds for Area Plan Administration
- **DHHS/SUA provides the required match for ARPA funds**

## 8. Adding agency name and date to headers

Please add your agency name or initials and the date to the header. To access the header fields, select the View tab at the top of the screen, and then select Page Layout as the Workbook View.





SFY 2025 BUDGET - GRAND TOTAL									
Aging Office of Western Nebraska	TITLE III-B & CASA	TITLE III-C(1) & CASA	TITLE III-C(2) & CASA	TITLE III-D & CASA	TITLE III E & CASA	State Funds	Other Programs (not funded by SUA)	Title VII	TOTAL
<b>COST CATEGORIES</b>									
1. Personnel	\$95,329	\$319,220	\$616,659		\$74,655	\$344,101	\$907,570		\$ 2,357,533.54
2. Travel	\$6,715	\$8,794	\$38,286		\$3,450	\$4,075	\$29,231		\$ 90,551.00
3. Print & Supp.	\$2,750	\$1,368	\$ 1,582		\$1,250	\$4,450	\$12,243		\$ 23,643.00
4. Equipment		\$ 400.00	\$2,000				\$4,246		\$ 6,646.00
5. Build Space	\$1,372	\$1,410	\$1,280		\$2,104	\$6,617	\$40,014		\$ 52,797.00
6. Comm. & Utilit.	\$5,876	\$18,834	\$32,524		\$3,072	\$10,774	\$21,150		\$ 92,230.00
7. Other	\$13,220	\$7,894	\$29,392		\$4,326	\$14,350	\$17,530		\$ 86,712.07
8a. Raw Food		\$118,500	\$222,000				\$16,659		\$ 357,159.00
8b. Contractual	\$123,370	\$25,697	\$36,136	\$9,830	\$35,820	\$41,897	\$74,067		\$ 346,816.75
<b>9. GROSS COST</b>	<b>\$ 248,632</b>	<b>\$ 502,117</b>	<b>\$ 979,859</b>	<b>\$ 9,830</b>	<b>\$ 124,677</b>	<b>\$ 426,263.75</b>	<b>\$ 1,122,710</b>	<b>\$ -</b>	<b>\$ 3,414,088.36</b>
<b>NON-MATCHING</b>									
10. Other Funding									\$ -
12a. Income Cont./Fees	\$21,983	\$123,457	\$259,085		\$5,000	\$ 1,000.00	\$ 1,122,710.00		\$ 410,525.00
<b>12b. TOTAL NON-MATCH</b>	<b>\$ 21,983.00</b>	<b>\$ 123,457.00</b>	<b>\$ 259,085.00</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,122,710.00</b>	<b>\$ -</b>	<b>\$ 1,533,235.00</b>
<b>13. ACTUAL COST</b>	<b>\$ 226,648.70</b>	<b>\$ 378,660.13</b>	<b>\$ 720,773.63</b>	<b>\$ 9,830.00</b>	<b>\$ 119,677</b>	<b>\$ 425,264</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,880,853.36</b>
<b>MATCH</b>									
14a. Local Public (Cash)	\$16,603	\$7,329	\$6,658		\$3,041	\$ 10,808.00			\$ 44,439.00
14b. Local Public (In-Kind)									\$ -
15a. Local Other (In-Kind)	\$6,000	\$10,813	\$52,312						\$ 69,125.00
15b. Local Other-Cash									\$ -
<b>16a. TOTAL LOCAL MATCH</b>	<b>\$22,603</b>	<b>\$ 18,142.00</b>	<b>\$ 58,970.00</b>	<b>\$ -</b>	<b>\$ 3,041.00</b>	<b>\$ 10,808.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113,564.00</b>
<b>16b. Cost Less Match</b>	<b>\$ 204,046</b>	<b>\$ 360,518</b>	<b>\$ 661,804</b>	<b>\$ 9,830.00</b>	<b>\$ 116,636</b>	<b>\$ 414,456</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,767,289.36</b>
<b>FUNDING</b>									
17a. CASA	\$34,641	\$ 77,006.00	\$ 427,865.00		\$ 25,365.00	\$43,029			\$ 607,906.00
17b. CASA ADRC						\$62,860			\$ 62,860.00
17c. MAC Return			\$6,647			\$ 149,326.00			\$ 155,973.00
18a. Federal Funding	\$144,405	\$ 250,532.00	\$ 166,913.00	\$ 9,830.00	\$ 91,272.00				\$ 662,952
18b. Federal Carryover - FY22									\$ -
18b. Federal Carryover - FY23									\$ -
18c. NSIP		\$32,980	\$60,378						\$ 93,358
18d. CARES Act									\$ -
18e. HDC5									\$ -
18f. VAC5									\$ -
18g. ARP Act	\$25,000								\$ 25,000.00
19. Care Management						\$ 159,241.00			\$ 159,241.00
<b>19b TOTAL SUA COST</b>	<b>\$ 204,046</b>	<b>\$ 360,518</b>	<b>\$ 661,803</b>	<b>\$ 9,830.00</b>	<b>\$ 116,637</b>	<b>\$ 414,456</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,767,289.80</b>

Agri [Taxonomy #, Service, Unit Measure]	OTHER SERVICES			ADRC SERVICES				
	20. Care Management (1 hour)	SENIOR VOLUNTEER PROGRAM	Area Plan Admin	OTHER SERVICES TOTAL	40. Info & Referral (1 contact)	41. Options Counseling (1 hour)	ADRC TOTAL	TOTAL
<b>COST CATEGORIES</b>								
1. Personnel	\$276,817	\$3,330		\$280,147	\$27,699	\$36,255	\$63,954	\$344,101
2. Travel	\$3,685	\$50		\$3,735	\$240	\$100	\$340	\$4,075
3. Print & Supp.	\$3,500	\$50		\$3,550	\$400	\$500	\$900	\$4,450
4. Equipment	\$0	\$0		\$0	\$0	\$0	\$0	\$0
5. Build Space	\$5,188	\$0		\$5,188	\$766	\$663	\$1,429	\$6,617
6. Comm. & Utilit.	\$8,400	\$300		\$8,700	\$1,091	\$983	\$2,074	\$10,774
7. Other	\$10,200	\$1,100		\$11,300	\$1,650	\$1,400	\$3,050	\$14,350
8a. Raw Food	\$0	\$0		\$0	\$0	\$0	\$0	\$0
8b. Contractual	\$12,200	\$25,797		\$37,997	\$2,100	\$1,800	\$3,900	\$41,897
<b>9. GROSS COST</b>	<b>\$319,990</b>	<b>\$30,627</b>	<b>\$0</b>	<b>\$350,617</b>	<b>\$33,946</b>	<b>\$41,701</b>	<b>\$75,647</b>	<b>\$426,264</b>
<b>NON-MATCHING</b>								
10. Other Funding				\$0			\$0	\$0
11. Income Cont./Fees				\$0			\$0	\$0
<b>12b. TOTAL NON-MATCH</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>13. ACTUAL COST</b>	<b>\$319,990</b>	<b>\$30,627</b>	<b>\$0</b>	<b>\$350,617</b>	<b>\$33,946</b>	<b>\$41,701</b>	<b>\$75,647</b>	<b>\$426,264</b>
<b>MATCH</b>								
14a. Local Public (Cash)	\$4,101			\$4,101			\$0	\$4,101
14b. Local Public (In-Kind)				\$0			\$0	\$0
15a. Local Other (In-Kind)				\$0			\$0	\$0
15b. Local Other-Cash				\$0			\$0	\$0
<b>16a. TOTAL LOCAL MATCH</b>	<b>\$4,101</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,101</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,101</b>
<b>16b. Cost Less Match</b>	<b>\$315,889</b>	<b>\$30,627</b>	<b>\$0</b>	<b>\$346,516</b>	<b>\$33,946</b>	<b>\$41,701</b>	<b>\$75,647</b>	<b>\$422,163</b>
<b>FUNDING</b>								
17a. CASA	\$7,322	\$25,000		\$32,322		\$10,707	\$10,707	\$43,029
17b. CASA ADRC				\$0	\$33,689	\$29,882	\$62,860	\$62,860
17c. MAC Return	\$149,326			\$149,326	\$307	\$1,773	\$2,080	\$151,406
18a. Federal Funding				\$0			\$0	\$0
18b. Federal Carryover - FY22				\$0			\$0	\$0
18b. Federal Carryover - FY23				\$0			\$0	\$0
18c. NSIP				\$0			\$0	\$0
18d. CARES Act				\$0			\$0	\$0
18e. HDC5				\$0			\$0	\$0
18f. VAC5				\$0			\$0	\$0
18g. ARP Act				\$0			\$0	\$0
19. Care Management	\$159,241			\$159,241			\$0	\$159,241
<b>19b. TOTAL SUA COST</b>	<b>\$315,889</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$340,889</b>	<b>\$33,946</b>	<b>\$41,701</b>	<b>\$75,647</b>	<b>\$416,536</b>
21. CM Client Responsibility								

Projected Units	3,770.00				1,140.00	1,400.00		
Gross Cost (9) Per Unit	\$ 84.88				\$ 29.78	\$ 29.79		
Match (16b) Per Unit	\$ 1.09				\$ -	\$ -		
Total SUA (19b) Per Unit					\$ 29.78	\$ 29.79		
CM (19) Per Unit	\$ 42.24							

CHECK (this should be -0-) (\$0) \$0  
 Have Service Units? Need a budget. OK OK

[Return to Units of Service](#)  
[Return to ReadMe!](#)

**NEBRASKA SENIOR VOLUNTEER PROGRAM SFY 2025 APPLICATION FOR FUNDING**

Applicant

Address

City

Zip Code

Contact Person

**SFY 2024 Budget**

	Grant	Local Cash	Local In-Kind
Administration Total	\$25,000.00	\$5,627.00	\$0.00
Personnel	3330	3330	
Travel	50	50	
Insurance	1100	1100	
Office Costs	350	350	
Other(list & breakout)	25797	797	
Volunteer Total	\$0.00	\$0.00	\$0.00
Travel			
Meals			
Physical Exams			
Other (list & breakout)			
Total Cost	\$30,627.00	\$5,627.00	\$0.00

Please attach a Budget Justification describing the costs in each category.

Service Area

Special Emphasis (optional)

	\$16,603	III-B Budgeted Amount
	\$7,329	III-C(1) Budgeted Amount
	\$21,354	III-C(2) Budgeted Amount
	\$3,076	III-E Budgeted Amount
\$	426,263.75	State Funds Budgeted Amount
	\$62,860	ADRC Budgeted Amount

**Description of area plan administration:**

1. Personnel- 3 Admin people attend meetings-Director, Fiscal Coordinator, and person to take minutes of meetings.
2. Travel- Governing Board and Advisory Council are paid mileage to attend meetings
3. Printing & Supplies- expenses incurred by printing information for the meetings
5. Building Space- Use of the meeting room and equipment for meetings
6. Comm. & Utilities- Utilities and internet costs for meetings.
7. Other- NIRMA carries our insurance which consists of Malpractice, Liability, etc
9. Contractual- Auditor, Payroll CPA, IT for our computers, and any contracted item

The Administrative are for IIIB, IIIC1, IIIC2, and IIIE

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**Aging Office of Western Nebraska**

**COST ITEMIZATION**

*Equipment\*/Capital Expenditures\*\* - Provide Cost Itemization of single items costing \$5,000 or more.*

\*Equipment means the net invoice price of equipment including any attachments, accessories, modifications or auxiliary apparatus necessary to make it usable for the purpose of which it is acquired.

\*\* Capital expenditures includes data processing, software, renovation, or new construction.

Including an item here does not serve as a prior approval request for the purchase of any capital expenditure or equipment item, and approval of an Area Plan budget does not serve as SUA's approval to purchase any item here.

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**Aging Office of Western Nebraska  
Budget Justification**

*For the Matching and Non-Matching sections of each program budget, describe (at the program level, not for each service) the source of funds budgeted*

Non-matching (line 10 only), and other budget notes that provide context for your agency's overall request

e.g.: III-B line 10

Matching (lines 14a. - 15b.)

e.g.: III-B line 14a Local Public, \$10,000, cash contribution from Filmore county, 14b. Local In-kind, \$550, use of city facility (delete this example text)

**Aging Office of Western Nebraska  
FY 2025 Subawardee/Contractor Details**

<b>Provider Name</b>	<b>Service Provided</b>	<b>Relationship</b>	<b>Total Provider Cost</b>	<b>Receives OAA Funds</b>
Lewellen Tiger Den	Nutrition Services	Contract	4,848	Yes
Banner County Schools	Nutrition Services	Contract	543	Yes
Treasured Grounds	Nutrition Services	Contract	44,091	Yes
Panhandle Coop	Nutrition Services	Contract	500	Yes
UNL College of Law	Legal Services	Contract	5,000	Yes
Panhandle Public Health Department	Legal Services	Contract	9,830	Yes
Connect America	Caregiver Services	Contract	31,852	Yes
Legal Aid of Nebraska	Legal Services	Contract	12,500	Yes
Crawford Handibus	Nutrition Services	Contract	3,000	Yes
Kimball County Transit	Nutrition Services	Contract	7000	Yes
SVP Gering		Subaward	3,571	Yes
SVP Dalton		Subaward	3,571	No
SVP Chappell		Subaward	3,571	No
SVP Dawes County		Subaward	3,571	No
SVP Kimball		Subaward	3,571	No
SVP Oshkosh		Subaward	3,571	No
SVP Lewellen Tiger Den		Subaward	3,571	No



A large rectangular area of the page is completely redacted with horizontal grey bars. This area occupies the majority of the page's content space, extending from the top header to the bottom footer. The redaction covers all data that would otherwise be present in the table.

