

471-000-95 "Service Needs Assessment/Plan" (previously Form MC-73, "Time Assessment and Service Plan")

Form MC-73, "Time Assessment and Service Plan," has been replaced on N-FOCUS as "Service Needs Assessment/Plan" by local office staff with the client during an interview to determine eligibility for personal assistance services. The Social Services Worker or designee must interview the client and/or guardian by telephone or in person. The client and/or guardian must be an integral part of the development of the assessment and service plan by stating their service needs and preferences, and jointly determining the time to be authorized.