

NEBRASKA
WIC PROGRAM
August 30, 2013

FINAL INNINGS

New Policies & Forms

WIC Benefit Renewal Notice

New Name

Wording changed based on suggestions from LA's & policy changes related to no longer using 30 day grace for proof

Separate sections for required & optional items to bring to appointments

Rights & Responsibilities

- Simplified
- Shortened
- Divided
 - 3 Areas:
 - What WIC will do for You
 - Client's Responsibilities
 - Program Notices

Your Rights

- WIC will provide you with information about nutrition, breastfeeding, and healthy foods.
- WIC will help you in getting other services, like Immunizations, SNAP and Medicaid
- All information I give WIC will be kept private.
- If you disagree with a decision regarding my WIC eligibility, I may request a fair hearing. My request must be made within 60 calendar days of when the written denial or termination of benefits was mailed or given to me. WIC staff can give you the steps to request a hearing.
- If I feel I have been discriminated against I may file a complaint.
- Standards for eligibility for WIC are the same for everyone, regardless of race, color, national origin, age, disability or sex.

Client's Responsibilities

- Provide the most current and truthful information (WIC staff may verify this information is correct)
- Be the legal guardian, custodial parent, or foster parent of any minor I enroll in WIC.
- Keep your appointments and be on time. If you cannot keep your appointment, call your local WIC office to reschedule as soon as possible.
- Bring all documentation requested to each appointment
- Treat WIC and store staff with courtesy and respect.
- Buy only the foods listed on my WIC checks. I will use the WIC foods only for the person on the program.
- Report address and/or phone changes at my next scheduled appointment.
- Keep your WIC checks safe; lost/stolen checks may not be replaceable

I Understand:

- My signature on this form allows staff of the SNAP and SNAP Nutrition Education Program; Medicaid; Perinatal, Child and Adolescent Health Unit; CSFP; and Immunization programs to see the information for purposes of outreach, referral, eligibility, and for administrative processes. They cannot share the information with a third party.
- That if I intentionally lie to receive WIC benefits or if I violate the program rules that 1) my family can be taken off the program for up to one year, 2) I can face legal charges, and/or 3) I will have to pay money back to the program for foods or formula I should not have received.
- Presumptive eligible pregnant women found to have no nutritional risk within the first 60 days of certification will no longer be eligible for the Program and will receive no additional benefits.
- WIC may ask for social security number as allowed by law to verify Medicaid participation when applicable and for administrative purposes, such as, to prevent participation in more than one WIC program at the same time. Providing your number is optional.

Responsible Party



- Two Kinds
 - Primary (1st)
 - the individual who may apply for program benefits for themselves, their spouse or significant other, or on behalf of a minor.
 - Secondary (2nd)
 - An adult chosen by the Primary responsible party who may enroll minors, pick up checks and use them at the store.



Responsible Party Abilities

| Actions Allowed | Primary Responsible Party | Secondary Responsible Party | |
|---|---------------------------|-----------------------------|--|
| Enroll minor/spouse | • | • | |
| Recertify family members | • | • | |
| Designate/Change RP's | • | | |
| Designate/Change Alternate Shoppers/Check Proxies | • | | |
| Live with minor enrolling | • | | |
| Live in Nebraska | • | | |
| Live Anywhere | | • | |
| Unlimited check pick up | • | | |
| Limited check pick up | | | |
| Use checks at store | • | • | |
| Checks mailed to them | • | | |

Abandoned Children Receiving WIC

- Documentation of Event
- Keep in File
- Change Responsible Party
- Change contact Information
- Complete No Proof

NO PROOF

Res ID Income

Reason:
Woman in jail - should left with record

Client Initials AA

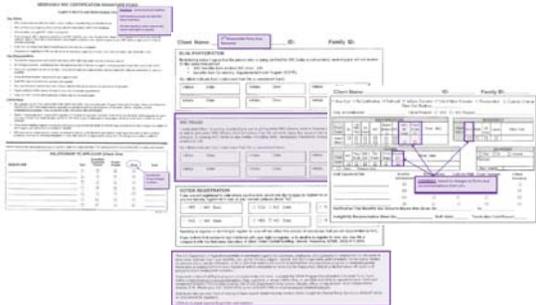



Enrollment
Proxy

Responsible Party & Alternate Shoppers Abilities

| Actions Allowed | Primary Responsible Party | Secondary Responsible Party | Alternate Shopper/Check Proxy |
|---|---------------------------|-----------------------------|-------------------------------|
| Enroll minor/spouse | ● | ● | |
| Recertify family members | ● | ● | |
| Designate/Change RP's | ● | | |
| Designate/Change Alternate Shoppers/Check Proxies | ● | | |
| Live with minor they are enrolling | ● | | |
| Live in Nebraska | ● | | |
| Live Anywhere | | ● | ● |
| Unlimited check pick up | ● | ● | |
| Limited check pick up | | | ● |
| Use checks at store | ● | ● | ● |
| Checks mailed to them | ● | | |

WIC Signature Form



WIC Authorization Form

The image shows a 'WIC AUTHORIZATION FORM' with several fields. Orange arrows point to the following fields: 'Client Name: Chuck Lee', 'Primary Responsible Party: Maria Wren', 'Alternate Shipper (Check Prerequisites): Caroline Wren Lee', and the 'SIGNATURE: Maria Wren' field. There is also an 'RBI' logo in the top right corner of the slide.

Time Line for Implementation:

October 1, 2013

* Except for the Signature Form (those agencies who run out of the "old" version may begin using the "new" form when they run out)

21
9th INNING

Questions – Policies & Forms

- Type in questions – Policies & Forms
- Short break - to collect questions
- Answer typed in questions first
- Call-in questions will be taken at the end

**Q&A:
10 MINUTES**

22

Game Summary - Highlights

- Individual Family
 - must have their own Source of Income
 - income must be adequate to support the family
 - Housing
 - Food
- In-Kind Services cannot be used as a source of income
- Circle Chart -- NEW
- Income Assessment Path/Income Questions -- streamlined
- Rights & Responsibilities -- condensed
 - Summary with client allowed
- Responsible Party -- Allows any adult to be a 2nd RP
- Revised Forms --
 - Signature Form:
 - Fraud Box
 - Non-discrimination Statement
 - Updated Documentation Choices
 - WIC Benefit Renewal Form:
 - Areas for required and optional items clients need for appointment
 - Items and examples given reflect recent changes
- New Form --
 - Authorization Form

NEXT UP -- Income Special Situations

- Including:
 - Maternity
 - Averaging
 - Military

AND -- Policy & Form Changes Continued

Next Training Call:

September 30, 2013
1-3 pm CST
