



NEBRASKA WIC PROGRAM SPECIAL PURCHASE UPDATE December 2015

Formula Update

- You will find pricing information on the WIC website for **Special & Medical** Formulas only, under vendor resources. The newest version is **December 2015**.
- There have been no new formulas added to the list at this time.
- Please note, Boost Kid Essentials 8.25 is only available through WIC in a **4 pack**. You may not substitute the Boost Kid Essentials 1.0, 8 oz. box.

Cashier Training

- Do you have new cashiers? Check out our Nebraska WIC website @ <http://www.dhhs.ne.gov/WIC> to find our new Cashier Toolkit.
- **New** sample WIC checks for training.
- **New** Training Log.
- You may access all materials on our webpage or you may order a hard copy for your store.
- Remember your **local Agency Vendor Manger** is always available to assist in store training!

Transacting WIC Checks

1. Verify **first** and **last** dates to use. Are the dates valid?
2. Scan all WIC approved formulas. Verify the formula listed on the check is the correct formula that is being scanned.
3. Record **purchase price**. (In black ink only, no gel ink)
4. Collect Signature from the shopper.
5. **Give the shopper their receipt.**

For the Book Keeper- Remember to stamp all WIC checks for deposit with your WIC Vendor ID Stamp.