

DHHS Parent Portal (Attendance)

With the introduction of our new online Parent and Child Care Provider Portals, attendance will now be tracked electronically. Please use the following steps to check your child in and out of care easily and accurately. More information can be found on the back side of this card.

1

Create New User Account

- **Navigate to website:** <https://dhhs-claims-client.ne.gov/>
- **Select** "Register Here" under New Users
- **Complete** required fields and click "Register"

2

Log Into the DHHS Client Portal

- **Navigate back to website:** <https://dhhs-claims-client.ne.gov/>
- **Enter** the Username/Password you created in step 1
- **Login**

3

Validation (first time log in only)

- **SSN:** Enter the last 4 digits of your Social Security Number
- **Date of Birth:** Enter your Date of Birth
- **Last Name:** Enter the last name of your Master Case, as it appears on the authorization
- **Submit**

Note: If there are no active or discontinued authorizations within the last year associated with your Master Case number, you will not be able to log into to the Client Portal.

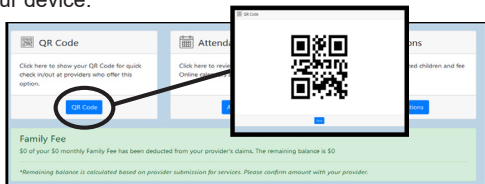
There are **two** different methods in which to check a child in or out of care. Child Care Providers will either open **Scan QR Code** or **Guardian Login**.

1

QR Codes

On your device, log in with credentials and select QR Code. This QR code is unique to your children and can be scanned by your provider.

Note: The QR Code can be screenshot and saved as an image on your device.



2

Username/Password

Your provider will log into their portal and select Guardian Login. Use the same username and password you use to sign into the Parent Portal.

A screenshot of the "Guardian Login" form within the "DHHS Provider Portal". The page header includes the Nebraska logo and navigation links for "Dashboard / Select Provider / Guardian Login". The form is titled "Guardian Login" and contains the instruction "Please Enter Your DHHS Client Portal Username and Password." It features two input fields: "Username:" and "Password:". A blue "Submit" button is located at the bottom of the form.

For more information visit:

<http://dhhs.ne.gov/Pages/Claims-Portal.aspx>