

Summary of Changes to HCBS DD Policy Manual

The Department of Health and Human Services (DHHS), Division of Developmental Disabilities (DDD) revised the Home and Community-Based Services (HCBS) Developmental Disabilities (DD) Policy Manual.

This document provides an overview of the changes made to the DD Policy Manual, published on July 1, 2026.

As of July 18, 2026, the Division name will be the Division of Disability and Aging (DDA). This has been updated throughout the document.

Chapter 1 Introduction

Updated the Chapter name in the footer.

Chapter 2 Eligibility Entry into Services

Updated the Chapter name in the footer.

2.6 Process of Eligibility Determination

- Updated language to include verifying the need for waiver and services being requested.

2.9 Determining Individual Budget

- Removed language about using Agency Liaisons to schedule interRAIs.

2.10 Ending Services

- Updated section name to Termination of Services to align all processes.
- Removed duplicative language.

Chapter 3 Participant Rights and Rights Restrictions

3.2 Person-Centered Plan Team Review of Restrictions

- Added clarifying language when the rights restrictions should be reviewed.

3.4 Agency Provider Human and Legal Rights Review Committee

- Added clarifying language when HLRC reviews rights restrictions.

3.10 Grievance process

- Replaced the Complaint process with the Grievance Process and moved the Complaint Process to section 7.4.

3.11 Appeal/Fair Hearing

- Added clarifying language for when appeals timelines start.

Chapter 4 Service Coordination

4.1 Service Coordination for Waiver Services

- Added clarifying language about when service reviews are completed.

Chapter 5 Person-Centered Planning and Implementation

5.2 Funding Tiers

- Updated the Funding Tiers.

5.5 Person-Centered Plan Team

- Added to 5.5 after being removed from Chapter 6.

5.10 Habilitative Programs

- Updated the Behavior Support Plan process.

Chapter 6 Self-Direction

Added the section: When the PCP supports Self-Direction.

6.5 Service Coordinator Responsibilities in Self-Direction

- Renumbered after moving Person-Centered Planning and Implementation to Chapter 5.

Chapter 7 Provider Requirements

7.1 Core Requirements for all Providers

- Added language regarding using natural supports vs back-up staff.
- Updated language regarding fixed devices for EVV check-in.

7.2 Agency Provider Requirements

- Added notification requirement for financial trouble.
- Updated language about the location of the list of crimes.
- Added clarification regarding when Service Authorizations.

7.4 Complaints

- Added Complaints section from Chapter 3.

7.6 Provider Financial Requirements

- This is a new section added to this chapter.

Chapter 8 Partnership with Assistive Technology Partnership (ATP)

Added this new chapter.

Chapter 9 Partnership with Vocational Rehabilitation

Was previously Chapter 8. No other updates.

Chapter 10 Central Office Approval

Was previously Chapter 9.

10.5 Home and Vehicle Modifications Above \$10,000 and prior to Five Years

- Updated process for approvals.

Chapter 11 Final Setting Rule

Added this new chapter.

Chapter 12 Appendices

Appendix A

- Added Incident Reporting and GER Guide.