

**To:** All Providers Participating in the Nebraska Medicaid Program  
**From:** Kevin Bagley, Director *KB*  
**Date:** May 5, 2023  
**Re:** Medical records are needed to determine if a patient is disabled

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This provider bulletin is being issued to clarify documentation requirements for applicants requesting disability determination as part of their Medicaid eligibility.

A patient who is disabled may be eligible for Medicaid. Eligibility depends on several factors, including a clinical finding of disability. The Nebraska Medicaid State Review Team (SRT) performs a clinical determination of disability based on a review of supporting medical records and a questionnaire (the [DM-5 form](#)) filled out by the provider who knows the most about the patient's disability. **The DM-5 form and the supporting medical records from the last 12 months are needed to determine if the patient is disabled.**

A patient requesting a disability review will receive a request for information from Nebraska Medicaid when it is time to review their eligibility. This request will include a copy of the DM-5 form and medical documentation guides for [themselves](#) and for [you](#). These guides further explain the process and the necessary medical records that support the patient's disability.

A patient has **30 days** to have your office submit the completed DM-5 form and supporting medical records from the last 12 months to the SRT in any of the following ways:

- Online: [www.accessnebraska.ne.gov](http://www.accessnebraska.ne.gov)
- Email: [DHHS.ANDICenter@nebraska.gov](mailto:DHHS.ANDICenter@nebraska.gov)
- In-person: dropping off at a local DHHS office

**The SRT cannot review a patient's case without supporting medical records. A patient may unnecessarily lose or be denied Medicaid eligibility without these medical records being submitted timely.**

We appreciate your assistance in ensuring that our members have access to the care they qualify for.

If you have questions regarding this bulletin, please contact the State Review Team via email at: [dhhs.SRTmedical@nebraska.gov](mailto:dhhs.SRTmedical@nebraska.gov).

Provider Bulletins, such as this one, are posted on the DHHS website at <http://dhhs.ne.gov/pages/Medicaid-Provider-Bulletins.aspx>. Please subscribe to the page to help you stay up to date about new Provider Bulletins.