

**MINUTES OF THE CONFERENCE CALL MEETING OF THE
BOARD OF MEDICAL NUTRITION THERAPY**

February 18, 2014

These minutes were
approved by the Board on
November 17, 2014.

1. ROLL CALL

The conference call meeting of the Board of Medical Nutrition Therapy was called to order by Kuehneman, Chairperson at 9:00 a.m. Copies of the agenda were sent to the Board members, and other interested parties in accordance with the Open Meetings Law. The purpose of the conference call was to review investigative information. The following members answered the roll call:

Board Representation - Members Present:

Toni Kuehneman, Chairperson
Karen Miller, Vice-Chairperson
Paula Ritter-Gooder, Secretary
William Moore, Member

Absent: Cristina Fernandez, MD, Member, entered call at 9:02 a.m.

Agency and Other Representation:

Christi Chapman, Investigative Unit
Kris Chiles, Licensure Unit
Ed Vierk, Assistant Attorney General

2. ADOPTION OF AGENDA

MOTION: Ritter-Gooder moved, seconded by Miller to amend the agenda to include discussion relating to Quarterly Investigative/Complaint Case Reports. A voice roll call vote was taken. Voting aye: Fernandez, Kuehneman, Miller, Moore, and Ritter-Gooder (5). Voting nay: None (0). Absent: None (0). Motion carried.

3. INVESTIGATIVE INFORMATION – CLOSED SESSION

Kuehneman asked each member if they were in an area that was closed to the public; each member responded 'yes'.

MOTION: Ritter-Gooder moved, seconded by Miller to enter into closed session at 9:05 a.m. to hear discussions of an investigational/confidential nature for the prevention of needless injury to the reputation of the individuals. A voice roll call vote was taken. A voice roll call vote was taken. Voting aye: Fernandez, Kuehneman, Miller, Moore, and Ritter-Gooder (5). Voting nay: None (0). Absent: None (0). Motion carried.

9:58 a.m. Chapman exited the call
10:00 a.m. Fernandez exited the call
10:12 a.m. Miller exited the call

MOTION: Ritter-Gooder moved, seconded by Moore to enter into open session at 10:13 a.m. A voice roll call vote was taken. A voice roll call vote was taken. Voting aye: Kuehneman, Moore, and Ritter-Gooder (3). Voting nay: None (0). Absent: Fernandez and Miller (2). Motion carried.

4. ADJOURNMENT

It was suggested that the Department invite Mike Grutsch, Program Manager for Investigations (DHHS), to attend the next meeting and provide information relating to the Quarterly Investigative/Complaint Case Report. Members will forward questions to Chiles to assist Grutsch in preparing for the meeting.

Department staff will schedule an in-person meeting to occur within the upcoming 2 months. Agenda Item #4 "Election of Officers and Appointments" was deferred to the next meeting.

MOTION: Ritter-Gooder moved, seconded by Moore to adjourn at 10:14 a.m. A voice roll call vote was taken. Voting aye: Kuehneman, Moore, and Ritter-Gooder (3). Voting nay: None (0). Absent: Fernandez and Miller (2). Motion carried.

Respectfully Submitted,

Ritter-Gooder, Secretary
Board of Medical Nutrition Therapy

Minutes completed by Kris Chiles, Program Manager