

ADDENDUM 1 QUESTIONS and ANSWERS

Date: Wednesday, May 22, 2024

To: All Applicants

From: Office of Procurement and Grants
Department of Health and Human Services

RE: Addendum for Request for Applications Number 6458, due June 5, 2024

Questions and Answers

Following are the questions submitted and answers provided for the above-mentioned Request for Applications. The questions and answers are to be considered as part of the Request for Applications. It is the Applicant’s responsibility to check the DHHS website for all addenda or amendments.

Question Number	RFA Section Reference	RFA Page Number	Question	DHHS Response
1	3.4 Submission of Applications	8	When I click the grant link for “attachment 1—Sharefile End User Guidance,” it asks for a Username and Password. What is this asking for?	This was a technical error that has been corrected on the webpage. The file link should now route to the PDF information titled, “Sharefile End User Guidance”. The document contains step by step instructions on how to access the Sharefile link for electronic submission. Thank you for bringing this to our webmaster’s attention.
2	2.5 Eligibility Information	6	Our agency operates a large-scale food pantry in Lincoln, Nebraska, where we regularly serve low-income families from more than ten counties. So far in 2024, we have served 9,210 individuals who comprise 3,106 households from 51 communities in 27 Nebraska counties. Are we eligible to apply for these funds?	Organizations are eligible to apply if the nonprofit organization holds a certificate of exemption under section 501(c)(3) of the Internal Revenue Code that distributes food in ten or more counties in Nebraska and qualifies for the Emergency Food Assistance Program administered by the United States Department of Agriculture.

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3	2.3 Activities	6	<p>I understand real property is not an eligible expense. My question is regarding tangible property such as vehicles, are they eligible?</p>	<p>The purchase of equipment or real property may be considered an allowable expense. Proposed expenses should be carefully detailed in the Applicant's budget narrative, providing sufficient information to assess the Applicant's compliance with cost principles, including a demonstration of the reasonableness of cost, proper allocability of costs to project activities, and plans for use and disposition.</p> <p>Any purchase of equipment or real property with funds must align with the Uniform Guidance at 2 CFR Part 200 and should be acquired, used, maintained, and disposed of in full compliance with relevant laws and regulations.</p>
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This addendum will become part of the Application and should be acknowledged with the Request for Applications response.