



## MEMORANDUM

TO: Nebraska Licensees Subject to 180 NAC Chapter 24

FROM: Julia A. Schmitt, Manager  
Radiation Control Program *jas*

DATE: March 30, 2018

SUBJECT: Notification of Address Change Regarding  
Submittal of Fingerprint Cards

Attached is the Nuclear Regulatory Commission's Notification of Address Change Regarding Submittal of Fingerprint Cards.

We are sending you this notice for informational purposes.

Should you have any questions, please contact our office at 402-471-2168.





UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

March 28, 2018

ALL AGREEMENT STATES, WYOMING, VERMONT

NOTIFICATION OF ADDRESS CHANGE REGARDING SUBMITTAL OF FINGERPRINT CARDS  
(STC-18-022)

**Purpose:** To inform the Agreement States that the address for fingerprint card submittals to the Criminal History Program of the Division of Facilities and Security of the U.S. Nuclear Regulatory Commission (NRC) has changed.

**Background:** In accordance with security-related requirements (i.e., Title 10 of the *Code of Federal Regulations* (10 CFR) Part 37, "Physical Protection of Category 1 and Category 2 Quantities of Radioactive Material") and Agreement State compatible requirements, licensees have and continue to submit fingerprints of individuals who they would like to be deemed trustworthy and reliable for the purpose of unescorted access to certain radioactive material or information. These individuals go through a Federal Bureau of Investigation (FBI) identification and criminal history records check based on fingerprints as a step in the trustworthiness and reliability determination process for access. The NRC receives these fingerprint cards from licensees, via mail, to be transmitted to the FBI.

**Discussion:** Effective February 12, 2018, the Criminal History Program of the Division of Facilities and Security in the Office of Administration of the NRC has moved locations and therefore, the address for submitting fingerprint cards has changed. The following mailing address should be used:

U.S. Nuclear Regulatory Commission  
Criminal History Program  
Division of Facilities and Security  
11545 Rockville Pike, Mail Stop T-7D04M  
Rockville, MD 20852

An update regarding this address change may also be found on the 10 CFR Part 37—Physical Protection of Category 1 and Category 2 Quantities of Radioactive Material Web page of the NRC public Web site at <https://www.nrc.gov/security/byproduct/10-cfr-part-37.html>.

Also, an e-mail communication was sent out to NRC and Agreement State licensees captured in the National Source Tracking System. Please forward this notification to your applicable licensees to ensure that they received this communication.

If you have any questions regarding this correspondence, please contact me at (301) 415-3340 or the individual named below.

POINT OF CONTACT: Gina Davis  
TELEPHONE: (301) 415-5776

E-MAIL: [Gina.Davis@nrc.gov](mailto:Gina.Davis@nrc.gov).

***/RA Paul Michalak for/***

Kevin Williams, Acting Director  
Division of Materials Safety, Security, State  
and Tribal Programs  
Office of Nuclear Material Safety  
and Safeguards