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# N-FOCUS Major Release

## Children and Family Services

### December 8, 2024

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A Major Release of the N-FOCUS System is being implemented December 8, 2024. This document provides information explaining new functionality, enhancements and problem resolutions made effective with this release. This document is divided into four main sections and addresses all the Divisions, MLTC, EA, CFS and DD.

**General Interest and Mainframe Topics:** All N-FOCUS users should read this section.

**ACCESSNebraska:** N-FOCUS workers responsible for case activity received through the Web Based Electronic Application should read this section.

**Expert System:** All N-FOCUS workers with responsibilities for case entry for AABD, ADA Payment SNAP, LIHEAP, LIHWAP, CC, FL, MED, Retro MED should read this section.

**Note:** When new functionality is added to N-FOCUS that crosses multiple topics (i.e., General Interest and Mainframe, Alerts, Correspondence, Expert System etc.) the functionality will be described in one primary location. This location will usually be the General Interest and Mainframe section or the Expert System section. Alerts Work Tasks and Correspondence that are part of the new functionality may be documented in both the primary location that describes the entire process in addition to being in the Alerts, Work Tasks and Correspondence sections.

Interfaces, Document Imaging and N-FOCUS Tips sections will be added as appropriate for the release.

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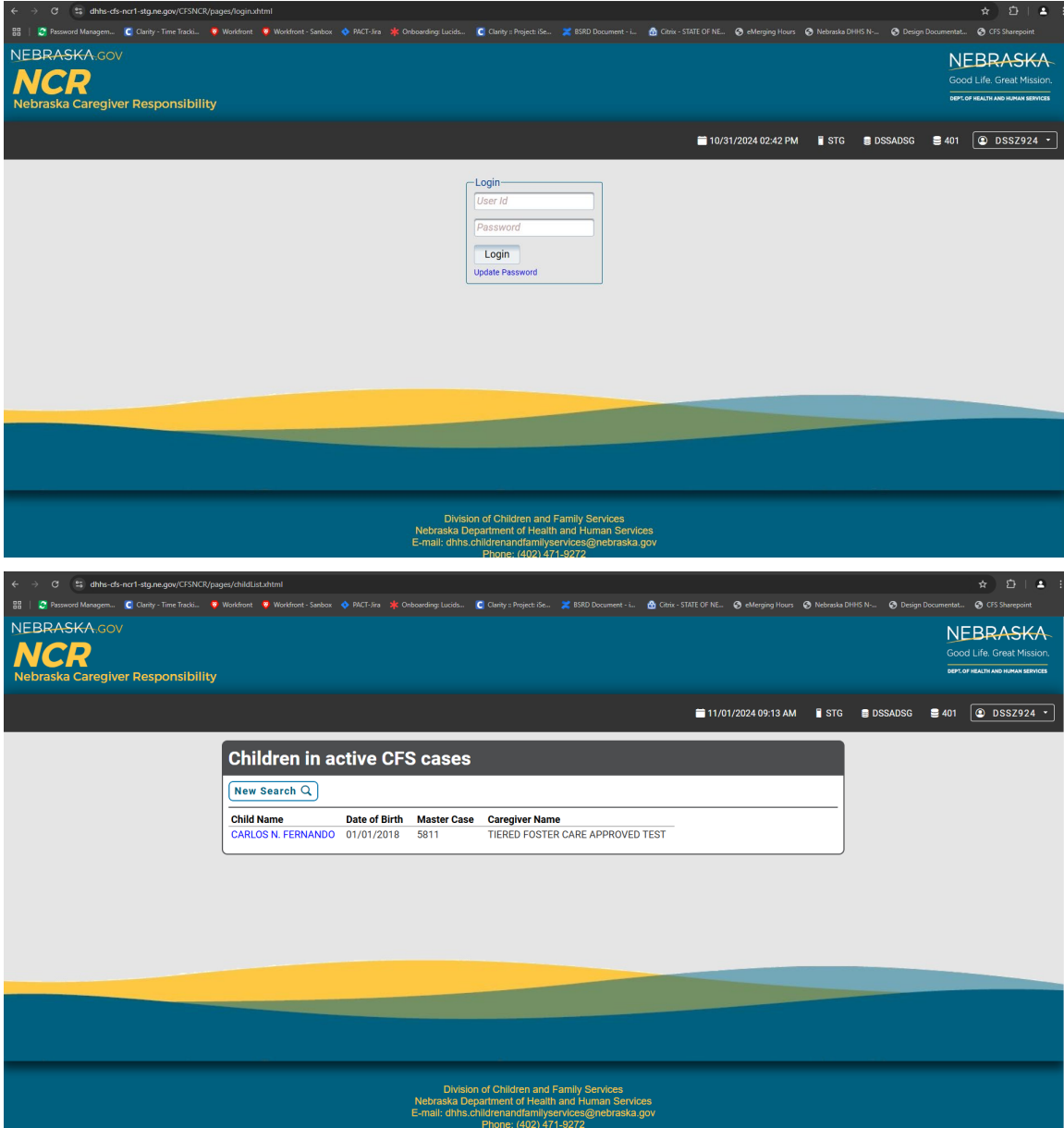
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# CFS Nebraska Caregiver Responsibility (NCR) Web Application

## NCR Web Application Upgrade (New)

To accommodate a technical upgrade, new style changes have been applied to the NCR web application on both desktop and mobile. Upon navigating to the webpage, the look and style are now different, as shown below:

### Desktop:



### NCR's for JILL CAMACHO

+ Child List   Add New   New Search

Master Case: 5810

Date	Type	Status	Caregiver	ID Nbr	
10-05-2024	Initial	Final	TIERED FOSTER CARE APPROVED TEST	45074309	<a href="#">View</a>
09-30-2024	Change of Placement	Final	TIERED FOSTER CARE APPROVED TEST	45468853	<a href="#">View</a>
09-25-2024	Reassessment (6 months from date of previous tool)	Final	TIERED FOSTER CARE APPROVED TEST	97929480	<a href="#">View</a>
08-01-2024	Request of Foster Parent	Final	TIERED FOSTER CARE APPROVED TEST	25003906	<a href="#">View</a>
06-02-2024	Initial	Final	KIMMY GIBLER	29257379	<a href="#">View</a>
10-01-2020	Change of Placement	Final	TIERED FOSTER CARE APPROVED TEST	65035107	<a href="#">View</a>

### Nebraska Caregiver Responsibility

+ Child List   + NCR List   New Search

Child Name: CARLOS N. FERNANDO   Caregiver Name: TIERED FOSTER CARE APPROVED TEST  
 Date of Birth: 01/01/2018   Completed By: DSS2924  
 Master Case: 5811   Type: Intensive  
 Status: Final  
 Date: 09/30/2024  
 Type: Permanency Plan Change

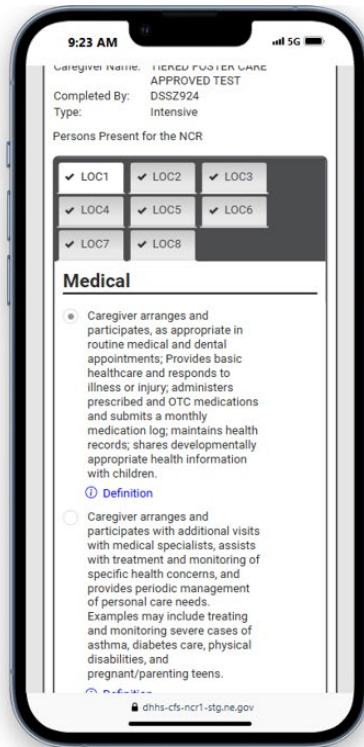
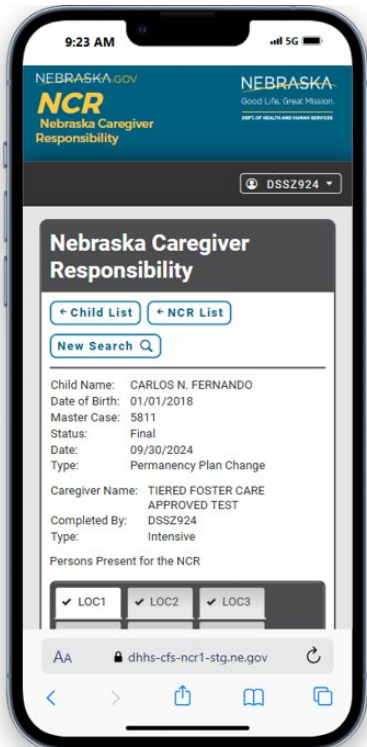
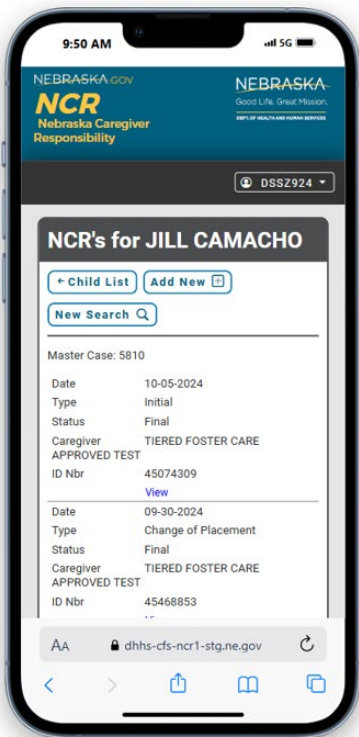
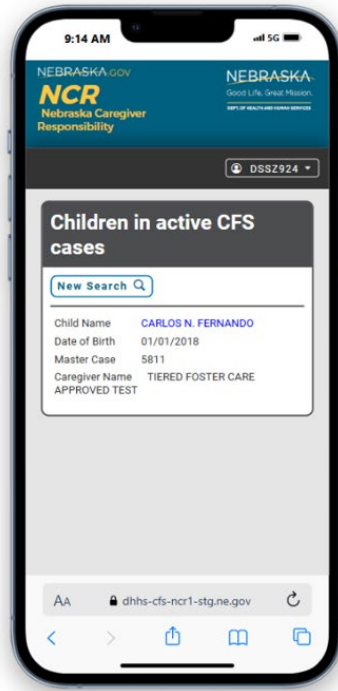
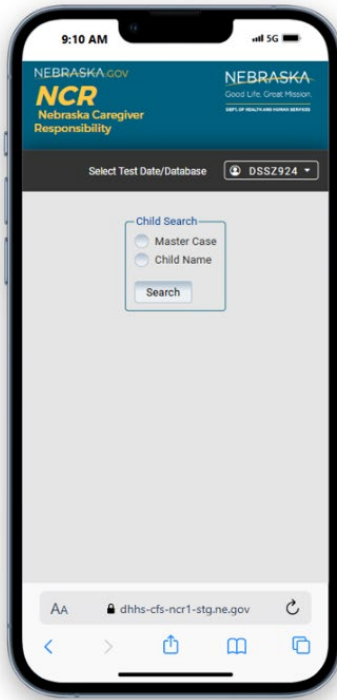
Persons Present for the NCR

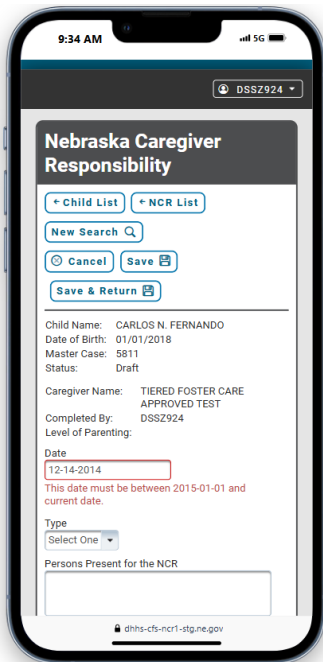
LOC1   LOC2   LOC3   LOC4   LOC5   LOC6   LOC7   LOC8

#### Medical

- Caregiver arranges and participates, as appropriate in routine medical and dental appointments; Provides basic healthcare and responds to illness or injury; administers prescribed and OTC medications and submits a monthly medication log; maintains health records; shares developmentally appropriate health information with children. [Definition](#)
- Caregiver arranges and participates with additional visits with medical specialists, assists with treatment and monitoring of specific health concerns, and provides periodic management of personal care needs. Examples may include treating and monitoring severe cases of asthma, diabetes care, physical disabilities, and pregnant/parenting teens. [Definition](#)
- Caregiver provides additional interventions one to two times weekly to manage the child's chronic health and/or personal care needs. Examples include physical therapy, diabetes care. [Definition](#)

**Mobile:**





When entering a new NCR assessment, a minimum and maximum date range for the assessment date has been implemented. Assessment Date must now be between 2015-01-01 and Current Date:

### Nebraska Caregiver Responsibility

← Child List
← NCR List
New Search 🔍
Cancel
Save
Save & Return

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Child Name: CARLOS N. FERNANDO

Date of Birth: 01/01/2018

Master Case: 5811

Status: Draft

Caregiver Name: TIERED FOSTER CARE APPROVED TEST

Completed By: DSSZ924

Level of Parenting:

Date Type

This date must be between 2015-01-01 and current date.

Persons Present for the NCR

← Save & Prev
Save & Next →

## Alerts

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### Relative or Kinship Approved Homes Alerts (New)

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**Alert 0328** For Relative or Kinship Approved Homes an Alert will be generated to the assigned Resource Development worker to inform them when the home does not get placed in an "Active" Status from "Pending"

**Alert 0192** For Relative or Kinship Approved Homes an Alert will be generated to the assigned Resource Development worker to inform them of a 2-year renewal date at least 90 days prior to the due date.

## Interfaces

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### SVES Demographics (Update)

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1. When entering a birthdate that is greater than 125 years old, the following message will display:

"This date must be less than or equal to the current date and greater than or equal to 125 years in the past."
2. The following information for the Payee will now be displayed on the Demographics Card under the BDE Tab:
  - a. First Name
  - b. Middle Name
  - c. Last Name
  - d. Gender
  - e. Claim Number

**Note:** This change takes effect December 15, 2024.

## Expert System

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### CWIS Funding Detail (Change)

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When entering information for Family Details information in the CWIS funding detail window, a new checkbox titled 'Unknown Income' has been added. This checkbox is to be used if the parent or guardian has not provided income information. When checked, this will default the amounts to \$999999.99 which will fail Title IV-E funding in budgeting. If information is later provided, the checkbox can be unchecked, and actual amounts entered.

When the Unknown Income box is checked:

- Known and Unknown Income boxes default to \$999,999.99 and become uneditable.
- Income Verification Source defaults to Other-Document in Narrative and becomes uneditable.

- A reminder popup upon SAVE to document why UNKNOWN INCOME was selected.

Family Details

**Deprivation Type**

CONTINUED ABSEN ▾

**Number of Family Members**

2

**Number of Family Members Employed**

1

**Unknown Income**

Total Earned Income

999999.99

Total Unearned Income

999999.99

Income Verification Source

Other - Document in Narrat ▾

Judicial Determination of CTW IBI for VPA within 180 days of removal:

Yes  No

Date of Determination

## Children and Family Services

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### Relative or Kinship Approved Homes (Update)

An IV-E State Plan to begin claiming IV-E Funding for children placed in Relative or Kinship Approved Foster Homes was approved for these types of placements. When the Resource Development (RD) Worker loads the Relative and Kinship approved Foster Home, N-FOCUS will now show IV-E funding.

Under the amended State plans these Relative and Kinship Approved homes will be able to be considered licensed with less training hours than other regular licensed homes.

**Note:** The preference is to have these homes listed as Relative and Kinship Approved and not be changed to Relative and Kinship Licensed Homes. Other homes who go through full training will need to be designated as Relative and Kinship Licensed Homes.

If the Foster Home is Relative or Kinship but does not meet licensing standards the Resource Development worker will load the home as an Emergency Approval Foster Home and the indicator will be N for No IV-E Claiming.

The IV-E indicator will remain "N" (No) until such time that the Relative or Kinship Home becomes Relative/Kinship Approved and the indicator can then be change to "Y" (Yes).



When the Relative and Kinship Approved Foster Parents have completed the required training to be considered licensed under this new IV-E Amendment the IV-E Indicator will be shown as "Y" for IV-E claiming and N-FOCUS will recognize these homes as being IV-E Eligible.

For Relative or Kinship Approved Homes, the IV-E indicator must be based on the License Approval Type and not the Facility Type.

**Note:** This is where the Resource Development workers will list the home as being Licensed.

Relative or Kinship Approval Licenses will auto End Date if no renewal after 2 years from the Start Date.

**Alert 0328** For Relative or Kinship Approved Homes an Alert will be generated to the assigned Resource Development worker to inform them when the home does not get placed in an "Active" Status from "Pending" Status.

**Alert 0192** For Relative or Kinship Approved Homes an Alert will be generated to the assigned Resource Development worker to inform them of a 2-year renewal date at least 90 days prior to the due date.

**Note:** If the approved Foster Home License expires or otherwise closes the indicator will change from "Y" to "N".