



## Important Information:

- You can complete a phone application, review or recertification with only your name, address and signature. However, if you provide more information, it will help us determine your eligibility more quickly.
- Your phone application is dated the day you sign your application using the telephonic signature. Processing begins the day the application is signed and submitted. For Supplemental Nutrition Assistance Program (SNAP) - formerly known as the Food Stamp Program, we will issue your benefits based on the date your application is signed.
- You may qualify for expedited service for the Supplemental Nutrition Assistance Program (SNAP). This means you may get SNAP benefits within seven (7) days of your SNAP application date if:
  - You file a SNAP application with at least your name, address and signature, AND
  - Your household monthly rent/mortgage and utilities are more than your household's total monthly income before deductions and combined resources, such as cash or checking/savings accounts. OR
  - Your total household income this month, before deductions, is less than \$150, and your household resources, such as cash or checking/savings accounts, are \$100 or less. OR
  - You are a migrant or seasonal farm worker household, you are destitute and your resources are \$100 or less.
- SNAP households not eligible for expedited services may receive benefits within 30 days of the application received date.
- Persons applying for SNAP benefits while living in a public institution and applying for SSI at the same time will have their SNAP benefits prorated from the date they reside outside the institution.
- Social Security Numbers (SSNs) are only required on those who will receive assistance/benefits. Benefits will be provided to those whose SSNs are provided even if other household member SSNs are not provided. For example: The SNAP program only requires SSNs for those in the household counted as receiving benefits (participants).
- The Department of Health and Human Services is required by the federal Social Security and Food Stamp Acts and under the Food and Nutrition Act of 2008, as amended, 7 U.S.C.2011-2036 and 7 CFR 273.2(b)(4) to request SSN's for persons receiving assistance.
- Citizenship and legal status information are only required for those who will receive assistance/benefits. For example: The SNAP program only requires citizenship or legal status information for those in the household counted as receiving benefits (participants).

- See the Rights and Responsibilities for more detailed information regarding DHHS use of Social Security Numbers and citizenship/legal status included with this application.
- Financial information (income and resources) is required on all household members, whether receiving benefits or not. The financial information is needed to determine the level of benefits for the household.
- If applying for Energy Assistance (LIHEAP) everyone who lives at your address is required to apply.