

Purpose State Allocation Process

State Funding Formula An allocation formula is used for distributing both administrative and food funds to local agencies.

1. The formula is developed/revised with the consultation of the local agencies. Review, with any subsequent revisions, is done annually.
2. The formula will address, at a minimum, these factors:
 2. Maintenance of existing caseloads within the limitation of the statewide allocation;
 2. Growth in caseload in relatively underserved areas;
 2. Recognition of variation in administrative costs among agencies.
3. The current formula is found in the appendix to this volume.

Funding Special Projects On an annual basis, a determination will be made on the setting aside of administrative funds, separate from the allocation formula, for use in funding special projects.

2. The decision to set aside such funds and the amount to set aside will be determined based on the amount of the statewide allocation. Local agencies will be consulted in the decision making process.
2. The process, format, and timeline for submitting requests for special funding projects will be established/revised annually and provided in writing to all local agencies.

Timeline The federal process for appropriation and allocation of WIC funds and the timeline for the state allocation of WIC funds to local agencies is illustrated in the following table.

ACTION		
Time Period	Federal	State
October 1	Congress appropriates national funding	Determine caseload minimum acceptance rates and begin caseload negotiations with local agencies.
October 30		After initial year, amend agreements to include incentive award earned for third quarter.

		ACTION
Time Period	Federal	State
December 1		Prepare agreements for distribution and signing.
January 1	USDA announces Nebraska's WIC funding	Beginning of WIC funding year. Execute annual agreements with local agencies.
January 30		After initial year, incentive award earned for previous fourth quarter will be included in current year grant.
April 30		Amend agreements to include incentive award earned for first quarter.
July 30		Amend agreements to include performance award earned for six months and incentive award earned for second quarter. Notify agencies of the amount of funds that must be spent prior to the end of the federal fiscal year (Sept. 30)

**Adjustments
of
Funds**

Adjustments in funds, other than those described in the funding formula and earlier in this procedure, may occur for the following reasons:

1. Voluntary return by a local agency of anticipated excess funds.
2. Availability of additional funds at the statewide level due to:
 - a. Reallocations to the state of funds returned to USDA by other states.
 - b. Conversion of food funds to administrative funds, as permitted by PL101-147.
3. Reduction in funds available to the state.
4. Redistribution of food funds due to unexpected caseload growth within a service area or areas.
5. Redistribution of administrative funds based on special circumstances.