

Nebraska Department of Health and Human Services
Division of Behavioral Health
Nebraska System of Care (NeSOC) Leadership Board
October 18, 2018 1:00 pm – 4:00 pm
Nebraska State Offices, 1526 Building, Lincoln, NE

MEETING MINUTES

I. Call to Order/Welcome/Roll Call

Beth Baxter, co –chair, called the meeting to order. The Open Meetings Law was posted in the meeting room and all presentation handouts were available for public review. The public comment sign- up sheet was identified and made available to the public in attendance. Each person has three minutes to make comments and needs to sign in if they wish to speak. Those wishing to make non-public comments may send them in to DHHS care of Linda Henningsen.

Roll call was conducted and a quorum was determined to exist. Voting members in attendance: Beth Baxter, Karla Bennetts, Julie Scott for Ellen Brokofsky, Kari Rumbaugh for Corey Steel, Greg Donovan, Joseph Evans, Mary Jo Pankoke and Kristin Williams. Non-voting members in attendance: Tamara Gavin, Bernie Hascall and Nathan Busch. Members absent or sending substitutes: Courtney Phillips, Desiree Acosta, Donita Baxter, Matthew Blomstedt. Mary Thunker, Ellen Brokofsky and Corey Steel.

Mission Moments: Bernie Hascall presented two items from the Eagle Riders event held in May 2018. Both came from the Omaha area. The first item was from a parent concerned with having to place her child as a ward of the state in order to receive assistance. The second item was from a youth describing his experience in seeking assistance with substance abuse. Hascall noted that both items speak to the importance of the work being done under NeSOC.

II. Motion to Approve Minutes

Karla Bennetts opened discussion and approval of minutes from the May 24 and July 12, 2018 Board meetings. The minutes were approved as follows:

May 24, 2018: Motion to approve made by Julie Scott and seconded by Mary Jo Pankoke. There being no discussion, motion carried by roll-call vote.

July 12, 2018: Motion to approve made by Mary Jo Pankoke and seconded by Kristin Williams. There being no discussion, motion carried by roll-call vote.

III. Old Business

• Standing Agenda Items

- **Executive Summary:** Bernie Hascall directed members to the Executive Summary document included in the member packet. Hascall pointed out the month-to-month expenditures and match reported and reminded the group that the grant year ended September 29 2018. Outstanding expenditures and match reports for the grant year need to be submitted so that any carryover can be determined. Hascall opened the floor for discussion and noted that expenditures for the year just ending are over 40% of the grant

award but exact total and percentage will need to be calculated. These figures will be provided at the next Board meeting and will be broken down per Region by services, evaluation and administration or infrastructure. Hascall noted there is room to spend more funds than what is currently being pulled down for direct services. The remaining discussion centered on the community collaboratives, school-base services and Medicaid billing for services provided in schools. Tamara Gavin noted that state/system-wide services need to be identified and encouraged ongoing conversations so that recommendations relative to the issue could be brought before the Implementation Committee and Leadership Board. Hascall reviewed the system utilization numbers.

- **NeSOC Work Plan:** Tamara Gavin directed members to the work plan document in their packet. Gavin noted that the conversation concerning updates and revisions to the work plan is taking place in the Implementation Committee. The Committee will use their next meeting in December as a work session to address any revisions and updates. Gavin noted that there is a sense that folks are not aware of what the broader system of care is doing, what progress has been made and what tangible changes are expected to be realized. There have also been questions concerning the meaning of specific work plan items. It is for these reasons that Gavin recommended the work plan needs to change and opened the floor for discussion. Julie Scott stated rather than going through each work plan item today, waiting until the Implementation Committee has met and identified recommended changes and/or updates would be helpful. Greg Donovan noted there needs to be additional elaboration on how the “status” was reached for each item. Karla Bennetts suggested that for items marked “complete”, plans for ongoing efforts for each needs to be spelled out. Identification of gaps needs to be addressed in the plan and the plan should be revised in a way that moves past the beginning stages of system development and focuses on the next level. Various suggestions for work plan format were also offered. Gavin concluded the discussion stating that the suggestions from today’s discussion will be taken to the Implementation Committee and then the Committee’s recommendations will be presented at the Board’s January meeting. Members had a brief discussion regarding access and marketing.
- **Region/Committee/Council Reports:** Bernie Hascall reviewed the quarterly reports from the SOC Local Teams, Implementation Committee, work teams and Youth/Family councils. Each team reported on their local team efforts. Hascall noted the notation on a Local Team’s report concerning billing of Medicaid for different services and stated that he will be circling back to this Team and Medicaid to help start that conversation. Hascall opened the floor for questions and discussion. There were no questions raised
 - Motion to approve requests as identified: There were no requests identified in the reports needing Board approval.

IV. New Business

Co-Chairs, Tamara Gavin, Bernie Hascall

• Open Forum – Discussion and Action

- **Board Organizational Agreement:** **Time location on recording 1:19:43-2:27:06**
Tamara Gavin directed members to a document in the packet entitled Organizational Agreement for the Leadership Board. Gavin provided a quick touch base on the committee structure noting the grant has reached the half way point providing an optimal opportunity

to discuss whether or not the existing Board structure is meeting needs. Gavin also noted that whatever structure is put into place will carry on beyond the life of the grant. Feedback was then solicited on the structure of Leadership Board and throughout the system. Mary Jo Pankoke questioned whether the existing structure is meeting the needs of system administration. Gavin noted that there is nothing in the grant that requires the Committee/Board structure currently in place and that the grant could be administered without the Board and Implementation Committee. Doing so may not result in a good product however. Gavin noted that the original “governance” structure was taken from the planning grant and embedded into the current grant and emphasized that the objective is to have any structure in place meet system rather than administration needs. The following comments/input/suggestions came from the discussion:

- Structure should provide increased support for meeting the needs of the populations served by the individual partners at the table.
- Board membership should be reviewed. Are other partners needed at the table?
- Implementation Committee membership should be led by those who know system of care work.
- Board membership should be comprised of those who are empowered to make decisions.
- Duplication of the work of the Implementation Committee and Leadership Board needs to be resolved.
- The structure of the Implementation Committee needs to support empowerment for making decisions that can be forwarded to the Board for action. This includes ensuring that decision makers from various systems are actively participating in IC.
- Much of the Leadership Board work has focused on “looking backward” rather than forward.
- Need to be more effective in capturing what is happening at the local level and apply it to “system” work.
- Budget and sustainability should be central to all work.
- Having Regional Administrators on the Implementation Committee is essential.
- Members of the Leadership Board must be dedicated to the values and principles of system of care.
- Some issues brought before Board may only need ratification.
- A system of care principle should be included in each Board agenda along with the Mission Moment.

Gavin noted that there are segments of the current organizational agreement that need to be updated. She suggested looking at each section of the agreement to make sure it represents the intent of the Board structure and responsibilities going forward. She noted that meeting attendance in particular has been an issue that needs to be addressed. Sheri Dawson suggested that Board members may want to entertain the idea of a separate, facilitated meeting solely for the purpose of revising/updating the organizational agreement as well as the work plan as a means of laying the ground work for the next two years of the grant. Following a lengthy discussion concerning the work plan it was agreed among Board members that the Implementation Committee should make the initial revisions/recommendations to present to the Board. A separate “strategic planning” meeting will then be scheduled prior to the next regular Board meeting to address the work

plan revisions. A Doodle Poll will be sent out to determine first available date/time for this strategic planning meeting.

- Review of member participation, new members, co-chairs: Board members discussed areas of the Organizational Agreement that need revisions. The following items from the agreement were identified as those that need to be addressed:
 - Language around regular substitutions of Board members at meetings.
 - Language around DHHS CEO as presiding officer, DHHS as voting member of Board and “appointment” of Board members.
 - Election of officers, terms.
 - Addressing membership vacancies.

Tamara Gavin will make the suggested changes and send out a draft revision of the Agreement to Board members to consider at the next Board meeting.

- **Sustainability Plan:** Bernie Hascall noted that the sustainability plan was due and has been submitted to SAMHSA on September 28, 2018. A copy of the submission is included in the participant packet and was also sent out to other system partners. The document submitted is not considered as final but rather will be ongoing.
- **Mechanism for System Access:** Bernie Hascall stated that the Access Protocol has been discussed during past meetings. Hascall directed the group to a document in the packet that speaks to the protocol. He noted the intent was to solidify that the Board’s commitment to centralized access to the system of care is through the Family Helpline as the primary/centralized access point.
 - Centralized authorization/payment: Implementation Committee Recommendations: Bernie Hascall provided a brief review and discussion on centralized authorization/payment noting that the Implementation Committee was hesitant to make any recommendations citing uncertainty about their role and insufficient information on the plan. Hascall encouraged members to spend some time reviewing the document noting that page 3 contains options suggested by the T.A. Network. Julie Scott noted that the plan was initially generated out of the original Financial Blue Print and Beth Baxter stated the Financial Investment work team was tasked with what to do with the information coming out of that document. Greg Donovan reiterated that this agenda item is a good example of the roles of the Implementation Committee vs. Leadership Board and that the Committee needs to be more empowered to make recommendations and/or identify options for the Board to ratify. Julie Scott stated that the Committee should be presenting “tangibles” to the Board.
- **Outcome Measures – Review** Tamara Gavin provided updates on the following:
 - Several Division staff analyst positions are currently vacant. There is no data analyst dedicated to the system of care which may slow down the annual data run.
 - Outcome measures will be included in the strategic planning meeting to be scheduled. As a reminder, Board members made recommendations to change two of the four primary outcome measures established early on. The Board has flexibility to change/modify outcome measures.

V. Public Comment

Co-Chairs

Beth Baxter opened the floor for public comment. There were no members of the general public

in attendance wishing to make comments.

VI. Next Meeting

- Set Next Meeting Date:
January 10, 2019 NSOB Lower Level Room A

VII. Adjourn

- The meeting adjourned absent a quorum.