

This form may be completed online and mailed to the address listed below.

ATTACHMENT F



STATE OF NEBRASKA
Department of Health and Human Services
Division of Public Health - Licensure Unit
P.O. Box 94986 - Lincoln, Nebraska 68509-4986
(402)471-2117

CONFIDENTIAL INFORMATION

ACCOMMODATION REQUEST FORM
ALCOHOL AND DRUG COUNSELORS

The information requested below and any documentation regarding your disability and your need for accommodation in testing will be considered a confidential record and will not be shared with any outside source without your express written permission, unless release is ordered by a court of competent jurisdiction, or otherwise authorized by law.

Form with fields for Applicant Name (First, MI, Last), ADDRESS (Street/PO/Route, City, State, Zip), Name of Examination, Telephone No, Date of Examination, and Specify Disability.

(Check all that apply)

- List of accommodation options with checkboxes: Accessible Testing Site, Braille, Large print, Tape, Reader as accommodation for visual impairment, Scribe/amanuensis as accommodation for visual or motor impairment, Reader as accommodation for learning disability, Scribe/amanuensis as accommodation for learning disability, Sign Language Interpreter, Extended Time (Time-and-a-half, Double time, More than double time), Separate testing area, Use of computer or other adaptive equipment, Other.

Comments:

Signed:

Date:

Some accommodation requests may require additional documentation

DOCUMENTATION OF DISABILITY RELATED NEEDS

If you have a learning disability, a psychological disability, or other hidden disability that requires an accommodation in testing, please have this section completed by an appropriate professional (education professional, doctor, psychologist, psychiatrist) to certify that your disabling condition requires the requested test accommodation.

IF YOU HAVE EXISTING DOCUMENTATION OF HAVING THE SAME OR SIMILAR ACCOMMODATION PROVIDED TO YOU IN ANOTHER TEST SITUATION, YOU MAY SUBMIT SUCH DOCUMENTATION INSTEAD OF HAVING THIS PORTION OF THE FORM COMPLETED.

I have known _____ since _____
(test applicant) (date)

in my capacity as a _____
(professional title)

The applicant has discussed with me the nature of the test to be administered. It is my opinion that because of this applicant's disability, he/she should be accommodated by providing the following: (check all that apply)

- Taped test
- Large print test
- Reader
- Scribe/amanuensis
- Extended time:
 - Time-and-a-half
 - Double time
 - More than double time (please justify): _____
- Separate testing area
- Use of computer or other adaptive equipment (please specify): _____
- Other (please specify): _____

Date: _____

Signature: _____

Printed Name: _____

Title: _____

License # (if applicable): _____