

## Prevocational

*The service definition and limits outlined below do not include all details and requirements. For the service standards, limitations, provider types and qualifications, and reimbursement information, refer to the appropriate Medicaid HCBS DD Waiver.*

### Waiver Availability

Developmental Disabilities Adult Day (DDAD) Waiver  
Comprehensive Developmental Disabilities (CDD) Waiver

### NFOCUS Service Codes

**Prevocational – Agency – Small Group, Agency – Large Group, or Individual 8362**

### Service Definition

Prevocational is a habilitative service that helps the participant develop general skills, related to their interest, to help them get a future job in a community, integrated setting.

### Conditions of Provision

- A. A participant chooses each service based on their needs.
  - 1. Services should increase independence and community integration; and
  - 2. The chosen waiver services and who provides them are documented in the participant's Person-Centered Plan (PCP).
- B. Prevocational includes:
  - 1. Having an overall goal to obtain employment in the community;
  - 2. Developing skills that are generalized and not job-task specific;
  - 3. Broad-based employment-related goals and habilitative programs should a participant be on a wait list for Vocational Rehabilitation services; and
  - 4. Assistance with activities of daily living, health maintenance, and supervision.
- C. Prevocational is a habilitative service and must include habilitation programs. Individual habilitation programs must be conducted, and data recorded each time the service is provided.
- D. Examples of Prevocational habilitation programs to develop skills include but are not limited to:
  - 1. Communicating with others effectively;
  - 2. Commonly acceptable social skills and dress;
  - 3. Following multiple-step directions and instructions;
  - 4. Staying on task for extended periods of time;
  - 5. Using technologies in the current industry;
  - 6. General problem-solving skills and strategies; and
  - 7. General safety and mobility skills across environments.
- E. A portion of this service can be delivered virtually, which includes but is not limited to:

1. The participant's needs must be able to be met with verbal cueing and other support that can be provided virtually;
  2. Available to participants in the basic and intermediate funding tier;
  3. The majority of Prevocational provided each week must be provided in-person;
  4. The total combined hours for virtual supports may not exceed a weekly amount of 10 hours; and
  5. These 10 hours are included in the 1820 hours per year cap of day services.
- F. Prevocational has the following limitations:
1. Prevocational is provided mainly in the community in a variety of locations.
  2. When Prevocational is provided in the same location of a provider owned or leased, operated, or controlled day service setting where other waiver services are provided, an employee who is providing other waiver services cannot provide Prevocational services at the same time.
  3. Prevocational cannot be used for longer than 12 consecutive months.
    - a. When the participant's employment-related goals have not been fully met, up to 12 additional months may be approved after the participant submits a referral to Vocational Rehabilitation.
    - b. Additional months past 24 months must be approved by DDD Central Office.
    - c. A participant may receive Prevocational in combination with other day services, but the total combined hours cannot exceed 1820 hours per year.
  4. Prevocational shall exclude any services available through public education programs funded under the Individuals with Disabilities Education Act (IDEA).
    - a. This includes services not otherwise available through public education programs in the participant's local school district, including after school supervision and daytime services when school is not in session (such as summer breaks and/or scheduled school holidays, in-service days).
    - b. Services cannot be provided during the school hours set by the local school district.
    - c. Regular school hours and days apply for a child who receives home schooling.
    - d. Prevocational cannot overlap with, replace, or duplicate other similar services provided through the Medicaid State Plan, HCBS Waiver service, or Vocational Rehabilitation.
  5. Prevocational service must end when:
    - a. Job seeking begins with Vocational Rehabilitation; or
    - b. It has been used for 12 months.

## Provider Requirements

*The information outlined below does not include all provider requirements. It is intended to be general information about providers of this specific DD service.*

- A. All providers of waiver services must:
1. Be a Medicaid provider;
  2. Comply with all applicable Titles of the Nebraska Administrative Code and Nebraska State Statutes;
  3. Adhere to standards as described in the Division of Medicaid and Long-Term Care Service Provider Agreement;

4. Complete DHHS training upon request; and
  5. Use universal precautions.
- B. Prevocational can be offered by a DD agency provider.
1. A DD agency provider is a company enrolled as a Medicaid provider and certified by DHHS to provide DD services and is responsible for:
    - a. Hiring and supervising employees who work with the participant;
    - b. Employing staff based on their qualifications, experience, and demonstrated abilities;
    - c. Providing training to ensure staff are qualified to provide the necessary level of care;
    - d. Agreeing to make training plans available to DHHS;
    - e. Ensure adequate availability and quality of service; and
    - f. Other administrative functions.
- C. Prevocational cannot be self-directed.
- D. Prevocational may be provided by a relative but not a Legal Guardian or Legally Responsible Individual.

## Rates

- A. Prevocational must be purchased within a participant's annual individual budget amount.
- B. Prevocational is reimbursed at an hourly rate.
- C. Rates are dependant on the number of people receiving the service:
1. Individual (one participant);
  2. Small group of two to three participants; and
  3. Large group of four to five participants.
- D. The cost of transportation for Prevocational is:
1. Included in the rate during Prevocational;
  2. Not included in the rate to the site where Prevocational begins; and
  3. Not included in the rate from the site where Prevocational ends.
- E. DD Rates are listed on the [DD Provider webpage](#).
1. Only one fee schedule is effective at a time.
  2. The start date is on each schedule; once a fee schedule is no longer valid an end date is added.