The Applicant’s Organization Overview section shall contain the following information about the Applicant. If the Application is a cooperative or joint venture between two or more entities, all information required in this section shall be provided for all entities, even if a new legal entity has been created or is planned to be created for the purposes of the Subaward.

Applicant’s UEI Number:

U.S. Postal Service address (city/state/zip):

Primary contact name for this Project:

Primary contact phone and email for this Project:

**Organizational structure**: Using important aspects (e.g., type, purpose, governing body, levels of authority or chain of command, etc.), describe Applicant’s organizational structure. An organization chart may be included but does not replace a narrative description.

**Summary of Federal Grants Experience:** Describe the Applicant’s previous fiscal and administrative experience with federal grants either as a recipient or subrecipient. Applicant should describe and demonstrate knowledge of the Uniform Grant Guidance / HHS Grants Guidance (as applicable), as well as any specific experience with the particular federal program and funding source that funds this RFA. State the qualifications of individuals responsible for accounting / financial reporting, adding any training and experience specific to fiscal and administrative oversight of federal grant-funded activities.

**Summary of Programmatic (or Project) Experience:** Describe what key attributes qualify your organization for this specific project proposed. Attributes should focus on topical content, project management, knowledge of the community, specialized training, experience, and/or credentials, and any other key features to ensure project success.

**Personnel and Management:** Identify individuals employed by Applicant, on its board of directors, or otherwise affiliated with Applicant who have demonstrated knowledge, training and experience with federal grants and project management.

**Agreements Terminated or Costs Disallowed:** Provide a list of any agreements executed within the last five (5) years with federal awarding agencies or pass-through entities (either as grant agreements, cooperative agreements, Subawards, or contracts) that: were terminated for cause or where specific conditions were placed on Applicant (see (see 2 CFR § 200.207 or 45 CFR § 75.207).