Department of Health & Human Services
DHHS
NEBRASKA

FUNERAL ESTABLISHMENT SELF INSPECTION REPORT

LICENSURE UNIT
P.O. BOX 94986
LINCOLN, NEBRASKA 68509
(402) 471-4918
rita.watson@nebraska.gov

License #: _____ Phone #: _____

Establishment Name: _____

Address: _____

City/State/Zip _____

Manager's Name: _____

SECTION A

(indicate license #'s)

Print the Names of the Employees Who Provide Funeral Directing and Embalming at this Location (including apprentices):	Funeral Director and Embalmer	Apprentice	Funeral Director **ONLY**	Embalmer **ONLY**

SECTION B

Check YES, if you meet the regulation and No if you do not meet the regulation, If you mark NO, you must provide an explanation.

#	Regulation	Requirement	Yes	No (If marked no, you must provide an explanation)
1	68-008.01 Documents Reviewed	**Documents must be posted and/or available as follows:**		
		The current license of the funeral establishment must be conspicuously displayed;		
		The current license of the manager and all licensed embalmers, registered apprentices, licensed funeral directors and licensed funeral directors and embalmers employed by the funeral establishment must be conspicuously displayed;		
		A sign which displays the name of the current or proposed funeral establishment. The sign must be located on or at the front of the building in a position where it clearly is visible and legible from the outside of the building, or provide documentation that it is on order; and		
		Copies of written statements containing a list of principal services and furnishings to be supplied by the funeral director or funeral director and embalmer for the preparation and burial or cremation of a deceased body (i.e., general price list).		

#	Regulation	Requirement	Yes	No (If marked no, you must provide an explanation)
2	68-008.02 Physical Structure Review	**The physical structure must be maintained to ensure safety of the public and to ensure compliance with the equipment and sanitation requirements.**		
		Conducting Funeral Services: If services will include conducting funeral services for dead human bodies, the funeral establishment must have room(s) for: (1) Counseling families or next of kin; (2) Conducting the funeral service; and (3) Viewing the deceased.		
		The room(s) must have floor to ceiling walls on all sides, and must be either a part of the funeral establishment or located at a licensed branch establishment, which is within a reasonable distance of the funeral establishment.		
		The room(s): (1) Must have space for public seating; (2) Must have space for viewing the deceased body; and (3) May have an adjacent area for cosmetic services and dressing of the deceased body for viewing purposes.		
		A casket selection area, which has either a catalogue or electronic media for ordering caskets, or has sample caskets displayed.		
		Motor vehicles, such as, but not limited to: funeral coach, sedans and vans.		
		A general price list (GPL).		
3	68-008.02 Physical Structure Review	**Preparation for Final Disposition:** If services include the care and preparation for burial, disposition or cremation, the funeral establishment must include a preparation room for preparing dead human bodies for burial or other final disposition which has floor to ceiling walls on all sides.		
		The preparation room must be clean and sanitary and contain at a minimum the following:		
		(1) Flooring and walls that are cleanable, such as tile or other suitable hard surface;		
		(2) Adequate drainage, lighting and ventilation;		
		(3) At least one sink with running water;		
		(4) At least one service sink or floor drain for use of drainage from the embalming table and for use with the aspirator;		
		(5) Fully closing doors;		
		The following instruments and supplies with ample storage thereof:		
		(1) Head covers;		
		(2) Shoe covers;		
		(3) Goggles;		
		(4) Masks;		
		(5) Heavy duty or surgical gloves;		
		(6) Disinfectant spray;		
		(7) Adequate materials for use with contagious diseases (contagious disease kit);		
		(8) Embalming Gown with sleeves;		
		(9) Porcelain or stainless steel embalming table;		
		(10) Embalming machine;		
		(11) Hydro or electrical aspirator with arterial tubes and drain tubes;		
		(12) Pair of spring forceps;		
		(13) Aneurysm needles;		
		(14) Pair of scissors;		
		(15) Different sizes of suture needles;		
		(16) Scalpel with extra blades;		
		(17) Razor with extra blades;		
		(18) Trocar with suitable length of hose;		
		(19) Cavity Fluid Injector;		
		(20) Sanitary and medical waste container;		
		(21) Arm and head supports; and		
		(22) Cavity, special and arterial fluids.		

	68-008.02A	Materials or supplies which come in contact with a dead human body must not be used more than once without being first completely cleansed, disinfected, and then laundered.		
	68-008.02B	Bandages, cotton, and other waste materials must be destroyed or placed in the bio-waste receptacle for removal by a waste removal service immediately at the conclusion of each case to the end that all disease-producing organisms are destroyed and the public health thereby protected.		
	68-008.02C	All equipment within a motor vehicle used for the transportation of deceased persons, which comes in contact with a deceased person, must be thoroughly disinfected immediately at the conclusion of each instance of transportation to the end that all disease producing organisms are destroyed and the public health thereby protected.		

Date and Signature:

Date of Inspection _____

Signature of Manager _____