N-FOCUS Special Release Medicaid Renewals July2025

Changes are being made to the Medicaid renewal process. The changes are being implemented in a series of releases (July 16th, July 20th, July 21st) this month.

Medicaid Renewal Process Changes

Automated Renewal Form – (Discontinued)

July 2025 will be the last month that Medicaid renewal forms are automatically created and mailed by the system. Renewal forms were created on July 1st, 8th and 15th for renewals due August 31st.

Asset Verification System (AVS) Renewal Files (Change)

Previously, the renewal batch files were sent to the AVS system on the 2nd, 8th and 16th of the month for renewals due the end of the following month. Beginning August 20th, there will be one file sent to AVS on the 20th of each month for renewals due the month after the next month (about 70 days prior to the expiry date).

Renewal Work Tasks – (New)

Since renewal forms will no longer be sent automatically, work tasks will be created for workers to initiate ex parte renewals utilizing existing data available on all cases. This will be the process for renewals going forward as it aligns with guidance from the Centers for Medicare and Medicaid Services (CMS) regarding how states should complete renewals.

Beginning August 1st, the following work tasks will be displayed on a case where a person's expiry date is September 30, 2025.

Work Task #53 – Desk Review MAGI renewal this existing work task will be created the 1st of the month for all MAGI program cases where one or more participants have an expiry date the end of the next month.

Work Task #59 – Desk Review Non-MAGI is a new work task that will be created the 1st of the month for all Non-MAGI program cases where one or more participants have an expiry date the end of the next month.

Work Task #60 – Desk Review Combined is a new work task that will be created the 1st of the month for all Combined program cases where one or more participants have an expiry date the end of the next month.

Note there is no change to existing renewal related alerts, Former Foster Care or SSI Robotic Process Automation (RPA) "bot" renewal processes.