

Nebraska Council on Developmental Disabilities  
**Virtual** Executive Committee Meeting

May 19, 2022

2:00 PM, CDT

**AGENDA**

Executive Committee Meeting minutes are noted in maroon below.

The agenda was emailed to the Executive Committee members prior to the meeting as well as posted on the Council's Meetings webpage. The meeting was co-chaired by Sharon Orduña and Jennifer Meints and called to order at 2:04PM, CDT. Quorum was present.

**Present:** Matt Kaslon, Jennifer Meints, Ryan Moore, Stephen Morton, Sharon Orduña, and Judy Trent

**Guests:** Mindy Borash [Mindy is a student and needed to attend a public meeting as a requirement for school.] and Rachel Ward [Rachel has been hired as the Council's new Program Specialist and will start on May 25, 2022.]

**Staff:** Kristen Larsen and Nikki Krause

To join the Zoom Meeting:

Meeting URL:

<https://us02web.zoom.us/j/83320037253?pwd=dG5PYlBiRUxQaE95cjNsTlZlZER2NMQT09>

Meeting ID: 833 2003 7253

Passcode: 081481

Join by Phone: +1 346 248 7799 US (Houston) or +1 312 626 6799 US (Chicago)

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**1. Welcome – Sharon Orduña**

Sharon Orduña welcomed everyone to the meeting and explained that this Executive Committee meeting would be following the Nebraska Open Meetings Act, as the Committee would be taking action on Ryan Moore's Conference Request Funding Adjustment. A copy of the Nebraska Open Meetings Act is posted on the Council's Meetings webpage.

The Executive Committee meeting was posted to the Governor’s Public Meeting Calendar on May 11, 2022 and referred members of the public and media to the Council’s Meetings webpage for additional information which included the Executive Committee meeting agenda and handouts to be discussed.

**2. Ryan Moore’s Conference Request Funding Adjustment – Kristen Larsen**

Review and vote to approve Ryan’s Conference Request funding adjustment to include travel costs related to the pending service contract with Marla Moore. Kristen Larsen explained that after the Council approved Ryan’s Conference Request, for no more than \$4,414, at the April 8, 2022 Council meeting, staff realized that the costs to attend the 2022 Little People of America National Conference exceeded his funding request of no more than \$4,414. The funding request needed to reflect both Ryan’s costs and the costs of his Personal Care Attendant. The *Council Member Conference Request Form* was revised to include the “Council Member Estimated Cost” as well as the “Personal Care Attendant Estimated Cost”. There is a space for “Total Funds Requested” for both the Council member and Personal Care Attendant as well as a space for the “Grand Total of Funds Requested”. To hopefully prevent an audit finding, it was determined to convene the Executive Committee to approve Ryan’s Conference Request Funding Adjustment now, instead of waiting to present his request to the full Council at the August 5, 2022 Council meeting, which is after the conference [July 1-8, 2022].

Utilizing the revised Council Member Conference Request Form, Ryan is requesting \$2,353 and \$3,756 for his Personal Care Attendant for a Grand Total of \$6,109. A motion was made by Stephen Morton to approve Ryan’s funding request adjustment of no more than \$6,109 and Sharon seconded.

A roll call vote was taken: Yes –5, No – 0, Abstain – 1.\* Motion carried.

**3. Review Updated Council Member Conference Request Form – Kristen Larsen**

[See above, Agenda 2.] The Executive Committee liked the revised Council Member Conference Request Form and the breakout of Council Member Estimated Cost and Personal Care Attendant Estimated Cost. This revision makes it easier to see the breakdown of costs. This will be the standard form going forward and will be presented to the full Council on August 5, 2022.

#### 4. Discussion Regarding the L&A Process – Kristen Larsen & Stephen Morton

There was a brief follow-up discussion regarding the L&A Process public comment. The key takeaways were:

- In the end, it was felt that the families were validated. Their stories were amazing to hear.
- The Council had a chance to explain who we were and what we do. Advocacy is key and trying to do the best for everyone.
- The Council can only take a stance on proposed legislative bills, which have been submitted. The Council **cannot** take a stance on “**what might be submitted**”.
- Face-to-face meetings are preferred as well as having the L&A Committee meeting the Thursday prior to the Council meeting.

#### 5. Consumer Leadership Fund – Kristen Larsen

Kristen explained that when Regional Councils were operational, there was a funding stream that self-advocates, family members, and professionals could tap to help supplement the costs of attending a conference/training. With the elimination of the Regional Councils in 2018, the Council sought, and received, permission to establish an alternate source of funding that would be available to self-advocates, family members, and professionals to tap into to help supplement the costs of attending a conference/training, the Consumer Leadership Development Fund. In 2019 a draft policy and application were developed. However, due to limited staff, the work on the Consumer Leadership Development stalled.

With the hiring of two additional staff members, the Council is able to rededicate itself to the establishment of the Consumer Leadership Development Fund once staff are fully on-boarded. The Committee agreed to re-establishing the Consumer Leadership Development Fund once staff are fully on-boarded. Kristen explained that the Rachel will coordinate the Consumer Leadership Development Fund and the draft policy and application will be brought to the full Council on August 5, 2022 for review and discussion.

#### 6. Adjourn – Jennifer Meints

With no further business, Jennifer adjourned the meeting at 3:00 PM, CDT.