

Navigation Data Entry Guide

Breast Screening Navigation Data Entry

Enter 1st Breast Screening Navigation

Initial Assessment:

COMPLETE ALL

Client Information:

Address/Phone. Minimum Zip Code

Health Assessment Questions:

Breast Screening Navigation:

Mammogram education provided: Choose from drop down

Mammogram appointment set: Choose from drop down

Financial concerns discussed: Choose from drop down

Insurance education provided: Choose from drop down

Client had mammogram screening: Skip

Client's mammogram results: Skip

Client offered structural barrier reduction: Choose from drop down

Completed by: Choose HUB from drop down

Recommendations Referrals

Community Resources

Choose: HUBs *Navigation resource

Ex: *Navigate LLCHD

Status: Breast Screen 1st Contact

Enter 2nd Breast Screening Navigation

Highlight clients 1st Breast Screening Navigation and then hit 'Add Encounter for Selected Client' upper right hand corner to enter clients 2nd Navigation so the client has the same Client ID# throughout

Initial Assessment:

Change date to date of contact

Add Preferred County (one of HUBs Counties)

Health Assessment Questions:

Breast Screening Navigation:

Mammogram education provided: Skip

Mammogram appointment set: Skip

Financial concerns discussed: Skip

Insurance education provided: Skip

Client had mammogram screening: Choose from drop down

Client's mammogram results: Choose from drop down

Client offered structural barrier reduction: Skip

Completed by: Choose HUB from drop down

Recommendations Referrals

Community Resources

Choose: HUBs *Navigation resource

Ex: *Navigate LLCHD

Status: Breast Screen 2nd Contact or Withdrawn/Discontinued

*** If your resource does not show up go back to initial assessment and make sure you have put in one of your HUB's Counties in PREFERRED COUNTY***

Cervical Screening Navigation Data Entry

Enter 1st Cervical Screening Navigation

Initial Assessment:

COMPLETE ALL

Client Information:

Address/Phone. Minimum Zip Code

Health Assessment Questions:

Cervical Screening Navigation:

HPV/vaccine education provided: Choose from drop down

Pap smear appointment set: Choose from drop down

Financial concerns discussed: Choose from drop down

Insurance education provided: Choose from drop down

Client had pap screening: Skip

Client's Pap test results: Skip

Client offered structural barrier reduction: Choose from drop down

Completed by: Choose HUB from drop down

Recommendations Referrals

Community Resources

Choose: HUBs *Navigation resource

Ex: *Navigate LLCHD

Status: Cervical Screen 1st Contact

Enter 2nd Cervical Screening Navigation

Highlight clients 1st Cervical Screening Navigation and then hit 'Add Encounter for Selected Client' upper right hand corner to enter clients 2nd Navigation so the client has the same Client ID# throughout

Initial Assessment:

Change date to date of contact

Add Preferred County (one of HUBs Counties)

Health Assessment Questions:

Cervical Screening Navigation:

HPV/vaccine education provided: Skip

Pap smear appointment set: Skip

Financial concerns discussed: Skip

Insurance education provided: Skip

Client had pap screening: Choose from drop down

Client's Pap test results: Choose from drop down

Client offered structural barrier reduction: Skip

Completed by: Choose HUB from drop down

Recommendations Referrals

Community Resources

Choose: HUBs *Navigation resource

Ex: *Navigate LLCHD

Status: Cervical Screen 2nd Contact or Withdrawn/Discontinued

***** If your resource does not show up go back to initial assessment and make sure you have put in one of your HUB's Counties in PREFERRED COUNTY*****

Navigate to Diagnosis Breast or Cervical Data Entry

Enter 1st Diagnostic Navigation

Initial Assessment:

COMPLETE ALL

Client Information:

Address/Phone. Minimum Zip Code

Health Assessment Questions:

Navigate to Diagnosis:

Diagnostic education provided: Choose from drop down

Financial concerns discussed: Choose from drop down

Insurance education provided: Choose from drop down

Client offered structural barrier reduction (d): Choose from drop down

Client completed diagnostics: Skip

Client diagnosed with breast cancer: Skip

Client diagnosed with cervical cancer: Skip

Client referred for treatment: Skip

Completed by: Choose HUB from drop down

Recommendations Referrals

Community Resources

Choose: HUB *Navigation resource

Ex: *Navigate LLCHD

Status: Navigate to Diagnosis Cervical 1st Contact

OR

Navigate to Diagnosis Breast 1st Contact

Enter 2nd Diagnostic Navigation

Highlight clients 1st Diagnostic Navigation and then hit 'Add Encounter for Selected Client' upper right hand corner to enter clients 2nd Navigation so the client has the same Client ID# throughout

Initial Assessment:

Change date to date of contact

Add Preferred County (one of HUBs Counties)

Health Assessment Questions:

Navigate to Diagnosis:

Diagnostic education provided: Skip

Financial concerns discussed: Skip

Insurance education provided: Skip

Client offered structural barrier reduction (d): Skip

Client completed diagnostics: Choose from drop down

Client diagnosed with breast cancer: Choose from drop down IF Breast Navigation or Skip

Client diagnosed with cervical cancer: Choose from drop down IF Cervical Navigation or Skip

Client referred for treatment: Choose from drop down

Completed by: Choose HUB from drop down

Recommendations Referrals

Community Resources

Choose: HUBs *Navigation resource

Ex: *Navigate LLCHD

Status: Navigate to Diagnosis Cervical 2nd Contact

OR

Navigate to Diagnosis Breast 2nd Contact

***** If your resource does not show up go back to initial assessment and make sure you have put in one of your HUB's Counties in PREFERRED COUNTY*****