

**MINUTES OF THE MEETING OF THE
BOARD OF FUNERAL DIRECTING AND EMBALMING**

April 21, 2016

These minutes were approved by the Board on July 21, 2016

1. ROLL CALL

The meeting of the Board of Funeral Directing and Embalming was called to order by Steven Brunken, Chair, at 8:33 a.m., in the Nebraska State Office Building, Lower Level Conference Room D, Lincoln, Nebraska. Copies of the agenda were mailed to the Board Members and other interested parties in accordance with the Open Meetings Law. The following members answered roll call:

Members Present

Steven Brunken	Chair
Leo Seger	Secretary
Arvid Wiest	Vice-Chair

Others Present

Lisa Anderson	Assistant Attorney General
Kris Chiles	Program Manager, Licensure Unit
Dennis Scott	Investigator, Licensure Unit
Carla Cue	Investigator, Licensure Unit

A quorum was present and the meeting convened.

2. ADOPTION OF AGENDA

MOTION: Wiest moved, seconded by Seger, to adopt the agenda. A roll call vote was taken. Voting aye: Brunken, Seger, Wiest (3). Voting nay: None (0). Absent: None (0). Motion carried.

3. APPROVAL OF MINUTES (1-28-16; 3-3-16 conference call)

MOTION: Seger moved, seconded by Wiest, to approve the minutes of 1-28-16 and 3-3-16. A roll call vote was taken. Voting aye: Brunken, Seger, Wiest (3). Voting nay: None (0). Absent: None (0). Abstain: None (0). Motion carried.

4. INVESTIGATIONAL REPORTS & OTHER CONFIDENTIAL INFORMATION – CLOSED SESSION

MOTION: Wiest moved, seconded by Seger, to enter into closed session at 8:35 a.m. to hear discussions of an investigative/confidential nature, and for the prevention of needless injury to the reputation of the individuals. A roll call vote was taken. Voting aye: Brunken, Seger, Wiest (3). Voting nay: None (0). Absent: None (0). Motion carried.

9:40 a.m. - Scott and Cue departed meeting

MOTION: Weist moved, seconded by Brunker, to return to open session at 9:45 a.m. A roll call vote was taken. Voting aye: Brunken, Seger, Wiest (3). Voting nay: None (0). Absent: None (0). Motion carried.

9:45 a.m. - Break

9:59 a.m. - Meeting resumed

5. REVIEW AND RECOMMENDATIONS – OPEN SESSION

Convictions/Reinstatements/Administrative Penalties

There were no applications for review.

6. NEW BUSINESS

a. 2016 Legislature

LB 947 Emergency clause

LB – Death certificate signed electronic

LB 859

LB 791

- **Nebraska Funeral Directing Association (NEFDA)**

There will be a tri-state convention May 8-11, 2016 in Overland Park.

- **International Conference of Funeral Service Examination Board, Inc. (ICFSEB)**

It was discussed that many boards were behind the times but Nebraska was viewed as above the curve as it has a website and license information online. It was noted many states have paid board members and paid inspectors.

b. Reports

- **Disciplinary and Non-Disciplinary Action Reports**

The report was distributed to the members.

- **Licensure and Examination Statistics**

Chiles reported the following examination results from 1-1-16 to 4-20-16:

Jurisprudence – 4 pass, 1 fail
Vital statistics – 4 pass
National Arts – 1pass
National Science – 1 pass
Jurisprudence, open book – 46 pass, 2 fail

Chiles reported the following statistics:

Apprentice, full – 15
Apprentice, split 1 – 5
Branch Establishment – 94
Embalmer – 1
Funeral Director – 3
Funeral Director and Embalmer – 386
Funeral Establishment - 164

c. Definition of Arrangements and Funeral Directing

There was a discussion on what was the definition of arrangements and funeral directing. There was a question of whether just taking information or taking obituary information or scheduling the funeral home was funeral directing. Members are to come up with ideas and bring to next meeting.

There was discussion that more definition was needed as to what 68-009.02 means. The next agenda will include requirements for inspections (68-009).

10:44 a.m. - Break
Anderson departed meeting
10:48 a.m. - Meeting resumed

d. Score and Review Licensure Jurisprudence Examination – Closed Session

MOTION: Wiest moved, seconded by Seger, to enter into closed session at 10:48 a.m. to score and review the jurisprudence examination. A roll call vote was taken. Voting aye: Brunken, Seger, Wiest (3). Voting nay: None (0). Absent: None (0). Motion carried.

8. Unfinished Business

a. Examination Revision Discussion – Licensure and Continuing Education Jurisprudence – Closed Session

MOTION: Wiest moved, seconded by Seger, to return to open session at 12:37 p.m. A roll call vote was taken. Voting aye: Brunken, Seger, Wiest (3). Voting nay: None (0). Absent: None (0). Motion carried.

9. ADJOURNMENT

MOTION: Wiest moved, seconded by Seger, to adjourn. A roll call vote was taken. Voting aye: Brunken, Seger, Wiest (3). Voting nay: None (0). Absent: None (0). Motion carried.

There being no further business, the chair declared the meeting adjourned at 12:37 p.m.

Respectfully submitted,

Leo Seger, Secretary
Board of Funeral Directing and Embalming

Next Meeting: 7-21-16

Summarized by: Carrie Nielsen, Health Licensing Specialist