

Service Coordination Only

This resource provides information on the use of Service Coordination Only with the Division of Developmental Disabilities (DDD). An eligible person can choose to receive a Developmental Disabilities (DD) Service Coordinator without being on a waiver. When a person wants service coordination, the Managed Care Organization (MCO) or the Department of Health and Human Services (DHHS) assigns one. The Case Manager or Service Coordinator (SC) assists with accessing resources and encourages independence, productivity, and community integration.

- A. For people who are not participating in a Medicaid Home and Community-Based Services (HCBS) Waiver, service coordination services can be provided in three ways:
1. Case Management is a Medicaid State Plan coverable service for people who are on Medicaid and want service coordination. Individuals may access this service by contacting their MCO.
 2. When an individual does not want to receive Case Management through their MCO, they can have a SC assigned through DDD.
 3. When an individual is not eligible for Medicaid but would like to receive service coordination, they can do so by paying for the service through an ability to pay.
 - a. An ability to pay is the amount determined by DHHS for a person aged 19 or older to pay for DD service coordination when they meet qualifications for DD eligibility but are not eligible for Medicaid.
 - b. A SC will not be assigned until:
 - i. The ability to pay has been determined.
 - ii. The person has been made aware of the amount.
 - iii. The person has agreed to pay it.
 - c. When a person receives Service Coordination Only and loses their Medicaid eligibility, the SC will assist them in completing the paperwork to determine their ability to pay.
 - d. A person receiving Service Coordination Only through an ability to pay will be billed monthly for the service.
- B. The following requirements must be met to receive DD Service Coordination:
1. The person must receive Medicaid or agree to an ability to pay;
 2. The person must not be living in an institution, such as an intermediate care facility for individuals with intellectual disabilities (ICF/IID) or a nursing facility (NF); and
 3. The person must not be participating in another HCBS Waiver.
 - a. The Aged and Disabled (AD) and Traumatic Brain Injury (TBI) Waivers provide service coordination.
 - b. Medicaid provides payment for service coordination services under one waiver at a time.
- C. A person chooses whether they receive Service Coordination Only. The decision can be made at any time.
1. When a person denies Service Coordination Only but decides they'd like to use the services later, they may request it by contacting DDD Central Office at dhhs.DDDCommunityBasedServices@Nebraska.gov or toll-free at (877) 667-6266.
- D. Responsibilities of the SC:

1. Completion of an annual assessment for ICF/IID level of care and arranging for additional assessments as needed.
2. Completion of service planning and development of service goals by:
 - a. Determining appropriate resources to meet the person's needs. This includes natural supports (such as family, friends, or neighbors) or non-agency resources.
 - b. Develop a Person-Centered Plan (PCP), which includes non-waiver services that meet the person's goals.
3. Assists with:
 - a. Applying for programs within DHHS, such as Medicaid or Economic Assistance;
 - b. Applying for other programs, such as community organization services, housing assistance, legal services, Social Security, or Vocational Rehabilitation; and
 - c. The Individual Educational Plan (IEP) for students by attending the school-led meeting and receiving a copy of the IEP.
4. Monitors the PCP by:
 - a. Assessing if the plan is meeting the person's needs regularly;
 - b. Making monthly contact with the person; and
 - c. Review the plan at least once a year with the person.