

Nebraska Department of Health and Human Services
Division of Behavioral Health
Nebraska System of Care (NeSOC) Leadership Board
February 7, 2019 1:00 pm – 4:00 pm
Nebraska State Office Building, Lower Level – Room C

MEETING MINUTES

I. Call to Order/Welcome/Roll Call

Beth Baxter, co –chair, called the meeting to order. The Open Meetings Act was posted in the meeting room and all presentation handouts were available for public review. The public comment sign- up sheet was identified and made available to the public in attendance. Each person has three minutes to make comments and needs to sign in if they wish to speak. Those wishing to make non-public comments may send them in to DHHS care of Linda Henningsen.

Roll call was conducted and a quorum was determined to exist. Voting members in attendance: Beth Baxter, Julie Scott for Deb Minardi, Kari Rumbaugh for Corey Steel, Greg Donovan, Mary Jo Pankoke, Mark Schultz for Matthew Blomstedt and Kristin Williams. Non-voting members in attendance: Tamara Gavin, Bernie Hascall and Nathan Busch. Members absent or sending substitutes: Karla Bennetts, Matthew Blomstedt, Mary Thunker, Deb Minardi and Corey Steel. Others in attendance: Sheri Dawson, Mark DeKraai, Sharon Dalrymple and Lincoln Arneal.

Mission Moments: Bernie Hascall presented two items from the Eagle Riders event held in May 2018. Both were written by parents, expressing the importance of perseverance and spoke to the heart of the system of care work in eliminating barriers to care.

Guiding Principle: Nathan Busch offered Guiding Principle #6: *Ensure that services are integrated at the system level, with linkages between child-serving agencies and programs with mechanisms for administrative and system-level management, in planning, developing and coordinating services and funding boundaries through an, integrated care management process.* Busch noted that this guiding principle is relevant to the meeting's agenda items to be discussed.

II. Motion to Approve Minutes

Beth Baxter opened discussion and approval of minutes from the October 18, 2018 Board meeting. The minutes were approved as follows:

Motion to approve made by Mary Jo Pankoke and seconded by Greg Donovan. There being no discussion, motion carried by roll-call vote.

III. Open Forum – Discussion and Action

Tamara Gavin opened the discussion of the agenda items directing members to documents coming from the strategic planning session held in January 2019.

• **NeSOC Work Plan – YR 3 & 4:** Bernie Hascall provided a review of the document entitled *Agreed Upon Overarching Themes*, noting that as the work teams met the comments that came through are reflected in the document and incorporate the guiding principles. The following points were made during the discussion of the document:

- An observation was made that it is hard to keep focus with long/broad lists. A suggestion was made to narrow the current list down in order to maintain focus while still keeping communities and constituencies engaged.
- The current work team structure should be maintained in order to address the overarching goals presented, build on the work completed to date and eliminate the need to retool the structure.
- The way in which training is represented in the document does not reflect the intent of increasing workforce competency. Language should be added to identify workforce competency development.
- Make sure other/individual “system requirements” are maintained when addressing and developing the goal of care coordination.

Mary Jo Pankoke questioned next steps in addressing the overarching themes, asking if some group would be assigned to flush out the overarching themes presented, identify what is already being done and detail specific work yet to be completed. Tamara Gavin noted that the document presented to the group is the foundation to replacing or revising the current work plan and stated that the intent is for the Board to provide a formal vote on these foundational goals/principles as presented and then the goals would go to the Implementation Committee to develop specifics and tangible metrics associated with each. Sheri Dawson noted that whatever the Board endorses will be the roadmap for the internal DHHS, cross-division work. Beth Baxter asked for a motion to retire the current work plan and replace with the presented overarching themes. A discussion followed with the following points being made:

- Language should be enhanced/included throughout to support evidence-based practices (EBP) and not just “service development”. Bernie Hascall noted that EBP language will be added.
- The overarching goals for the year should be linked to the principles and in doing so would be a way to address EBPs. Outcomes should be linked to the principles. Several suggestions were made that might satisfy the request to address EBPs within the overarching themes:
 1. Have a statement that says services, service supports and coordination and outcomes will all be driven by the utilization of evidence-based practices, or
 2. Define services that says services are defined as such and inclusive of evidence-based practices including outcomes derived at continual evolution.

Tamara Gavin suggested cross-referencing the guiding principles associated with the overarching theme specific to services and supports. Various additional suggestions were offered on how best to link the principles to the overarching themes and outcomes. Bernie Hascall summarized the discussion clarifying how the guiding principles will be linked to the overarching themes and each outcome “heading”.

Motion by Mary Jo Pankoke: *Replace the current work plan with the Year 3 work plan outline presented with the addition of language specific to: 1) the system of care guiding principles and*

2) *expanding training to include workforce development*. Motion was seconded by Kari Rumbaugh. There being no further discussion, motion carried by roll call vote.

• **System of Care Governance Structure:** Tamara Gavin opened the discussion with a brief review of the operational/governance structure addressed at the strategic planning session with the following points being made:

- Concerns were noted regarding consistency of attendance
- The agencies/people who would be responsible for carrying out the work plan have not participated at the Board level.
- A recommendation was made to dissolve the Leadership Board and replace with an Executive Committee inclusive of DHHS CEO and Division Directors, Probation, Department of Education and other staff who have it within their authority to make the System of Care work move forward.

Gavin reviewed the graphic included in the meeting materials that depicted the proposed organizational structure noting that membership composition would be the major difference in the replacement of the Leadership Board with the Executive Committee. Gavin opened the floor for questions and/or observations. The following points were made

- There is duplication of membership and agendas between the Leadership Board and Implementation Committee.
- Representation from the Administrative Office of the Courts should also be included on the Executive Committee.
- The “charge” or scope for the proposed Executive Committee would be narrower and the Committee has to be willing to carry out all of the direction and decisions made throughout the organizational/governance structure. There will continue to be up and down movement between the various committees within the organizational structure.
- The public/private partnership needs to be incorporated into the Executive Committee.
- Prevention should be represented on the Executive Committee as well as community representation and youth/family voice.
- The Implementation Committee needs to be empowered to bring issues forward. Protocol for disagreement between the Executive and Implementation Committees needs to be in place.
- How the Implementation Committee brings information forward needs to be addressed. What should be elevated to the Executive Committee are high level decision-making points. The Executive Committee should set the parameters for the work that can be done. Decisions should be data-driven.
- The Implementation Committee needs to be restructured into a more manageable group and scope of work needs to be better defined.
- Philanthropy needs to be represented on the proposed Executive Committee.
- Changing the agenda to reflect decisions to be made rather than Board (Executive Committee) structure would be another mechanism for supporting attendance requirements of the body.

- Operating under the Open Meetings Act complicates meeting efficiency and rules out other mechanisms for meeting facilitation, i.e. meeting quorum, ability to provide video conferencing and/or meeting via phone conference.

Following a brief discussion on how and what kinds of information would be undertaken by the proposed Executive Committee, Tamara Gavin noted that based on the discussion, membership of the proposed new group would not change but rather new members would be added. Gavin also posed whether or not the role/structure of the Implementation Committee should be changed/addressed. Gavin finalized the discussion in noting that some of the decision points that need immediate action by the proposed Executive Committee include: sustainability (i.e. for crisis response) beyond the life of the grant, single service plans and braided/other funding mechanisms.

Motion: Kristin Williams motioned to resend the Open Meetings Act requirements for the Leadership Board. Seconded by Mary Jo Pankoke. Following a brief discussion concerning legality of removing the Board from the requirements of the Open Meetings Act, it was determined that the Board is exempt because it is not statutory, governor appointed or a quasi-government group. There being no further discussion, the motion passed by roll-call vote.

Tamara Gavin noted that the Organizational Agreement will need to be revised if the Board is to continue in its current form, noting that additional language needs to be added concerning who the attending parties are and how they are invited. Gavin suggested a motion was needed specific to the addition of new members.

Motion: Julie Scott motioned that the Division of Behavioral Health shall formally invite the appropriate leadership of the Divisions within DHHS structure with the intent that the current structure and invite list will be reviewed at the next Board meeting to include those new members. The motion was seconded by Kristin Williams. There being no further discussion, the motion passed by roll-call vote.

It was further discussed and agreed that future meetings could be held via video conferencing and/or phone conference.

• **Board Organizational Agreement;** Tamara Gavin reviewed the items within the organization agreement in need of updates and/or clarification. Some of the items previously discussed include:

- Attendee or membership list
- Appointment process
- Attendance requirements
- Substitution for absent Board members
- Voting structure and who breaks a tie vote
- Board operational requirements
- Officer election and/or term limits

Nathan Busch offered to make the revisions noted in an open forum (email etc.) since the Board is no longer functioning under the Open Meetings Act. Gavin noted that a Word version of the updated agreement will be sent out with the minutes.

IV. Standing Agenda Items

- **Executive Summary:** Bernie Hascall reviewed the Executive Summary noting the charts specific to dollars spent and match reported to date. Hascall provided further details on the Crisis Response chart noting that enhanced data will be provided in the future. Clarification was provided on the deadline for providing match and the dollar amount billed to date.
- **Region/Committee/Council Reports:** Bernie Hascall provided a brief review of the reports noting there was no requests in the Regional reports requiring action by the Board. Hascall further noted the work teams did not meet during the first quarter and will resume in February 2019. These meetings for the work teams will include an update of current status and expectations going forward.
- **Outcome Measures – Review:** Mark DeKraai presented an overview of Year 2 of the grant and goals of the CQI group. Board members were provided a copy of the presentation in their meeting materials. In reviewing the status of the indicators, DeKraai noted the analysis used, in part, the SPARS data as required by SAMHSA. There were six questions with the resulting data indicating improvement as perceived by both the caregiver and child/youth. CMHI was the other tool used to collect data and the one being used to create the state-specific survey. DeKraai reviewed the data for each indicator noting when the results/changes were not statistically significant.

V. Public Comment

Beth Baxter opened the floor for public comment. There were no members of the general public in attendance wishing to make comments.

VI. Next Meeting

- Set Next Meeting Date:
April 11, 2019 NSOB Lower Level Room A

A brief discussion regarding materials to be provided at future meetings ensued. It was agreed the full Regional/Work Team reports will not be required but a scaled-down version with just highlights would suffice. Additionally, the Organizational Agreement revisions will be completed and sent to members prior to the next meeting. On-line/email voting will be utilized to approve the revisions. Members were asked to come prepared to select the 2-3 decision points for Board action. The budget/funding and spending should also be a discussion item at the next meeting.

VII. Adjourn

Because the Open Meetings Act was rescinded, the meeting was adjourned without a vote.