Ryan White Part B Program Policy
Verification of No Income
06/2013

Federal Policy Reference: Ryan White CARE Act (PL 104-146) Section 2618 (b)(1)(iv)(II).
Ryan White Modernization Act of 2006 Section 2617 (b)(7)(F)
Ryan White Modernization Act of 2006 Section 2605 (a)(6)(A)

Federal Poverty Guidelines Website: http://www.aspe.hhs.gov/poverty/index.shtml#latest

The Nebraska Ryan White Program has waived all requirements for subgrant entities regarding imposition of charges for services, pursuant to of the Ryan White Modernization Act of 2006.

The HRSA/HAB Fiscal and Program Monitoring Standards for Ryan White Part B Grantees (Monitoring Standards) will guide the oversight of Supportive Services by the NDHHS. The Monitoring Standards are attached to this document by reference. Annual fiscal and programmatic monitoring is required by regulation, both internally and by the NDHHS. https://careacttarget.org/category/topics/program-monitoring

Purpose: The purpose of this policy is to outline and define actions to be taken by the Nebraska Ryan White Part B Program in response to federal policies regarding the requirement that all clients applying for Direct Emergency Assistance/Emergency Financial Assistance through the Ryan White Program do have verification of no income established and that both client and case manager certify such as accurate.

The following client eligibility guidelines are applicable to all services available through Nebraska Ryan White Part B funding. The Nebraska Department of Health and Human Services Ryan White Program Manager or designee is responsible for final eligibility determination.

As a condition of application for DEA/EFA through the Ryan White Program, clients must provide notification of income or employment change within ***10 business days*** after the change occurs to their NAP case manager or designee the following;

- **Verification that the client has no source of household* income.**

The client must complete, with the case manager, the *Verification of No Income*, to document that no income has been received. If the client's income status has not changed, a new verification of no income must be completed quarterly.

It will be the client's responsibility to report any change(s) in employment status within ten business days after receipt of their first paycheck or other income and client verifies that there is no source of household income. Failure to comply or any attempt to mislead may result in denial of DEA/EFA services and/or ineligibility for the Ryan White Part B Program.

* ***Household*** is defined as the individual Ryan White applicant and anyone who is claimed as a dependent on the individual's federal tax return. If the individual does not file a tax return and is not claimed as a dependent on a tax return, the household is the individual and the following (if they live with the individual):

- Spouse
- Natural, adopted and/or stepchildren under 19 or up to 24 if still enrolled fulltime in school and dependent on the individual for support

If the applicant is a child, then the household is natural, adopted and/or step parents and siblings/step siblings

Domestic partners, unmarried couples and same marriages are not included in the household definition.