



**Cass County Emergency Management Agency**

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# **UPCOMING TRAINING**

Editor and Chief of JEMS Magazine  
A.J. Heightman Will be instructing a

## **Mass Casualty Incident Management Seminar**

Sat. & Sun. October 20 & 21, 2012

Fair Grounds, Weeping Water

0800hrs. – 1700hrs.

Only 400 Seats Available, Sign Up ASAP

Visit [www.trainingcentermanager.com/casscounty](http://www.trainingcentermanager.com/casscounty) to register  
Lunch Will be available for Purchase on Site

The Mass Casualty Incident Management Seminar has been approved for 15 Contact Hours or CEUs provided by



LifeNet is an accredited  
continuing education provider for nurses:

*Kansas State Board of Nursing:* for RN, LPN, LMHT. Provider #  
LT0200-0894

*Nebraska State Board of Nursing:* LifeNet educational offerings meet  
peer review requirements of the board by being approved by another  
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LifeNet is an accredited  
continuing education provider for  
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*Missouri Bureau of EMS:* Certification # 30701-C

*Nebraska Bureau of EMS:* LifeNet educational offerings meet NE  
DOT objectives for CEUs.

**\*You MUST attend Both Days to Receive your CEUs\***

# **Mass Casualty Incident Management 1-Day Seminar - Course Agenda**

**Presented by: A.J. Heightman, MPA, EMT-P**

## **8 AM – Start of Seminar**

- **Introduction and review of course objectives**
- **Terrorism Incidents: What happened, how they caught us off guard and what we've learned from these horrific incidents.**
- **Preparing for future Weapons of Mass Destruction incidents.**
- **New tools we all need in our WMD toolboxes.**
- **Discussion of incident potential and advance preparation**
- **Dispatch and pre-arranged response plans**

## **10: AM – 10:15 AM – Break (On site)**

- **Safety aspects, scene security and hazard control**
- **Incident command for EMS and MCI incidents**
- **Command Post establishment, identification and management**
- **Controlling response as well as primary and secondary vehicle staging**
- **Sector Officer roles and responsibilities**
- **Use of operational checklists**

## **NOON – 12:45 PM - LUNCH – On-site – 45 Minutes**

- **Initial scene assessment responsibilities**

## **Practical Exercise: Command – Triage – Treatment - Transportation**

- **Performance of initial triage and treatment**
- **Triage, Treatment and Transportation techniques and equipment**
- **Establishment of equipment stockpiles and supply distribution**

## **2: AM – 2:10 AM – Break (On site)**

- **Radio reports, early notifications and communication recommendations**
- **Establishment and management of patient treatment sectors**
- **Establishment and management of the transportation sector**

4 PM – 4 30 PM

- Review & Question and Answers regarding Day #1 content

4:30 PM –

- Students briefed on attire and outline for Day #2

4:45

- Dismissal of students

## Day #2:

8 AM –

Start of Workshop day #2

8:00 AM – 8:15 AM –

- Brief students on the day's activities, scope and expectations

8:30 am – 10:00 AM

- Proper notification and distribution of patients to hospital facilities
- Management of deceased victims
- Establishment and management of REHAB operations
- Scene termination and restoration of equipment and vehicles
- Critical Incident Stress Management (CISM)
- Post Incident analysis / critiques / improvements
- Presentation on High Rise MCI – Allentown, PA

10:00 AM – 10:15 AM - Break (On site)

10:15 to 10:45 AM

Brief students on scope, objectives and expectations for outside field exercise.

Assign students to vehicles and roles; position vehicles; deploy and test radios; dispatch units (Communications Center & Hospitals activated)

10:45 to Noon

- MCI Drill #1- Outdoor Field Exercise: Command & Control – Staging of vehicles & personnel – Triage – Treatment – Transportation – Safety – Rehab- Restoration of equipment and personnel

NOON – 12:45 PM - LUNCH – On-site – 45 Minutes

12:45 – 2:00 PM

- Detailed classroom critique of Outdoor Field Exercise / MCI Drill;
- Review of triage accomplishments and patient distribution;
- Field staging and deployment/flow of vehicles;
- Initial and ongoing triage of victims,
- Establishment and build-up/coordination of command and control structure;
- Communications establishment and maintenance
- Early report to Communications Center,
- Transmission of CP designation and location,
- Reports/direction/staging status to incoming units,
- Resource requests,
- Helicopter and coroner requests
- Coordination, on-site command and control channels request
- Receive assigned frequencies for coordination, hospitals and helicopters,
- Radio updates provided to communications center and hospitals);
- Critique of on-scene and radio demeanor;
- Staging establishment (Staging officer in place early);
- Staging location;
- Patient treatment areas;
- Patient re-triage, treatment and triage tag completion/clarity;
- Transportation system: set-up, operations and patient processing;
- Distribution to hospitals, trauma centers and helicopters;
- Restoration of equipment, vehicles and personnel.

10:00 AM – 10:15 AM - Break (On site)

10:15 to 10:45 AM

Brief students on scope, objectives and expectations for outside field exercise.

Assign students to vehicles and roles; position vehicles; deploy and test radios; dispatch units (Communications Center & Hospitals activated)

10:45 to Noon

MCI Drill #2- Outdoor Field Exercise: Command & Control – Staging of vehicles & personnel – Triage – Treatment – Transportation – Safety – Rehab- Restoration of equipment and personnel

- NOON – 12:45 PM - LUNCH – On-site – 45 Minutes

12:45 – 2:00 PM

- Detailed classroom critique of Outdoor Field Exercise / MCI Drill;
- Review of triage accomplishments and patient distribution;
- Field staging and deployment/flow of vehicles;
- Initial and ongoing triage of victims,
- Establishment and build-up/coordination of command and control structure;
- Communications establishment and maintenance
- Early report to Communications Center,
- Transmission of CP designation and location,
- Reports/direction/staging status to incoming units,
- Resource requests,

- Helicopter and coroner requests
  - Coordination, on-site command and control channels request
  - Receive assigned frequencies for coordination, hospitals and helicopters,
  - Radio updates provided to communications center and hospitals);
  - Critique of on-scene and radio demeanor;
  - Staging establishment (Staging officer in place early);
  - Staging location;
  - Patient treatment areas;
  - Patient re-triage, treatment and triage tag completion/clarity;
  - Transportation system: set-up, operations and patient processing;
  - Distribution to hospitals, trauma centers and helicopters;
  - Restoration of equipment, vehicles and personnel.
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- Final class questions and answers;
  - Return of class critiques;
  - Class dismissal.

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## **A.J. Heightman, MPA, EMT-P**

A.J. Heightman is the Editor-in Chief of *JEMS* (the Journal of Emergency Medical Services), and Special Projects Coordinator for *JEMS*, *Fire Rescue Magazine*, *Law Officer Magazine*, *Public Safety Communications Magazine* and the *EMS Insider Management Newsletter*, and all EPS Public Safety Websites and Social Networks.

A.J. has also served as Vice President of Jems Communications, Director of the Emergency Care Information Center and Director of the JEMS Conference Division.

Prior to joining the staff of Jems in 1995, A.J. served as Director of Operations for Cetrionia Ambulance in Allentown, Pennsylvania (for three years: 1992-1995). For seventeen years (1975-1992), A.J. was the Executive Director of the Eastern Pennsylvania Emergency Medical Services Council and the regional MEDCOM Advanced Medical Communications System. The Eastern Pennsylvania regional EMS System is one of the most advanced multi-county EMS systems in the country, comprised of 150 BLS and ALS services; 17 acute care hospitals; three Level 1 Trauma Centers; two EMS helicopter systems and a regional advanced medical communications center serving a population of 1.2 million residents.

During A.J.'s tenure at Eastern PA EMS, over 11 million dollars in State, Federal and Local funds were obtained to develop and expand the EMS System.

A.J. served as a paramedic and command officer for Bethlehem Township Volunteer Fire Department for twenty years while in Eastern PA. This combination volunteer/paid department offers multi-jurisdictional BLS/ALS/Rescue service throughout Northampton County, Pennsylvania. While at Bethlehem Township, A.J. helped develop and supervise the "Medic 1" Paramedic Response System, which provided ALS service to eleven (11) urban, suburban and rural municipalities.

A.J. is a graduate of Temple University and received his Masters Degree in Public Administration from Lehigh University. A certified EMS and rescue instructor, A.J. has served on the faculty of university EMS degree programs; community college emergency service training divisions and fire academies.

Nationally recognized for his unique teaching style and audio-visual programs, A.J. has studied and specialized in the instruction of techniques designed for the efficient management of Mass Casualty Incidents.