

**MINUTES OF THE MEETING
NEBRASKA BOARD OF NURSING**

**ISSUES FORUM
October 7, 2015**

CALL TO ORDER

The meeting of the Nebraska Board of Nursing was called to order by Maxine Guy, Board President, at 3:02 p.m., October 7, 2015, at the Nebraska State Office Building, Room LL-D, 301 Centennial Mall South, Lincoln, Nebraska. Copies of the agenda were mailed in advance to the Board members, emailed to interested parties, posted outside the Licensure Unit within the Nebraska State Office Building, and posted on the Department of Health & Human Services website. Guy announced the location of an available copy of the Open Meetings Act within the room.

ROLL CALL

The following board members were present to answer roll call:

- Janet Andrew, LPN
- Jane Carmody, RN
- Maxine Guy, LPN, *Board President*
- Anthony LaRiche, *Public Member, Secretary*
- Kathleen Pepin, RN
- Kristene Perrin, RN
- Dawn Straub, RN
- Rita Thalken, *Public Member*
- Karen Weidner, RN

The following board members were absent during roll call: Kelley Hasenauer, APRN-NP, *Vice President*, and Wendy Kallhoff, RN, (arrived at 3:30 p.m.).

The following staff members from the Department were also present:

- Becky Wisell, *Administrator, Licensure Unit*
- Teresa Roddy, RN, *Education Consultant*
- Nancy "Niki" Eisenmann, RN, *Practice Consultant*
- Anna Harrison, RN, *Compliance Monitor*
- Sherri Joyner, *Health Licensing Coordinator*

A quorum was present, and the meeting convened.

ADOPTION OF THE AGENDA

The order of the agenda was revised, moving the item "Board recommendations regarding violations and discipline" to the third position.

MOTION: Thalken made the motion, seconded by Pepin, to approve the revised agenda for October 7, 2015.

Voting Yes: Andrew, Carmody, LaRiche, Pepin, Perrin, Straub, Thalken, and Weidner. **Voting No:** None. **Abstain:** Guy. **Absent:** Hasenauer and Kallhoff. **Motion carried.**

These Minutes were approved by the
Board of Nursing on November 19, 2015.

REVIEW AND UPDATE CURRENT STRATEGIC PLAN

Eisenmann provided those present with a copy of the Board's 2013 Strategic Plan to which she had added updates and comments. Members decided to use the copy as the basis for a report on the 2013 Strategic Plan. Members reviewed each tactic on the annotated 2013 Strategic Plan, noting additions and corrections that they would like to add. Eisenmann and Joyner said they would revise the report based on the feedback provided by the members. LaRiche asked that the revised report be made available at the November Board meeting.

3:30 p.m.. *Kallhoff arrived at the meeting.*

Members discussed the timeframe for the new Strategic Plan. The consensus was that the next strategic plan should cover up through 2017. Members also discussed the format of the plan. Weidner stated that a more detailed plan might help prevent projects from getting stalled, and that it might also be helpful to limit the number of items on the plan. Carmody noted that at the time a strategic plan is made, specific details are sometimes not known. Straub mentioned using the strategic plan as the Board's vision for the next two years. Guy recommended adding columns to capture information on 1) goals, 2) who will work on a project, 3) estimated start and end dates, and 4) resources.

Board members discussed working on the strategic plan at upcoming Board meetings and particularly at the Issues Forum scheduled for February 10, 2016.

Wisell said that if the Board was interested, it might be possible to have a trained facilitator at a future strategic planning session. If members were aware of anyone they think would be a good facilitator, Wisell asked them to share that information with her.

Weidner mentioned that in other groups doing strategic planning, the facilitator sometimes sends out surveys and questionnaires to the participants prior to the planning session. Straub noted that doing a lot of pre-planning can sometimes hinder the visioning process.

Guy recommended that a report on the status of the strategic plan be included as part of each regular Board meeting.

LPN-C CURRICULUM

Roddy and Eisenmann noted that the topic of incorporating the LPN-C curriculum into the LPN curriculum had been discussed during the Education Committee meeting held earlier that day. Guy recommended moving on to the third agenda item due to time constraints.

BOARD RECOMMENDATIONS ON DISCIPLINE

Members reviewed and discussed LaRiche's proposed revisions to the "Guidelines for Board Recommendations Regarding Disposition of Violations of the Nurse Practice Act and/or Uniform Credentialing Act."

Wisell advised that when a licensee is required to complete a course as the result of a Board recommendation, the action is reportable to the National Practitioner Data Bank. It is preferable, thus, to include a course requirement in a recommendation for probation rather than a recommendation for an Assurance of Compliance.

Weidner suggested expanding on the description of Voluntary Surrender in the "Guidelines." Wisell noted that a Voluntary Surrender can be either disciplinary or non-disciplinary, and it can also be for a specific period of time, an indefinite period, or permanent.

Carmody asked that discussion of the revised Guidelines be continued at a future meeting.



CONCLUSION AND ADJOURNMENT

The final two items on the agenda – “Future direction of Board of Nursing” and “Making Board meetings more effective” – were not discussed due to time constraints.

The meeting adjourned at 5:10 p.m.

Respectfully submitted,



Sherri Joyner
Health Licensing Coordinator

