

Training & Education Sub-Committee

June 27, 2016

Meeting Minutes

<u>Committee Members Present:</u>	
Amy Reynoldson, DHHS-DPH	Ashley Newmyer, DHHS-DPH
Jennifer Heck, DHHS-IS&T	Connie Bolte, Pharmacist
Kevin Borchers, NeHII	Dale Mahlman, NMA
Marcia Mueting, NPA	Felicia Quintana-Zinn, DHHS-DPH
Abby Grieser, NPA Pharmacy Student	Scott Brauer, NPA Pharmacy Student
Todd Stull, DHHS-DBH	Deb Bass, NeHII
Chris Zalenski, NPA Pharmacy Student	Jed Hansen, NeHII
Peg Ogea-Ginsburg, DHHS-DPH	Linda Witmuss, DHHS-DBH
Joyce Schmeackle, Evaluator	Bob Rauner, Physician
Jill Loos, Pharmacist	

Agenda Item	Discussion	Action
NeHII Update	Kevin provided an update on the training & education plan which included prioritizing the dispenser training to begin in October then the prescribers in December. NeHII is working closely with DrFirst and making progress with the ability to provide screen shots of the PDMP website for training purposes. NeHII is also working to address the PDMP system timed out issues which include ensuring that the system is HIPAA compliant.	NA
Content for Trainings	<p>Information was shared about the educational videos viewed on Washington States PDMP website. Feedback included: Focus on the PDMP program and keep the videos short. Data is good to have but not going to be a focus for the users. Include "how to's" such as looking up a patient, registering for the PDMP, etc. Comments also included having information about sharing the PDMP information with others such as patients, law enforcement, etc.</p> <p>Kevin Borchers will work with others at NeHII that have experience developing trainings. Trainings will include information about how to access the PDMP system including registration, how to use the PDMP system (i.e. search a patient), including the PDMP use into workflow, and background information about the PDMP including LB 471.</p>	<p>Development of the training materials. Tentative process includes: Training components developed and reviewed by NeHII and DHHS. Materials shared with PDMP Work Group members for review and feedback. Kevin and NeHII training team make approved changes to the training materials before making the information available for the user trainings.</p> <p>Kevin will begin</p>

	<p>The Guide for PMP Administrators on Practitioner Education by the Training and Technical Assistance Center will be used a guide and resource as training materials are developed. This guide is a best practice model that provides specific content on effective PDMP user trainings.</p> <p>It was suggested that the training videos include professionals from the medical and pharmacy fields. There was also encouragement to use real PDMP data in the trainings if possible; but at a minimum have dummy data available to help train users on how to search for a patient.</p> <p>Kevin is working with the schools of pharmacy as early adopters of the trainings.</p> <p>It was suggested that the prescribers be trained on the PDMP system in March 2017 so that there is real data in the system to use.</p> <p>There was also a suggestion to field test the content of the trainings to validate the materials and then move into live trainings.</p>	
Next steps	PDMP Work Group members will provide input and guidance on training materials as they are disseminated for review. Necessary and approved changes will be made prior to finalizing the training material.	
Next Implementation Sub-Committee – TBD		

Training Implementation Timeline

Begin developing training materials	June/July 2016
Start the review process of training materials	Late July 2016
Review and finalize training materials	September 2016
Go Live with trainings with dispensers	October 2016
Go Live with trainings with prescribers	December 2016
Ongoing trainings with dispensers/prescribers	2017

Steps to implement training plan

1. Research other state resources on PDMP trainings	June/July
2. Develop training materials collectively, edit and finalize	July/August
3. Obtain continuing education certification hours	August
4. Organize methods to deliver trainings	August
5. Begin training dispensers, prescribers to follow in late 2016	October/November