

**Office of Economic Assistance  
 Child Care Subsidy  
 Provider Health & Safety Training Verification**

*Intended Audience: Child Care Subsidy Providers*

Provider & Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Subsidy and/or License Number: \_\_\_\_\_

As agreed upon in your Child Care Provider Subsidy Enrollment, providers who care for children receiving subsidy are required to complete and maintain health and safety training, including Nebraska’s orientation training, *Prepare to Care*. **With the recent updates to the *Prepare to Care* course, all providers, including owners (living in Nebraska), directors, staff, substitutes, and volunteers, must complete the new course within 90 days of receipt of the notice.** Lincoln/Lancaster County training is no longer considered an equivalent course.

Please submit the following information regarding *Prepare to Care* completion for your child care program staff to your assigned Resource Developer. Directors must also submit a copy of their certifications. Staff certificates must be maintained in staff files and available for Department of Health and Human Services (DHHS) review.

If additional space is needed, please submit the same information on another sheet of paper.

<b>Staff Name:</b>	<b>Position/Title:</b>	<b>Prepare to Care:</b>
<i>Ex. Jane Doe</i>	<i>Volunteer</i>	<i>06/01/2026</i>
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Failure to submit this information may result in the closure of your Child Care Provider Subsidy Enrollment. Verification of completion of these trainings may be requested upon DHHS review.

**Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Director signature attests that the above information is true and accurate.