



## INCOME ASSESSMENT QUESTIONS

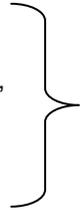


### Explaining WIC Income Assessment to Clients:

"In order to qualify for WIC, you must meet WIC income guidelines. USDA requires that we see documentation for ALL sources of income or proof of Medicaid, Kids Connection, SNAP or ADC. This is needed for all people living in your household who receive income."

#### 1. Are you working for someone or are you self-employed?

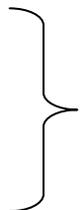
- If working for someone: How often do you work? *Review pay stubs for gross income*
- If self-employed: farmer, rancher, babysitter, Avon, Tupperware, Tastefully Simple, Home De'cor, Pampered Chef, Candles, Paper route or other similar job
  - o *If self-employed, review tax forms or bookkeeping records for net income. If uneven or sporadic, average several months*



#### 2. Does anyone living with you work for someone or are they self-employed? (clarify using same bullets above)

#### 3. Do you or anyone living with you receive money from any of the following:

- Social Security or disability / including military disability
- Pensions or retirement check
- Unemployment check
- Workers compensation check
- Child Support or Alimony Support
- Inheritance – last 30 days
- Lottery winnings over \$1500 – last 30 days



*if yes, ask how often and to see documentation*

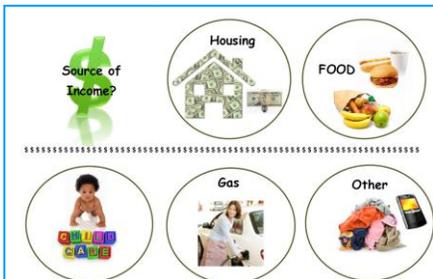
#### 4. Do you or anyone living with you:

- Receive money or financial support from parents, relatives, friends, or any other source on a regular basis
- Use withdrawals from savings or trust accounts to live. *Routine substantial withdrawals from a saving's account should be counted as income. Call the State if you are unsure.*

#### 5. Do you or anyone living with you:

- Receive money from any other source we have not already discussed?  
*If yes, refer to procedure manual to determine if it counts as income*

If no to all of the above questions, use the Circle Chart



**Is zero income logical??**

- Lost job (Last 30 days)
- Just moved here
- Living arrangements just changed
- Living on student loans
- In between jobs
- Started new job, but have not been paid yet
- On Family Medical Leave without pay