



MINI-GRANT APPLICATION

PROVIDER AGENCY CHARTING THE LIFECOURSE TRAINING

One Application per Agency Provider even when there are multiple locations

Background

DHHS is offering funding for providers via mini-grants to purchase *Charting the LifeCourse (CtLC) Training*. The grants will support agency providers to expand their capacity and understanding of CtLC and to provide person-centered services and will provide the opportunity for individuals and families to participate in the training to further their understanding and capacity around Person Centered Planning. The one-time grant may be used to cover the costs of virtual or in-person training necessary to build capacity and understanding of CtLC and person-centered planning among agency staff.

Agencies may request up to \$110 per employee trained in a foundational skills workshop lasting at least 8 hours or up to \$650 for one “Ambassador” model program lasting at least 9 hours. Agencies may *only* request the training cost and are expected to cover employee participation costs. *Agencies will submit evidence of purchase and grant payments will be made post payment.*

These payments can be used to issue one-time provider training grants for Medicaid-enrolled Home and Community-Based Services (HCBS) agency providers of waiver programs (Aged and Disabled Waiver, DD Adult Day Waiver, Comprehensive DD Waiver, and Traumatic Brain Injury Waiver) to purchase Charting the LifeCourse (CtLC) training for provider staff, participants, and their families and/or guardians.

Disclaimer: It is possible not all applicants will be approved or approved for the full amounts, due to a finite amount of money available.

Application Information

Agency: _____

Date: _____

Agency Contact: _____

Phone: _____

Address: _____

Email: _____

Proposed Training Dates: _____

Name and Position of Participant(s):

Budget Request:

Foundation Skills participants: \$110 x _____ (# of participants) = \$ _____

Ambassador (limit one): \$650 x 1 = _____

The total amount available for the mini-grants is limited. Applications will be processed within 30 days. The requested amount may be limited due to available funds. Approved providers will need to submit receipts of purchase prior to payments.

Signature: _____

Date: _____

Submit the application and receipts electronically to: dhhs.ddproviderrelations@nebraska.gov