Nebraska Ryan White Part B Program
Policy
Food/Non-Food Items
Revised 6/2013

Federal Policy References: -Ryan White CARE Act (PL 104-146)
-HRSA Program Policy Notice No. 97-02.6
"Emergency Assistance to Eligible Individuals"
-HRSA Program Policy Notice No. 97-02.13
"Purchase of Non-Food Products for use by Eligible Individuals"

The Nebraska Ryan White Program has waived all requirements for subgrant entities regarding imposition of charges for services, pursuant to Section 2617(c)(4)(A) of the Ryan White Modernization Act of 2006.

The HRSA/HAB Fiscal and Program Monitoring Standards for Ryan White Part B Grantees (Monitoring Standards) will guide the oversight of Supportive Services by the NDHHS. The Monitoring Standards are attached to this document by reference. Annual fiscal and programmatic monitoring is required by regulation, both internally and by the NDHHS.
https://careacttarget.org/category/topics/program-monitoring

Purpose: The purpose of the Ryan White Part B policy on the use of food and non-food assistance is to ensure compliance with applicable Federal policies for the appropriate use of Part B funding for food and non-food items. This policy identifies appropriate uses, processes, and limitations of food and non-food assistance.

1. Nebraska Ryan White Part B funds may be utilized for the purchase of food/non-food products for eligible clients.

2. Clients eligible for food/non-food assistance must meet eligibility criteria per the Nebraska Ryan White Part B Policy "Client Eligibility" and the HRSA National Monitoring Standards (see link above).

3. Prior to requesting assistance through the Ryan White Part B Program, ***all other avenues*** (i.e. food pantries or other funding sources) of food/non-food assistance must be utilized and/or exhausted, maintaining Ryan White Part B funding as the payer of last resort.

4. Food products are ***limited to items for human consumption*** and provide nutritional value to the client. Pet food, alcoholic beverages, tobacco products, candy, or any other product that does not provide nutritional value is not allowed.

5. Allowable items considered non-food items are limited to the following:

    - Trash bags
    - Paper towels
    - Feminine hygiene products

- Soaps: bar, dish, laundry, shampoo and conditioner
- Toothpaste/toothbrush
- Denture products (glue, etc.)
- Razors for shaving
- Shaving cream or gel
- Toilet tissue
- Deodorant
- Hearing aid batteries
- Household cleaning supplies

6. The amount of food/non food assistance is limited to $75.00 per month total. Eligible clients may utilize Ryan White Part B funding for food a maximum of once in a 30-day period. Any assistance provided will count towards the $1,800.00 cap.

7. *Case managers **must** review with clients allowable uses of funding for food/non-food items, especially in circumstances where food coupons/certificates are utilized.*

8. Actual receipts for food/non food products must be maintained and submitted for reimbursement by the DHHS Ryan White Part B Program, unless otherwise stated in any contract, agreement, or subgrant between the State and any entity providing for the provision of food/non food items.

9. In no case may CARE Act funds be used to make direct payments of cash to recipients of food and/or non-food assistance.