
N-FOCUS CFS Integration with Therap Release Combined All Divisions March 18th, 2026

With the Wednesday, March 18th, 2026, N-FOCUS batch release, the division of Children and Families will begin integration with the Therap System. These notes outline that process and functionality.

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Interfaces

CFS- Integration with Therap System for High Acuity Youth (New)

There is now a new integration with Therap. This integration will assist the CFS Clinical team with near real-time reporting of activities for high acuity youth. This process is **only** available for Children and Family Services/Medicaid program cases.

New Radio Buttons:

The screenshot displays the 'N-FOCUS - CFS Program Person Information' window. The 'Program Case Person' section shows the name 'THUNDER DAY'. The 'Legal' section includes 'Status' (HHS Ward), 'Date' (11-01-2022), and 'County' (Washington). The 'OJS Commitment' section has 'Status' and 'Date' fields. The 'State Ward Population' table lists 'Abuse/Neglect' with a 'Begin Date' of '11-01-2022'. The 'Offenses' table is currently empty. The 'Free for Adoption' section has 'Yes' and 'No' radio buttons, with 'No' selected. The 'Exception' section shows 'Exists: NO' and an 'Adopt Exception' button. The 'Tribal Court', 'Military Status', and 'Religion' fields are all set to '(NONE)'. The 'Therap Integration' section, highlighted with a blue box, contains three radio buttons: 'Active', 'N/A' (which is selected), and 'Inactive'. To the right of this section are several buttons: 'Adoption...', 'Legal History...', 'Birth Info...', 'OJS History', 'Conditions', 'YLS...', 'Medical...', 'YRTC Narrative', 'Paternity...', 'Tribal...', and 'Guardian...'. The bottom status bar shows the date '11-13-2025' and time '09:34:57'.

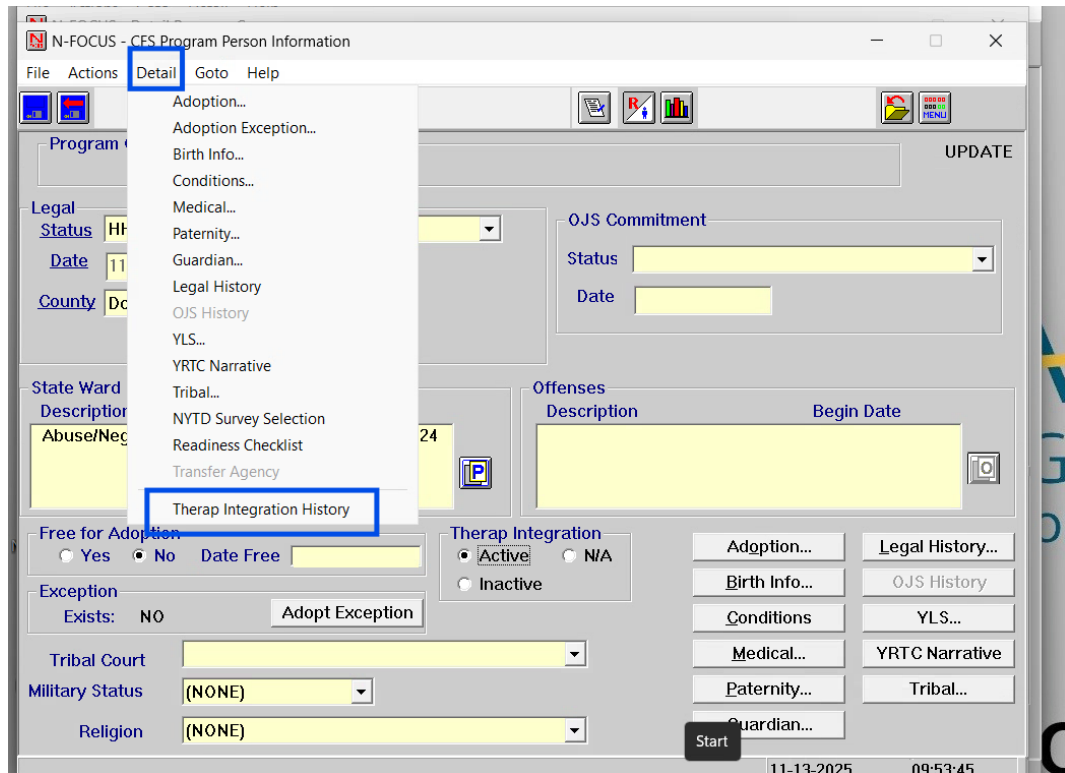
Located on the CFS Program Person screen, the Therap Integration buttons are here. These buttons will control if NFOCUS will send (or not send) demographic information to Therap.

ACTIVE – NFOCUS will send a nightly file to Therap for this person and Master Case combination

N/A – NFOCUS has not sent a file to Therap for this person and Master Case combination

INACTIVE – NFOCUS previously sent a file to Therap for this person and Master Case combination but is not any longer

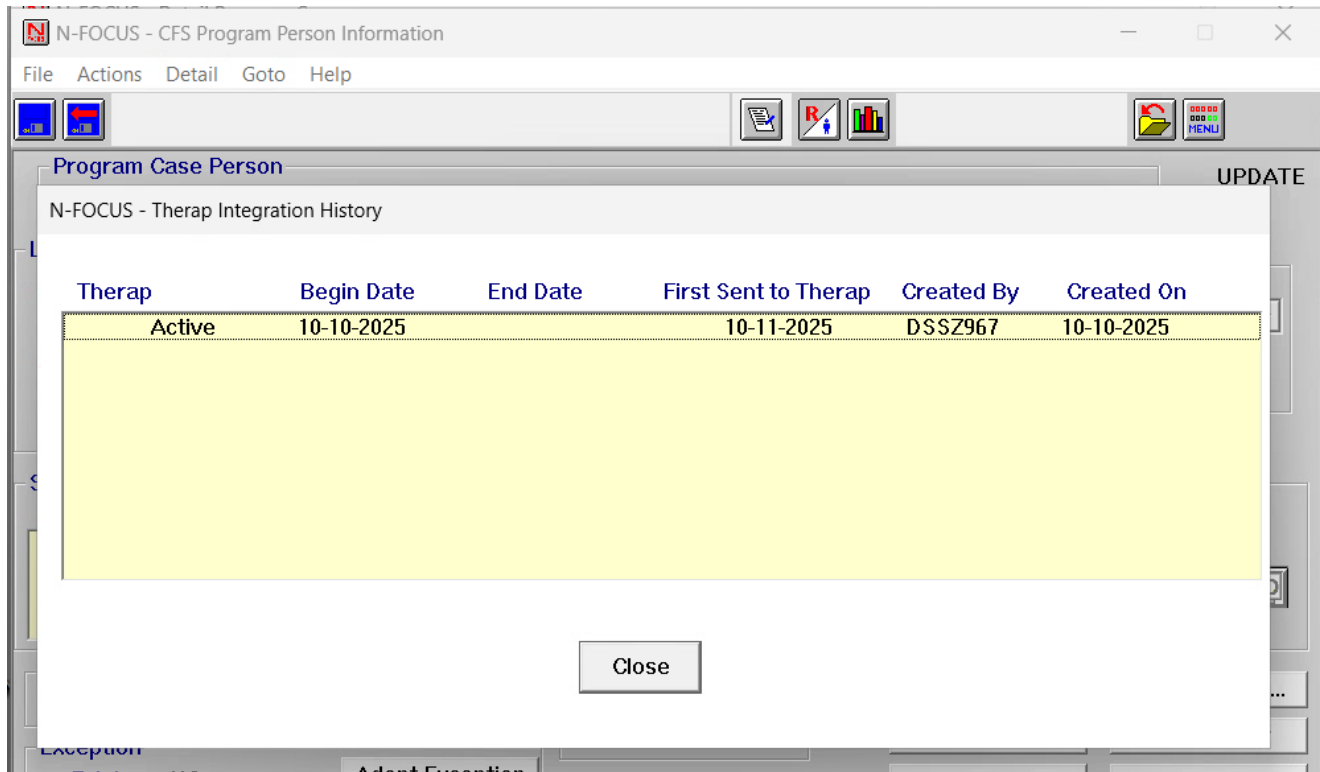
Therap Integration History Selection:



Also, within the CFS Program Person Information, a user may select from the menu:

DETAIL→THERAP INTEGRATION HISTORY

This option will engage IF there is CFS Integration History to display.



In the NFOCUS-Therap Integration History box, the user will see the following:

- Status of the Therap integration
- Begin date of the integration (when a user selected ACTIVE)
- End date of the integration (when a user selected INACTIVE)
- First Sent to Therap (when the Batch file was sent to Therap)
- Created By (who initiated the status change)
- Created On (when the status change was initiated by the user)

****IMPORTANT NOTE****

If a user selects ACTIVE and within the same day and selects N/A, the file will not generate, and no change history will be displayed.

Program Case Persons Grid:

The screenshot shows the 'N-FOCUS - Detail Program Case' window. The 'Program Information' section displays the following details:

Program	CFS	COURT	ID	94756129
Master Case ID	5817	Mode	ASSIGNED	
Status	Active	Status Begin Date	11-01-2024	

The 'Program Case Persons' grid contains the following data:

Last	First	M	Ext	MMIS #	Role	St	Begin	End	Status Re:
MORRIS	HALEY			08507477401	PARTICIPAN	AC	04-01-2025		
MORRIS	JOEL			0	CFS PARTIC	AC	11-01-2024		
MORRIS	ABRAHAM			0	PARTICIPAN	AC	05-01-2025		
MORRIS	BARBARA			0	CFS PARTIC	AC	11-01-2024		

A blue arrow points to a new, narrow column on the far right of the grid, which is currently empty. This column is located to the right of the 'Status Re:' column.

Located in the Detail Program Case Screen, the Program Case Persons Grid has a new column located to the far right of the screen. Scroll to the right.

N-FOCUS - Detail Program Case

File Actions View Goto Detail Help

Program Information

Program	CFS	COURT	ID	94756129
Master Case ID	5817	Mode	ASSIGNED	
Status	Active	Status Begin Date	11-01-2024	

Program Case Persons

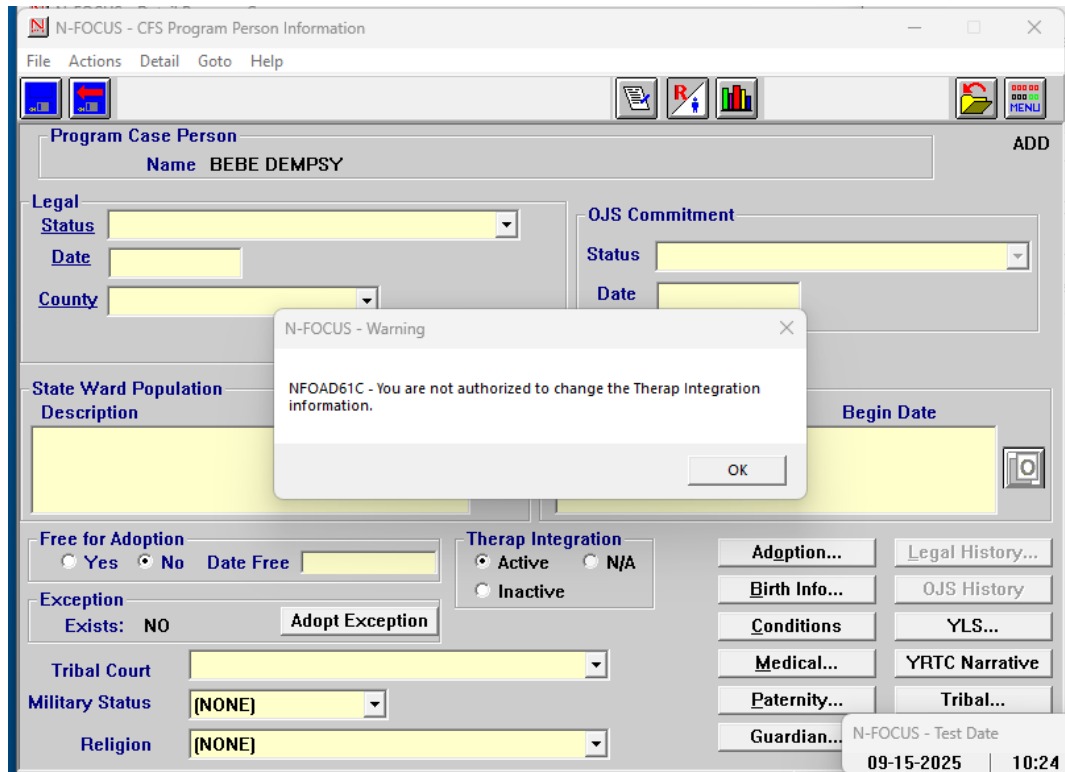
dmin	Expiry Date	Last Budget Date	Purpose	Therap Integration
-E				Active N/A
-E				Active N/A

At the end of the grid, the Therap Integration column is located here along with the integration status of everyone within the program case.

WARNING MESSAGES:

There are now a series of warning messages that will appear in different situations.

Not Authorized to Make Changes Warning Message:



If a user does not have the new security role: CFS_CLINICAL, even if the user is able to update the program case, they will not be able to update the Therap Integration radio buttons.

If a user sees this message, whatever the original status was prior to the change, the system will revert to the original status.

Legal Status Warning Message:

The screenshot shows the N-FOCUS - CFS Program Person Information window. The main form displays the following information:

- Program Case Person:** Name: BEBE DEMPSY
- Legal Status:** Non-Ward (dropdown), Date: 09-01-2025, County: Lancaster
- OJS Commitment:** Status: (dropdown), Date: (dropdown)
- State Ward Population Description:** (dropdown), Begin Date: (dropdown)
- Free for Adoption:** Yes (radio), No (radio), Date Free: (dropdown)
- Therap Integration:** Active (radio), N/A (radio), Inactive (radio)
- Exception:** Exists: NO, Adopt Exception: (dropdown)
- Tribal Court:** (dropdown)
- Military Status:** [NONE] (dropdown)
- Religion:** [NONE] (dropdown)

A warning dialog box is displayed in the center of the window with the following text:

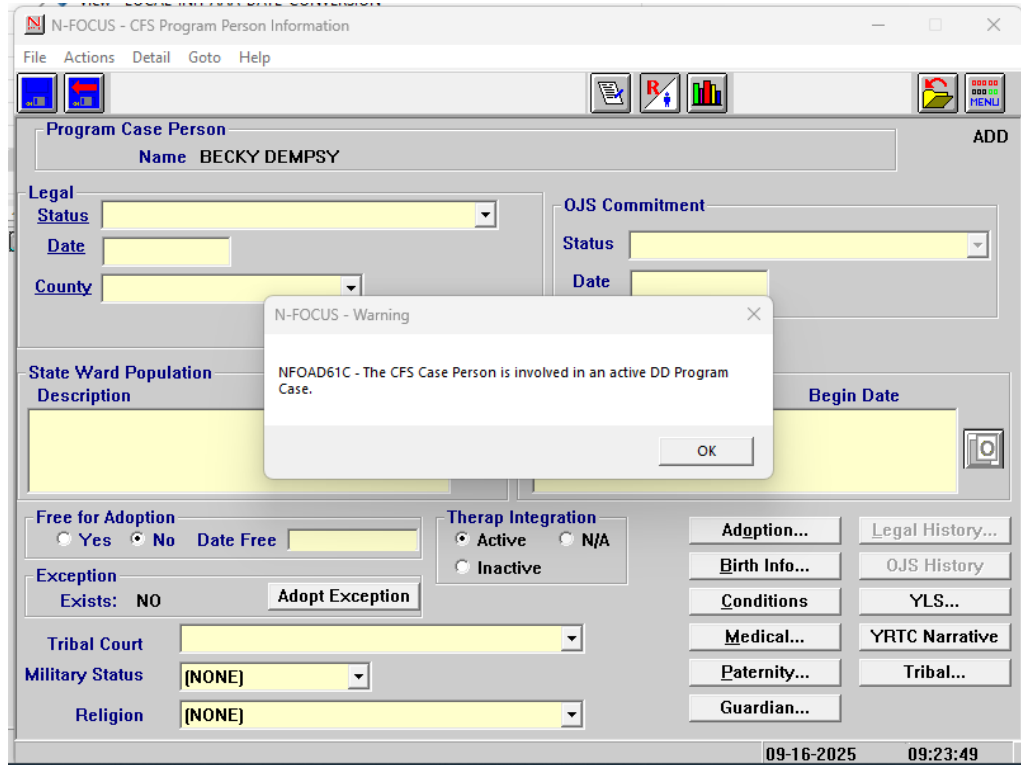
N-FOCUS - Warning
NFOAD61C - The legal status must be 'HHS Ward' when Therap Integration is set to 'Active'. Do you want to proceed?

The dialog box has "Yes" and "No" buttons.

If a user clicks the ACTIVE Therap Integration radio button but the person is not an HHS Ward, a warning message will appear. The user may click YES and continue, the status change will remain.

- The record will not pass to Therap until the person's legal status changes to "HHS Ward"
- The record will appear on the Error and Action Report for resolution

Active Developmental Disabilities Service Coordination Program Case Warning Message:

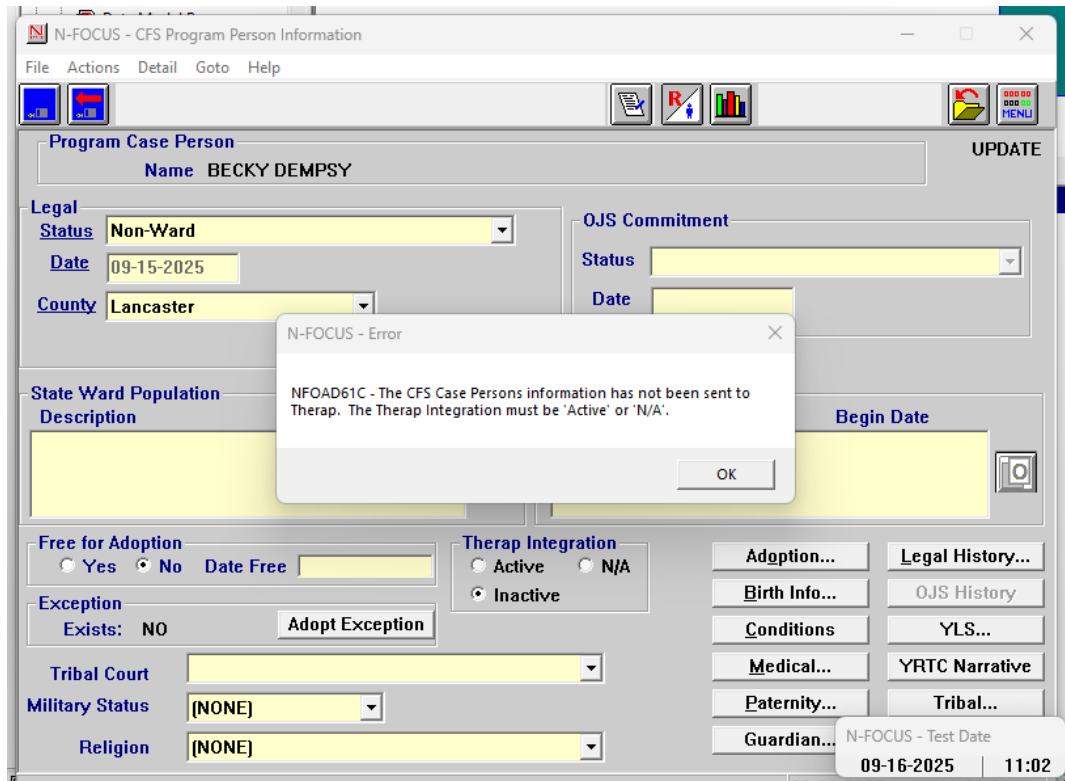


If a person is in an active Developmental Disabilities Service Coordination (DDSC) Program Case, in an active or pending CFS Program Case, and a user selects the ACTIVE Therap Integration radio button within the CFS Program Case, a warning message will appear. The Therap Integration status will not change. A similar message will appear if there is a PENDING DDSC Program Case.

It is important to note that this message will only appear upon SAVE in the CFS Program Case once the Therap Integration ACTIVE button is selected by the user.

- The record will still pass to Therap
- The record will appear on the Error and Action Report for resolution

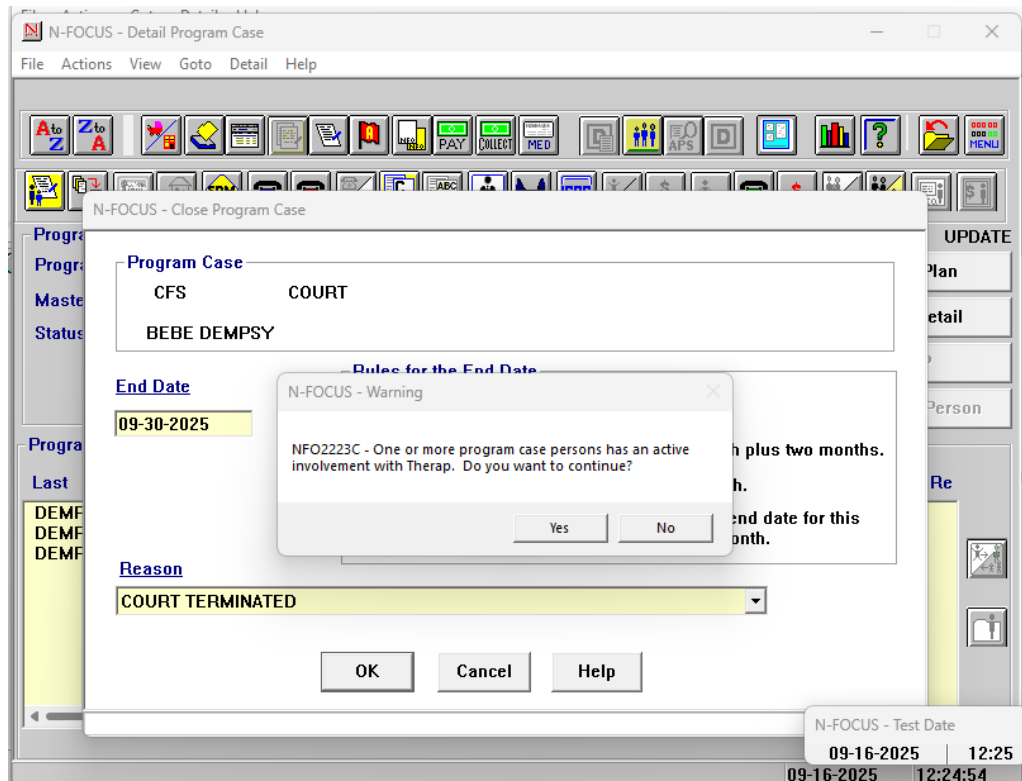
Changing Therap Integration Status Warning Message:



This warning message is engaged if any of the following criteria are met:

- The user moves a person from ACTIVE to N/A, and a file was already sent to Therap
- The user moves a person from N/A to INACTIVE
- The user moves a person from INACTIVE to N/A

CFS Program Case Close with Active Therap Persons:



This warning message is engaged when a CFS Program Case is being closed by a user and there are still people who are marked as ACTIVE for the Therap Integration. The user may click through this warning message and the CFS Program Case will still close.

- The record will not be transmitted to Therap if a Program Case is closed
- The record will appear in the Error and Action Report for resolution

CFS Security Role: CFS CLINICAL

This security role will be applied to the CFS Clinical team's various roles to allow them to update the CFS Therap status radio buttons.

It's important to note that the role will only allow those who can already edit CFS program cases to update the CFS Therap status radio buttons.

Other Items to Note:

- The CFS Therap Integration is only available to Children and Family Services/Medicaid program cases

- Placements to organizations will send to Therap for both PENDING and ACTIVE (reminder that **PENDING** will not be shown in the Placement List of an organization)
- Placements below will NOT have an organization name, address, family/staff, or other placements because there is no physical organization assigned:
 - Missing Youth
 - ICPE/Independent Living
 - With Parent
- ARPs with multiple, active CFS Program Cases where the ARP is CFS Therap – ACTIVE in multiple CFS Program Cases – records will not send to Therap until the error is resolved (meaning, only ONE ARP + Program Case combination can be active)
- ARPs with an active CFS Program Case and an OPEN or PENDING Developmental Disabilities Service Coordination program case will send to Therap but eventually will need resolution (the CFS Program Case ARP needs to be made INACTIVE)
- The extract process is executed in BATCH in two stages:
 - Review and build of extract file
 - Send to API for send to Therap
- Once the send is executed, the API will pick up the file and Therap will pick up the file
- The BATCH process will run every night
- After the extract process is completed, if there are entries for the Error and Action Report, that will also be generated and sent to the distribution list

CFS Error and Action Report

1	ARP ID	MASTER CASE #	ERR/ACT DESCR	FIRST NAME	LAST NAME	MISSING FIELDS	DD MASTER CASE #	DD PROG CASE	DD PROG CASE
2	08900952	005718	YOUTH ASSIGNED TO OPEN OR PENDING DD PROGRAM	HUGH	HIPPO		005718	DD	OPEN
3	27628939	005816	YOUTH ASSIGNED TO OPEN OR PENDING DD PROGRAM	PETER	HARROLD		005816	DD	OPEN
4	61546852	005777	YOUTH MOVED ORGANIZATIONS	JONNY	WILLY				
5	65729557	005834	YOUTH MOVED ORGANIZATIONS	TREY	COMBS				
6	78360516	005738	YOUTH NOT ASSIGNED ORG	KIDONE	IVE				
7	80089964	005491	YOUTH MOVED ORGANIZATIONS	MICKY	SINCLAIR				
8	93346772	005472	YOUTH ASSIGNED TO OPEN OR PENDING DD PROGRAM	BART	SIMPSON		005844	DD	OPEN
9									
10									
11									
12									

This report generates after the extract file to Therap is processed. The report will email to the following distribution list: DHHS.CFSClinicalCoordination@nebraska.gov

The report documents the following errors and action items:

- A person in a CFS Program Case is CFS Therap – Active but is missing required information
 - Error Message: **“Missing Required Information”**: The record will not be sent to Therap until resolved
 - First Name
 - Last Name
 - **Resolution**: Update the missing fields in NFOCUS
- A person within a CFS Program Case is CFS Therap – Active but not an HHS Ward
 - Error Message: **“Youth is Not an HHS Ward”**: The record will not be sent to Therap until resolved
 - **Possible Resolutions**:
 - Update the person’s legal status to HHS Ward
 - Move the person’s CFS Therap Status from Active to Inactive (or NA if applicable)

- A person within multiple CFS Program Cases is CFS Therap – Active
 - Error Message: **“Youth Assigned CFS Therap in Multiple Cases”** – The record will not be sent to Therap until resolved
 - **Possible Resolutions:**
 - Move one of the records to CFS Therap – Inactive or NA (if appropriate) and **close** the CFS Program Case
 - Move one of the records to CFS Therap – Inactive. If the CFS Program Case cannot be closed, contact the Production Support Team to delete the CFS Therap entries for that ARP + Program Case Number. ***If the second part is not followed, the extract file could contain the inactive record, which would not be correct***
- A person within a CFS Program Case is CFS Therap – Active but not assigned to an organization
 - Action Message: **“Youth is Not Assigned to an Organization”**: The record will be sent to Therap
 - **Resolution:** Create placement for the person
- A person within a CFS Program Case is CFS Therap – Active but the Program Case is closed
 - Action Message: **“CFS Case Closed – Therap Checkbox”** – The record will send to Therap
 - **Resolution:** Move the person to CFS Therap – Inactive
- A person within a CFS Program Case is CFS Therap – Active and has an open or pending Developmental Disabilities Service Coordination program case
 - Action Message: **“Youth Assigned to Open or Pending DD Program”** – The record will send to Therap
 - Resolution: Execute the “soft hand-off” to the DD team and move the person to CFS Therap – Inactive
- A person within a CFS Program Case is CFS Therap – Active and has moved from one organization to another organization
 - Action Message: **“Youth Moved Organizations”** – this will not include if the person is assigned to an organization and the physical address of the organization changes in NFOCUS
 - **No resolution is required.** It is important to note that this message will only appear once for the person + program case combination

CFS Therap Extract File – Mapping Document and File Consumption to Therap

- Document for CFS Therap Extract Mapping: **CFS Therap – Fields from NFOCUS to Therap** – This document contains the fields in NFOCUS that we are sending to Therap and whether those fields should display in Therap
- BRD Document for CFS Therap Integration: **BRD NFOCUS to Therap Integration**
- An extract file for CFS Therap will generate every day unless there is a Batch issue
- If appropriate (meaning, if any error or action item is found) after the extract file is generated, the Error and Action report will also generate and send to the distribution list indicated
- Consumption of CFS Therap NFOCUS extract file to Therap:
 - Required fields by Therap for consumption:
 - ARP ID
 - CFS Therap Status
 - CFS Therap Status Start Date
 - For Active – will match NFOCUS
 - For Inactive – will match NFOCUS
 - CFS Therap Status End Date
 - For Active – will match NFOCUS
 - For Inactive – will match the CFS Therap Active Status End Date
 - First Name
 - Last Name
 - Program Code
 - Program Code Description
 - Program Case Number
 - Program Case Status ID
 - Program Case Status Description
 - Once the initial record is consumed by Therap, any updates to the record in Therap must have an updated time/date stamp. The time/date stamps in the file are:
 - ARP table Timestamp
 - Race Ethnicity Timestamp
 - PCPI Table Timestamp
 - MCE_INF Table Timestamp
 - Assignment Table Timestamp – the assignments sent to Therap are only “P” assignments, not “C” Assignments (i.e., CFS Caseworker)
 - Organization Physical Address Timestamp

CFS Therap Extract File – Mapping Document and File Consumption to Therap (cont.)

- Organization Phone Number Timestamp
- CFS Therap Indicator Timestamp
- For CFS Therap Active Records:
 - When the CFS Clinical team updates a person to CFS Therap – Active, the Begin Date in the CFS Therap History table will update to the date the button was selected and saved.
 - When the extract file sends the record initially the “Date File Sent to Therap” updates. This field will update even if the record does not physically appear in the extract file.
 - No other date updates to the Therap History Integration Table will appear while the record is active
- For the CFS Therap Inactive Records:
 - When the CFS Clinical Team updates a person from CFS Therap – Active to Inactive:
 - The Active record’s End Date will change from 12/31/9999 to the actual End Date
 - The Inactive record’s Begin Date is the date that the inactive record was initiated
 - The following fields are sent to Therap:
 - All Therap’s required fields (as noted in 3rd bullet point of this section)
 - Including:
 - Middle Name
 - Suffix
 - Date of Birth
 - Gender
 - ARP Timestamp
 - US Citizen Indicator
 - Primary Spoken Language
 - Written Language
 - Interpreter Needed Indicator
 - Race
 - Race Ethnicity Updated Timestamp
 - Ethnicity

CFS Therap Extract File – Mapping Document and File Consumption to Therap (cont.)

- For Inactive Record sends:
 - Therap Start Date – the start date of the inactive record
 - Therap End Date – the end date of the active record