

Immunization Program RFA - Frequently Asked Questions

9/9/2014

1. *Our organization has never formally participated in a “needs assessment”. Am I able to use the “needs assessment” conducted by the area hospitals as a viable and reliable source for the RFA application?*
 - Any formal or informal “needs assessment” in your community is acceptable. It may have been performed by the local health department, city planners, or hospitals or any other organization. It is important that you know the communities and counties that you serve and know the needs of your particular service area.
2. *Is applying for these Immunization subgrant funds a requirement to holding/hosting a Public Immunization Clinic?*
 - This application for Immunization subgrant funds is optional.
3. *If we do not apply for these Immunization subgrant funds we will be asked to close our Public Immunization Clinic or be denied VFC enrollment?*
 - This application for Immunization subgrant funds is optional.
 - If you do not choose to apply you may continue to operate your Public Immunization Clinic as you always have and may continue as a VFC provider.
 - Receipt of these subgrant funds is not a requirement to enroll as a VFC provider.
4. *In applying for these funds, will we have to use these funds to pay for all vaccines, supplies, etc. that are used in the clinic?*
 - The vaccines would be provided to you at no cost through the VFC program and adult 317 vaccine program.
 - Please refer to <https://cfo.gov/cofar/reform-of-federal-grants-policies-2/> to be informed of which costs and supplies are allowable and allocable to the subgrant.
 - For more detailed reference refer to Section 2 DESCRIPTION OF WORK AND SERVICES, 2.1 PURPOSE on pg. 2.
 - Please refer to Section 3. PROGRAMATIC REQUIREMENTS, pg. 4 for more details on the populations to receive services.
5. *Is the state trying to decrease the number of Public Immunization Clinics?*
 - No, this RFA allows Public Immunization clinics who have been unable to access subgrant funds in the past the opportunity to apply for funding to increase their immunization activities and provides an equal opportunity for all non-profit immunization clinics.
6. *The project period of this grant is stated as 2 years, do we show our need in the “Letter of Intent” for 1 year or 2 years?*
 - In your “Letter of Intent” show your need for one year.
 - **As stated in 4.2 PROJECT PERIOD:**

An initial award will be issued for calendar year 2015. Subject to review of Subrecipient Performance and compliance with the terms and conditions of the award, and availability of funds, a one-year, non-competing award will be made for calendar year 2016.

7. *We are a local health department who is interested in applying for this RFA. The immunization processes that are in place have been as a result of outbreak/emergency response situations. Are we eligible to apply for this funding?*

- Applicants should describe to the best of their abilities the past and current immunization services offered as well as their capacity to expand immunization services.
- Receipt of these subgrant funds is not a requirement to enroll as a VFC provider.
- **As stated in Section 4. SCOPE OF REQUEST: 4.1 ELIGIBLE APPLICANTS**

Applicants eligible to submit applications in accordance with this RFA include public clinics* and federally qualified health centers currently providing immunization services and that currently offer services or conduct activities in the following areas:

1. Conducting immunization clinics for eligible populations on a regular basis
2. Offering services related to seasonal influenza

* For the purposes of this RFA, “public clinic” means a clinic operated by a public or non-profit agency, such as a county or district health department, tribal health facility, community action agency, or home health/hospital-sponsored clinic. For profit entities are not considered eligible applicants.