

DETAILED TIMELINE:

Initial Steps	Purpose	Initial Timing (Target)
Initial Meeting with DHHS Office of Performance Management	Discuss needs of overall project	April 28
Discovery Call with Christine Hall	Project description and needs	May 7
Internal Kick-Off	Alignment, finalize plan/materials	ASAP (May 20 th afternoon or May 23 rd morning)
Roadmap & Materials	Clear process, ready for outreach	Early June
Regional Prep	Confirm participants, send surveys, create 1-pager, data profiles and maps shared for geographic layout	Mid-May
First Regional Meeting	Data review, brainstorming	By June 15
Synthesis Meeting	Staff reflection, theme identification	After regional mtg
Prioritization Meeting	Action prioritization, partner commitments and champions	By June 30
Documentation/Handover	Ensure sustainability, share final summary report, share templates and tools, prep for broader roll-out	By June 30

✓ **Weekly Planning Sessions/Timelines to discuss the Statewide Engagement Plan**

- April 28 | 10-11 | Meeting with Kim Howe to discuss Statewide Engagement Meetings
- May 7 | 11-1130 | Meeting with Christine Hall (Catalyst)
- May 19 | Doodle Poll Sent for Northeast Meeting
- May 21 | 11:30-12:30 | Internal Meeting to discuss Statewide Engagement Options
- May 29 | 130-2:30 | Meeting with Christine Hall (Catalyst)
- May 29 | Invite Sent for Northeast Meeting
- June 9 | 9:30-10:30 | Run of Show with Christine Hall (Catalyst)
- June 11 | 10-11 | Partner/Invitee Discussion with Christine Hall (Catalyst)
- **June 12 | 9-12 | Northeast NE Breast & Cervical Engagement Meeting**
- June 12 | 2-230 | 1st Meeting Debrief
- June 17 | 11-1 | Data Synthesis Meeting with Christine Hall
- June 24 | 10-12 | Strategic Meeting with Christine Hall
- July 8 | 11-12:30 | Internal Meeting to discuss next steps moving forward
- July 10 | 1130-12 | Discuss cost estimates with Christine Hall
- July 16 | Summary Email sent for Northeast Meeting
- July 17 | Doodle Poll Sent for Lancaster Meeting
- July 23 | 10-12 | Internal Meeting to discuss next steps moving forward
- July 29 | Invite Sent for Lancaster Meeting
- August 4 | 11-12 | Internal Weekly Planning Session
- August 11 | 11-12 | Internal Weekly Planning Session
- **August 14 | 9-12 | Lancaster County Breast & Cervical Engagement Meeting**
- August 14 | 12-12:30 | 2nd Meeting Debrief
- August 18 | 11-1 | Data Synthesis Meeting and Weekly Planning Session
- August 19 | Doodle Poll Sent for Eastern Meeting

- September 2 | Summary Email sent for Lancaster Meeting
- September 3 | Invite Sent for Eastern Meeting
- September 8 | 11-12 | Internal Weekly Planning Session
- September 16 | 10-11 | Internal Weekly Planning Session
- **September 18 | 1-3 | Eastern Nebraska Breast & Cervical Engagement Meeting**
- September 18 | 3-3:30 | 3rd Meeting Debrief
- September 18 | Doodle Poll Sent for Western Meeting
- September 22 | 11-1 | Data Synthesis Meeting and Weekly Planning Session
- September 29 | Invite Sent for Western Meeting

- October 1 | Doodle Poll Sent for Central Meeting
- October 2 | Summary Email sent for Eastern Meeting
- October 10 | Doodle Poll Sent for Southeast Meeting
- October 14 | Invite Sent for Central Meeting
- October 21 | 12-1 | Internal Weekly Planning Session
- **October 22 | 10-12 | Western Nebraska Breast & Cervical Engagement Meeting**
- October 22 | 12-12:30 | 4th Meeting Debrief
- October 23 | 10-11 | Data Synthesis Meeting
- October 28 | Invite Sent for Southeast Meeting
- October 29 | Summary Email sent for Western Meeting

- November 3 | 11-12 | Internal Weekly Planning Session
- **November 5 | 10-12 | Central Nebraska Breast & Cervical Engagement Meeting**
- November 5 | 12-12:30 | 5th Meeting Debrief
- November 6 | 11-12 | Data Synthesis Meeting
- November 12 | 10-11 | Internal Weekly Planning Session
- **November 13 | 10-12 | Southeast Nebraska Breast & Cervical Engagement Meeting**
- November 13 | 11:10-11:15 | 6th Meeting Debrief
- November 17 | 11-12 | Data Synthesis Meeting
- November 19 | Summary Email sent for Central Meeting
- November 19 | Summary Email sent for Southeast Meeting

- December 2 | 11-12:30 | Internal Next Steps Meeting

- January 15 | 11-12:30 | Internal Next Steps Meeting